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NATURAL RESOURCES

Michael L. Parson, Governor

Carol S. Comer, Director

MEMORANDUM

2020-010

DATE: December 27, 2019
TO: All Soil and Water Conservation Districts
FROM:  Colleen Meredith, Director
Soil and Water Conservation Program
SUBJECT: Updated Allocation Sheet

The Soil and Water Conservation Program is pleased to announce that beginning January 1, 2020 the state stipend for all Soil and Water Conservation District (SWCD) Employees will be increased by three percent (3%). Each SWCD will be emailed an updated District Allocation Sheet in late December showing this increase. In order for an employee to receive the increase, the SWCD board must approve the pay increase and have the approval documented in the SWCD board meeting minutes.

If the pay increase is approved by the SWCD board, the earliest it can take effect is January 1, 2020. Since most SWCDs are on lag payroll, hours worked or leave taken in December must still be at the current pay rate. The new pay rate is only for the hours worked or leave taken starting January 1, 2020.

The program office realizes there are several SWCD staff grandfathered in at a higher state stipend than the progression line would allow. Those employees are eligible for this three percent increase, but are encouraged to take part in the certifications/trainings on the progression line. For all future pay increases provided with state funds, the pay increases will be reflected on the progression line pay scale, and those employees grandfathered in at a higher rate will not receive a pay increase. If you have any questions please contact your district coordinator. Thank you.

JB:CMt