

Stinson, Judy

From: Soil & Water Conservation Program
Sent: Thursday, August 22, 2019 2:19 PM
To: Soil & Water Conservation Program; DNR.Soil and Water Conservation Districts staff
Cc: DNR.SWC Staff
Subject: RE: Conservation Planning Course
Attachments: MO - Course Agenda and Information - October 7_11_2019.pdf

Good afternoon, MO NRCS will be providing the training course Conservation Planning, Part 2 (NRCS-NHQ-LOCAL-00003), which is the classroom/field portion of the planning course that is required to obtain the Certified Conservation Planner role.

The course will be held October 7-11, 2019 at the NRCS State Office in the USDA Training Room in Columbia. Attached is the agenda for the course and below is listed the prerequisites to be completed prior to attending the course. The course size is limited to 30 attendees and 10 spots are available for Soil and Water Conservation District staff which will be provided on a first-come first-serve basis, upon receipt of the attached enrollment form complete with board signature. Preference will be given to District Specialist III and IV for acceptance into this training.

Prerequisites:

- Conservation Planning Course, Part 1 (AgLearn)
- Introduction to Field Office Technical Guide Course (AgLearn)
- Environmental Evaluation Webinar Series No. 1-11 (S&T Training Library - <http://conservationwebinars.net/>)
 - No. 1: Primer on NRCS Environmental Compliance
 - No. 2: Documenting the Environmental Evaluation on the NRCS-CPA-52, "Environmental Evaluation Worksheet"
 - No. 3: Planning for Floodplain and Riparian Area Special Environmental Concerns
 - No. 4: Planning for Wetlands and Clean Water Act Special Environmental Concerns
 - No 5: Planning for Prime and Unique Farmland and Invasive Species Special Environmental Concern
 - No 6: Planning for Endangered Species/Migratory Birds/Bald and Golden Eagles Special Environmental Concern
 - No 7: Planning for Natural Areas, Scenic Beauty, and Wild and Scenic Rivers Special Environmental Concern
 - No 8: Planning for Clean Air and Environmental Justice Special Environmental Concern
 - No 9: Planning for Essential Fish Habitat, Coastal Zones, and Coral Reef Special Environmental Concerns
 - No 10: Planning for Cultural Resources Special Environmental Concerns and Making NEPA Finding
 - No 11: Appropriate Use of Categorical Exclusions
- Familiarization with the assessment tools specific to the employee's location (OJT, State or national)
- Training on using planning criteria to identify resource concerns (e.g., "Planning Criteria to Identify Resource Concerns" course (State, national, AgLearn, or OJT))
- "Using Basic Soil Survey Information in Conservation Planning" (State, national, AgLearn, or OJT)

The deadline for signing up for this training session is Monday, September 16, 2019. Please complete the Conservation Planning Course Field Training enrollment form, which can be found at <https://mosoilandwater.land/internal/forms-pubs>, and submit electronically to soil&waterconservationprogram@swcd.mo.gov.

Please include any request for hotel accommodations. The program office will make hotel reservations for attendees. Mileage and meal expenses incurred by staff attending the training are to be expended from the (04) Administrative Grant or the (48) Technical Fund.

If you have any questions, please contact your district coordinator.

Thank you.

Soil & Water Conservation Program

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.

**Conservation Planning Part 2
Agenda
October 7-11, 2019**

<i>In Field</i>			
<i>Client will be with us</i>			
<i>Time for Participants to Work on Alternatives</i>			
			Instructor
Monday			
<i>Opening Activities</i>			
12:30	2:00	Welcome and Introduction to the Planning Process/Policy and Pre-test	
2:00	2:15	Break	
2:15	3:15	Step 1 - Identify the Problem	
3:15	3:45	Step 2 - Determine Objectives	
3:45	4:00	Break	
4:00	5:00	Step 3 - Resource Inventory - Lecture	
Tuesday			
<i>Basic Tools to Support the Planning Process</i>			
8:00	9:00	Resource Inventory - Lecture	
9:00	9:30	Travel	
9:30	10:30	Resource Inventory - Field - Listen to client to determine goals and objectives	
10:30	12:00	Resource inventory - Demonstrate 2 Assessments	
12:00	12:30	Lunch	
12:30	4:00	Complete Resource Inventory Checklist - Group	
4:00	4:30	Travel	
Wednesday			
8:00	8:30	Review Resource Inventory Data from the day before	
8:30	10:00	Analyze Resource Data	
10:00	10:15	Break	
10:15	12:00	Formulating Alternatives	
12:00	12:30	Lunch	
12:30	2:30	Evaluate Alternatives	
2:30	2:45	Break	
2:45	4:15	Make Decisions - Lecture and Exercise	

Thursday			
<i>Phase 1 - Collection and Analysis</i>			
8:00	10:00	Make Decisions - Prepare for Presentation	
10:00	12:00	Make Decisions - Present Alternatives/Obtain decisions/Receive feedback	
12:00	12:30	Lunch	
12:30	1:30	Make Decisions - Stretch Exercise - Assemble the Plan	
1:30	4:30	Implement the Plan - Layout a Practice for Example	
Friday			
8:00	9:30	Implement the Plan	
9:30	11:30	Evaluate the Plan	
11:30	12:00	Conclusion	