



DSV Trainer Hours and Training Opportunities for New Staff

From Soil & Water Conservation Program <soil&waterconservationprogram@swcd.mo.gov>

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To DNR.Soil and Water Conservation Districts staff <dnr.soilandwaterconservationdistrictsstaff@dnr.mo.gov>

Cc DNR.MGS SWC Staff <dnr.swcstaff@dnr.mo.gov>

1 attachment (707 KB)

DSV Locations.pdf;

Good morning,

The SWCP would like to provide the following reminders and clarification about opportunities for district staff to give and receive training.

For DSVs

1. Any time spent training any SWCD or NRCS staff or District Supervisors may be recorded as trainer hours.
2. In order for hours to be counted towards the 100 hour per fiscal year requirement to maintain the DSV status, those hours must be recorded in MoSWIMS using one of the trainer codes. For the first FY that someone receives a DSV stipend, the trainer hours requirement is pro-rated based on which quarter it became effective.
3. On the job training is encouraged. This is as simple as having a newer staff member shadow you as you do your normal daily work.
4. You do not have to travel outside your district, but may find more opportunities if you do. Trainees can come to you, and training may be provided virtually. Time spent traveling to provide training cannot be counted as trainer hours.
5. If you are providing training to a classroom or group setting, the training hours are not related to how many trainees are in attendance, but if prep time is needed to develop materials, trainer credit hours will be allowed. Contact your district coordinator to find out how much credit will be given before the training takes place.
6. There are opportunities to work with the SWCP to develop training materials for districts. If you are interested in gaining trainer hours by working in that capacity, contact your district coordinator.
7. If you need help finding opportunities to provide training, reach out to your district coordinator and Rayanna Hopper (MASWCD training coordinator) for ideas.

For All District Employees

1. There are 50 DSVs across the state (Map of DSV locations attached) with expertise in many different technical and administrative areas. With approval from your board, you may reach out to any of them for on the job training. The MASWCD training coordinator also maintains a list of mentors and their specific expertise.
2. Travel expenses incurred to receive training are eligible from state funding, but time spent traveling to training does not count as PD.
3. Any training received from a DSV counts as professional development towards progression line requirements for the trainee.
4. If you need help finding training opportunities or simply want to know about what is available, contact your district coordinator.

Thank you,

Soil and Water Conservation Program

Missouri Department of Natural Resources

Office (573) 751-4932

Find us on the web at dnr.mo.gov

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.

DSV Locations 2/4/2025

