Stockman, Tina

From:	Soil & Water Conservation Program
Sent:	Wednesday, February 24, 2021 3:09 PM
То:	Soil & Water Conservation Program; DNR.Soil and Water Conservation Districts staff
Cc:	DNR.SWC Staff
Subject:	RE: How to set Adobe as default for PDFs

Below is an email from ITSD regarding an issues that occurred after an update was done last night. Please follow the instructions below and if you need additional assistance please submit a help desk ticket. Thank you.

Feel free to share this with users. There was an update that went out last night. It caused PDFs to be reverted to opening with Edge. Below are the instructions for how to set Acrobat back as the default. If they have other issues, they will need to put in a help desk ticket. Some users can't open Acrobat, others have had it removed entirely.

• Right-click the thumbnail of a PDF file, and then choose **Properties**.

	odf
	Open
	Move to OneDrive
-	Edit with Adaba Assolut
	Edit with Adobe Acrobat
4	Combine files in Acrobat
B	Share
	Open with >
Ð	Zip and Share (WinZip Express)
Ð	WinZip >
	Restore previous versions
	Send to >
	Cut
	Сору
	Create shortcut
	Delete
	Rename
	Properties

• In the file's Properties dialog box, click **Change**.

🖹 ADW1501.p	odf Properties	×
General Secu	rity Details Previous Versio	ins
e pdf	ADW1501.pdf	
Type of file:	PDF File (.pdf)	
Opens with:	Microsoft Edge	Change
Location:	C:\Users\prabhat\Desktop	
Size:	55.9 KB (57,330 bytes)	
Size on disk:	56.0 KB (57,344 bytes)	
Created:	Today, August 26, 2019, 3 m	iinutes ago
Modified:	Friday, August 17, 2018, 3:1	7:02 PM
Accessed:	Today, August 26, 2019, 3 m	inutes ago
Attributes:	Read-only Hidden	A <u>d</u> vanced
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Note:

If your computer settings are managed by a system administrator, you may not see the Change button. Sign in using an administrator account or contact your administrator to get the button enabled.

• Do one of the following:

If you have Acrobat DC or both Acrobat DC and Acrobat Reader DC, choose Adobe Acrobat DC and click OK.

How do you want to open .pdf files from now on? Keep using this app	
Open PDFs right in your web browser.	
Other options	
Adobe Acrobat DC	
Adobe Acrobat Reader DC	
Google Chrome	
Look for an app in the Store	
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If you have only Acrobat Reader DC, choose Adobe Acrobat Reader DC and click OK.

How do you want to open .pdf files from now on?	
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Google Chrome	
Look for an app in the Store	
More apps $ \psi$	
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• In the Properties dialog box, click **OK**.

ADW1501.pdf Properties ×		
General Security Details Previous Versions		
e pdf	ADW1501.pdf	
Type of file:	PDF File (.pdf)	
Opens with:	Adobe Acrobat Reader Change	
Location:	C:\Users\prabhat\Desktop	
Size:	55.9 KB (57,330 bytes)	
Size on disk:	56.0 KB (57,344 bytes)	
Created:	Today, August 26, 2019, 2 hours ago	
Modified:	Friday, August 17, 2018, 3:17:02 PM	
Accessed:	Today, August 26, 2019, 2 hours ago	
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Now, the PDF files open in Acrobat Reader DC or Acrobat DC.

Thank you!!

Soil and Water Conservation Program

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at https://www.surveymonkey.com/r/MoDNRsurvey. Thank you.