

Stockman, Tina

From: Soil & Water Conservation Program
Sent: Friday, June 23, 2023 8:38 AM
To: DNR.Soil and Water Conservation Districts staff
Cc: DNR.MGS SWC Staff
Subject: FW: FY 23 Cost-share payments

From: Plassmeyer, Jim <jim.plassmeyer@dnr.mo.gov>
Sent: Friday, June 23, 2023 8:24 AM
To: Soil & Water Conservation Program <soil&waterconservationprogram@swcd.mo.gov>
Subject: FY 23 Cost-share payments

Good morning conservation team!

As of this morning, we have approved enough cost-share payments to fully utilize the FY 23 \$40 million cost-share appropriation. Thank you to all the district boards, district staff, NRCS staff, other conservation partners and program staff for this accomplishment!

Please do not submit any more contracts payments in MoSWIMS for FY23. The remaining FY23 contracts that are pending program office review will be returned to the district to be rolled over into FY24. Any payments that were returned for corrections will also need to be rolled into FY24. Rolling any FY23 contracts into FY24 must be completed by 5:00 PM on June 30, 2023, at this time MOSWIMS will be locked for the roll over process. If a district does not have enough unobligated funds in FY24 to cover the roll over contracts, please email April Brandt requesting additional funds.

To move a contract into FY24, a change order will have to be completed with signatures to extend the termination date even if the contract payment has already been board approved. By the time the district is doing the change order to move the contract into FY24, most likely the termination date will already have passed. For the change orders completed after the termination date, the signature dates will need to be the actual date of the signatures and board approval date in MOSWIMS will have to be the termination for the contract. For example, if the termination date is 6/15 and the change order is signed and dated on 6/26, the board approval date in MOSWIMS has to be 6/15 or before.

For the contracts where the practice was completed by June 15 but was unable to be paid from FY23 funds, district staff will have to enter a "Reason Note" for the change order. In addition, we ask that the district also enter another note using the note type "FY23 Completed" stating when the practice was completed. Program staff will be able to utilize a report with the note type "FY23 Completed" to determine the number of completed contracts and the total cost-share dollars associated to the practices that are rolled over from FY23 to FY24.

Once MOSWIMS is unlocked in FY24, the contracts that were completed and rolled into FY24 can be submitted for payment. The previously signed contract payments can be used for the documentation.

The goal for the program was to fully utilize the \$40 million appropriation. Thank you for all of your hard work throughout FY23. If you have any questions, please contact your district coordinator.

Thank you.

Jim Plassmeyer
Staff Director
Soil & Water Conservation Program
Phone 573-751-4932

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.