

Beydler, Van

Subject: FW: Financial System Year End

From: Soil & Water Conservation Program <soil&waterconservationprogram@swcd.mo.gov>

Sent: Thursday, July 2, 2020 10:02 AM

To: DNR.Soil and Water Conservation Districts staff <dnr.soilandwaterconservationdistrictsstaff@dnr.mo.gov>

Cc: DNR.SWC Staff <dnr.swcstaff@dnr.mo.gov>

Subject: Financial System Year End

Good morning and Happy New Year,

As districts are wrapping up the year end in the financial part of MOSWIMS entering transactions, some districts are receiving a message that a transaction cannot be saved because it will exceed the funding maximum. There are a couple of reasons that this may be occurring.

First, if you receive the message while entering a new transaction, it may be true that the year to date expenses are exceeding the allocation amount. One way to verify this is to run the quarterly report for the year for the fund in question. The funds remaining will be the last line on the report. If there are enough funds remaining on the quarterly report to cover the transaction, then contact your district coordinator because we may have to adjust the fund maximum due to how the system is validating the fund maximum.

Second, in some situations the fund maximums did not get updated in MOSWIMS when there was an adjustment to the district's allocation. We are in the process of validating the allocations and your district coordinator will be contacting you if there is an adjustment for your district.

The final situation we are encountering is editing transaction. If you are receiving a message that you exceeded the fund maximum when editing a transaction please contact your coordinator. We will need to know the transaction you are trying to edit and the amount. We may have to adjust the fund maximum such as in the first scenario.

To finish up FY 20 and transition into FY 21, there is not anything special that the district needs to do within MOSWIMS. Once you submit your fourth quarter report for FY 20, the system will move into FY 21. After program staff enters the FY 21 fund maximums, the FY 21 1st quarter will be open to enter transactions and the ending balances will carry over from FY 20.

With this being the first year for the financial part of MOSWIMS, we are having some growing pains that we did not experience during the development and testing phase. If you run into any of the situations identified above, we are trying to work through them as soon as possible so that you can get FY 20 completed. If you have questions, please work with your coordinator.

Enjoy the holiday weekend and stay safe.

Thanks.

Soil & Water Conservation Program
Phone 573-751-4932

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