

**From:** [Soil & Water Conservation Program](#)  
**To:** [DNR.Soil and Water Conservation Districts staff](#)  
**Cc:** [DNR.MGS SWC Staff](#)  
**Subject:** Employment Status While Waiting on Background Checks  
**Date:** Wednesday, July 2, 2025 2:02:21 PM

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Good afternoon.

It has recently been brought to our attention that NRCS background checks are taking several weeks or more to be completed for new employees. The program would like to remind districts co-located in USDA service centers that employees may not report for duty until the background check has been completed. When a district selects a candidate to hire for a vacant position, they should notify the candidate that their employment is contingent upon passing the background check. Do not provide them with a start date until the background check is complete, as state funding will not be allowed for the new employee until they are able to report to the office. If you have questions about when a new employee is eligible to be paid from state funding please contact your district coordinator.

If you have any questions, please contact your district coordinator.

Thank you,

Soil & Water Conservation Program  
Missouri Geological Survey  
Department of Natural Resources  
(573) 751-4932

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.