

**Stockman, Tina**

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**From:** Soil & Water Conservation Program  
**Sent:** Wednesday, July 22, 2020 2:01 PM  
**To:** Soil & Water Conservation Program; DNR.Soil and Water Conservation Districts staff  
**Cc:** DNR.SWC Staff  
**Subject:** RE: District Specialist Testing on September 9 and 10, 2020

We have scheduled a **District Specialist Testing for Wednesday, September 9 and Thursday, September 10, 2020**, in the Jefferson City, MO area. More details on the location of the testing will be provided to those interested later.

The schedule will be as follows:

SCHEDULE

<b>First Day</b>	
10:30 a.m.	Soils
12:00 p.m.	Lunch Break (on your own)
1:00 p.m.	Conservation Planning
2:30 p.m.	Basic Survey
<b>Second Day</b>	
9:00 a.m.	District Operations
10:30 a.m.	Financial
12:00 p.m.	Lunch Break (on your own)
1:00 p.m.	MoSWIMS
2:30 p.m.	Conservation Practices

Participants will need a pencil, calculator and notepad to take the test. This will be an open book test; staff will be allowed to bring any reference material to take the test. No laptop computers or electronic devices are allowed.

Please complete the appropriate form and submit electronically to [soil&waterconservationprogram@swcd.mo.gov](mailto:soil&waterconservationprogram@swcd.mo.gov). The Testing Enrollment form can be found on the Intranet <https://mosoilandwater.land/internal/forms-pubs>. Please include any request for hotel accommodations. The program office will make hotel reservations for employees. Mileage and/or meal expenses incurred by staff attending the testing are to be expended from the (04) Administrative Grant.

If you have any questions please contact your district coordinator.

Thank you!!  
Soil & Water Conservation Program