

**Wilson, Jake**

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**From:** Soil & Water Conservation Program  
**Sent:** Friday, August 27, 2021 7:45 AM  
**To:** Soil & Water Conservation Program; DNR.Soil and Water Conservation Districts staff  
**Cc:** DNR.SWC Staff  
**Subject:** District Specialist Testing September 21 and 22

Good morning,

We have scheduled a **District Specialist Testing for Tuesday September 21 and Wednesday September 22, 2021**, in the Jefferson City, MO area. More details on the location of the testing will be provided to those interested later.

The schedule will be as follows:

SCHEDULE

<b>First Day</b>	
10:30 a.m.	Soils
12:00 p.m.	Lunch Break (on your own)
1:00 p.m.	Conservation Planning
2:30 p.m.	Basic Survey
<b>Second Day</b>	
9:00 a.m.	District Operations
10:30 a.m.	Financial
12:00 p.m.	Lunch Break (on your own)
1:00 p.m.	MoSWIMS
2:30 p.m.	Conservation Practices

Participants will need a pencil, calculator and notepad to take the test. This will be an open book test; staff will be allowed to bring any reference material to take the test. No laptop computers or electronic devices are allowed. Please complete the appropriate form and submit electronically to [soil&waterconservationprogram@swcd.mo.gov](mailto:soil&waterconservationprogram@swcd.mo.gov). The Testing Enrollment form can be found on the Intranet <https://mosoilandwater.land/internal/forms-pubs>. Please include any request for hotel accommodations. The program office will make hotel reservations for employees. Mileage and/or meal expenses incurred by staff attending the training and/or testing are to be expended from the (04) Administrative Grant.

If you have any questions please contact your district coordinator.

Thank you,

Soil and Water Conservation Program

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.