

**From:** [Soil & Water Conservation Program](#)  
**To:** [DNR MGS SWC Staff](#); [DNR Soil and Water Conservation Districts staff](#)  
**Subject:** Website Maintenance Training for Districts  
**Date:** Friday, October 20, 2023 8:36:28 AM

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Good Morning,

With the District Supervisor elections quickly approaching we have decided to offer training for all districts on how to post items to your web pages. Commission policy requires that the elections be publicized in all of the following three ways: 1. On the district web page. 2. In a newspaper or radio ad. 3. In the district office with either a counter display or poster.

Kelsey Kempker will be hosting a webex training on Oct. 26<sup>th</sup> at 1:00 P.M. and Oct. 30<sup>th</sup> at 8:00 A.M. for anyone that needs a refresher on how to post to the district web page. Prior to this meeting please verify that you can log in to [Drupal](#) in order to update your page. If you do not have credentials or have lost your login information, email [kelsey.kempker@dnr.mo.gov](mailto:kelsey.kempker@dnr.mo.gov) prior to the meeting. It usually takes 2 business days for ITSD to set up a new user. Links to the meetings and the election timeline are below.

[Click Here to Join Oct. 26<sup>th</sup>](#)

[Click Here to Join Oct. 30<sup>th</sup>](#)

Publicize Nomination Period	Nov 1 – Nov 30, 2023
Nomination Period	Nov 1 – Nov 30, 2023
Eligibility of Nominees Approved	Dec 2023 board meeting
Publicize ELECTION	Jan 19 – Feb 20, 2024
Voting Period	Feb 1 – Feb 20, 2024
Last Day to Receive Ballots	Feb 20, 2024 (postmarked)
Ballots Counted by Judges	Feb 22 – 28, 2024
Election Certification	March 2024 board meeting
Completed Election Certification forms sent to SWCP	Immediately following election certification

Thank you,

Soil & Water Conservation Program  
Phone 573-751-4932

*We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.*