

**From:** [Soil & Water Conservation Program](#)  
**To:** [DNR.Soil and Water Conservation Districts staff](#)  
**Cc:** [DNR.SWC Staff](#)  
**Subject:** COVID procedures and FAQ  
**Date:** Thursday, October 22, 2020 3:58:56 PM [COVID](#)  
**Attachments:** [Joint Procedures October 2020.docx](#)  
[SWCD COVID-19 FAQs.docx](#)

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Good Afternoon,

Over the last few weeks, I've been working with Scott Edwards, NRCS State Conservationist and the MASWCD to evaluate and update NRCS' COVID procedures. Attached is the latest NRCS guidance on office and field requirements that are effective today, October 22nd. The guidance applies to USDA offices and all employees in those offices. For districts not located in an USDA office, it is up to the district board members to determine what policy to put in place for their office following state and local guidance.

Also attached is a Frequently Ask Question document that the group developed. Most of the questions came from district board members or employees. We can update this document if there are similar questions coming in that are not addressed.

Scott offered to have someone from my staff be included on the email notifications of offices impacted by COVID exposures that come from the state FPAC pandemic coordinator. I will have someone assigned to monitor the office situations and keep the district coordinators informed. If district board members or staff have questions about access the office, you will be able to contact either your district coordinator or the district conservationist.

I feel overall district boards and staff have done well at keeping the districts operating and cost-share dollars being obligated to cooperators. Thank you for all your efforts during this unusual time. If you have further questions, please work them through your district coordinator.

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*We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.*