

FW: Annual ITSD Inventory Verification

From Soil & Water Conservation Program <soil&waterconservationprogram@swcd.mo.gov> Date Tue 12/10/2024 8:26 AM

To Kempker, Kelsey <Kelsey.Kempker@dnr.mo.gov>

From: Soil & Water Conservation Program <soil&waterconservationprogram@swcd.mo.gov>
Sent: Tuesday, December 10, 2024 8:25 AM
To: DNR.Soil and Water Conservation Districts staff <dnr.soilandwaterconservationdistrictsstaff@dnr.mo.gov>
Subject: Annual ITSD Inventory Verification

This morning many of you may have received an e-mail from the OA/ITSD inventory system, <u>ITrack_System@oa.mo.gov</u> regarding reverification of your assigned IT equipment. This is a legitimate email notification. Reporting this information is the first step required before any aging equipment can be replaced.

In some districts, all ITSD equipment is listed under one employee, so please be sure to verify all state equipment listed under your profile, even if a computer is used by another employee.

Please self-report your inventory through <u>iTrack</u> by **COB Thursday, December 19**.

Thank you,

Soil & Water Conservation Program

Missouri Geological Survey

Department of Natural Resources

(573) 751-4932