

## Stockman, Tina

---

**From:** Soil & Water Conservation Program  
**Sent:** Tuesday, March 26, 2024 3:14 PM  
**To:** DNR.Soil and Water Conservation Districts staff  
**Cc:** DNR.MGS SWC Staff  
**Subject:** Component Cost Spreadsheet

Good afternoon,

The Soil and Water Conservation Program will compile data from the Component Cost Spreadsheet on Monday, June 3, 2024 for development of state average costs that go into effect July 1, 2024. Districts should enter all cost data for their county in the Component Cost Spreadsheet that can be found on the Soil and Water Conservation Districts intranet site. The spreadsheet can be found in the link below or under the Forms tab on the home page. The completed spreadsheet must be emailed to the program office at [soil&waterconservationprogram@swcd.mo.gov](mailto:soil&waterconservationprogram@swcd.mo.gov) by close of business on Friday, May 31, 2024.

It is recommended that districts enter a minimum of three entries from actual receipts for each component used in state cost-share contracts. If a component was used fewer than three times, staff should enter all receipt data available for that component. Districts can use the Component Utilization report in MoSWIMS to determine which contracts include a specific component, in order to assist the district in locating invoices.

It is very important that districts take time to enter current cost data. In order to ensure accurate cost data is entered, districts need to read the definition for each component that cost data is entered for.

<https://mosoilandwater.land/sites/mosoilandwater/files/Copy%20of%20swcp-cost-data-entry.3-fy24.xlsx>

If you have questions about entry of cost data into the spreadsheet, please contact your district coordinator.

Thank you,

Soil and Water Conservation Program  
Missouri Geological Survey  
Missouri Department of Natural Resources

*We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.*