

Stockman, Tina

From: Soil & Water Conservation Program
Sent: Monday, March 28, 2022 1:29 PM
To: DNR.Soil and Water Conservation Districts staff
Cc: DNR.MGS SWC Staff
Subject: Component Cost Spreadsheet

Good afternoon.

NRCS and FSA will no longer utilize information entered into the Actual Cost database, therefore no further cost data should be entered into the database. Districts should enter all cost data in the Component Cost Spreadsheet.

The program has revised the Component Cost Spreadsheet on the Soil and Water Conservation Districts intranet site. The Component Cost Spreadsheet can be found [here](#) and under the Forms tab on the home page. The spreadsheet has been simplified so only information relevant to state cost-share is included. A column for contract number has been added, and when a district selects a component from the dropdown, the component number, definition, and unit automatically populate. In addition, a column has been added to allow room for notes.

Districts will need to utilize the spreadsheet to enter cost data for their county. The completed spreadsheet must be emailed to the program office at soil&waterconservationprogram@swcd.mo.gov by close of business on Tuesday May 31, 2022, to allow program staff to compile and analyze the data in development of state average costs.

It is recommended that districts enter a minimum of three entries from actual receipts for each component used in state cost-share contracts. If a component was used fewer than three times, staff should enter all receipt data available for that component. Districts can use the Component Utilization report in MoSWIMS to determine which contracts include a specific component in order to assist the district in locating invoices.

The costs of many components have continued to increase since last updated in January. It is very important that districts take time to enter current cost data. In order to ensure accurate data is entered, it is also important for districts to read the definition for each component that cost data is entered for.

If you have questions about entry of cost data into the spreadsheet, please contact your district coordinator.

Thank you,

Soil and Water Conservation Program
Missouri Geological Survey
Missouri Department of Natural Resources

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.