

**From:** [Soil & Water Conservation Program](#)  
**To:** [Soil & Water Conservation Program](#); [DNR.Soil and Water Conservation Districts staff](#)  
**Cc:** [DNR.SWC Staff](#)  
**Subject:** RE: Vendor Input Verification  
**Date:** Thursday, June 3, 2021 11:45:51 AM

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Good morning.

We have been requested by staff from the Office of Administration (OA), Division of Accounting to notify the staff for Soil and Water Conservation Districts of a request. Staff from OA want the district staff to inform their cooperators when they submit the Vendor Input/Ach-EFT Application that they may be contacted by staff from OA to verify their banking information during the approval process for establishing the cooperator as a vendor with the state. The OA staff may be contacting the cooperators by phone to confirm the information on their Vendor Input/Ach-EFT Application. The OA staff want the district staff to share this information so that the cooperators realize that when they receive a phone call from OA that it is a valid inquiry. If you have any questions, please let us know. Thank you.

Thank you.

Soil & Water Conservation Program

*We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.*