

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – USDA Service Center
314 S Olive, Owensville, MO 65066
Tuesday, September 4, 2018, 6:30 p.m.

Chairman Mike Haeffner called the regular board meeting to order at 6:30 p.m. Those present were: Chairman Mike Haeffner, Treasurer Joel Wehmeyer, Secretary Matthew Herring, Member Harvey Hesemann, NRCS District Conservationist Gary Applegate, District Specialist I Sarah Berkemeyer, and District Specialist IV Diana Mayfield. Vice-Chair Debra Nowack was absent.

DNR District Coordinator Jake Wilson was in attendance. Jerry Lairmore, Gasconade County Commissioner, arrived at 7:30 p.m.

The regular minutes of July 17, 2018, were reviewed. Joel Wehmeyer moved to approve the minutes as presented. Harvey Hesemann seconded the motion. The motion carried 4-0. Matt Herring moved to approve the “No Meeting” Minutes for August 7th. Joel Wehmeyer seconded the motion. The motion carried 4-0.

The July and August Treasurer Reports were reviewed as presented. The timesheets for July and August were reviewed. Harvey Hesemann made the motion to approve the timesheets as presented. Joel Wehmeyer seconded the motion. The motion carried 4-0.

Unfinished Business

- ❖ The Board reviewed the FY19 Budget as presented. It was noted that the LAGERS \$500 fee will not be charged until the assessment is complete. According to Jim Boschert, DNR, we are in the 4th group, so it could be November before we receive our study. When asked, Jake Wilson indicated that the Program is currently applying 7% towards the retirement. Once an option is selected by the District, the Program will provide the higher cost. Matt Herring moved to approve the FY19 Budget as presented.
- ❖ The Board reviewed the DRAFT letter and budget request to the Gasconade County Commission. (A copy of the draft was shared with Jerry Lairmore for his thoughts.)
- ❖ If selected, LAGERS will be an immediate option for all employees. Diana Mayfield queried the Board about changing the current policy, which states that Retirement Funds are not available until after a 6 month probation period. Matt Herring moved to put the following policy into effect: *Effective immediately, the 6 month wait period for retirement benefit funding is rescinded.* Harvey Hesemann seconded the motion. The motion carried 4-0.
- ❖ The Board reviewed the responses from 3 other districts in regards to the MDC grant. Different drill options were discussed – Trux, Great Plains, John Deere, Haybuster, Sunflower, Landpride. Jake Wilson thought that Callaway County purchased a John Deere – Diana Mayfield will check with them. Joel Wehmeyer indicated that he would lean toward a John Deere because of availability of service and parts. Harvey Hesemann moved to have Diana Mayfield move forward with getting bids for drills in order to apply for MDC/Turkey Federation Grants. Joel Wehmeyer seconded the motion. Motion passed 4-0.
- ❖ The Board noted the e-mail approval for Sarah Berkemeyer to attend the Cover Crop Workshop in Montgomery County.

New Business

- ❖ Diana Mayfield reviewed the Fund Status (attached) with the Board. Jake Wilson indicated that due to the drought, supplemental allocations may be reduced. Joel Wehmeyer moved to approve the fund status as presented. Harvey Hesemann seconded the motion. The motion carried 4-0.
- ❖ The Board noted the e-mail approvals for the cost-share applications that were processed during the month of July and August (Pre1 – Pre5).
- ❖ The conservation plans and cost-share applications were reviewed. Joel Wehmeyer moved to approve all applications as presented. Harvey Hesemann seconded the motion. The motion carried 4-0.

New Cooperators

- None

Contracts and Conservation Plans

- Ronald K Landwehr/Cheryl Alfermann, DSL-2, \$8,509.76, 062-19-0001 and Conservation Plan Approved by Debra Nowack 07/20/2018
- Larry Keith/Margaret Ann Duncan, N-391, \$2040.81, 062-19-0003 Approved by Debra Nowack 07/20/2018
- Mary Lee Rost, DWP-1, \$6,294.56, 062-19-0004 and Conservation Plan Approved by Mike Haeffner 08/21/18
- Leroy C Diekmann/Delores Diekmann (D), DSP-3.2, \$6,588.00, 062-19-0006 and Conservation Plan Approved by Joel Wehmeyer 07/30/2018
- Leroy C Diekmann/Delores Diekmann (D), DSP-3.3, \$2,062.80, 062-19-0007 Approved by Joel Wehmeyer 07/30/2018
- Sassmann Farms LLC, DSP-3.3, \$4,530.41, 062-19-0009 Approved by Joel Wehmeyer 07/30/2018
- Rodney/Brenda/Shay McKinney, DSP-3.3, \$4,421.25, 062-19-0010 and Conservation Plan Approved by Joel Wehmeyer 07/30/2018
- Kevin Rohlfling (M Rohlfling), N-340, \$426.00, 062-19-0016 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- Kevin Rohlfling (Eldringhoff), N-340, \$1,031.10, 062-19-0054 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- Kevin Rohlfling, N-340, \$256.50, 062-19-0055 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- Rohlfling Joint Revocable Living Trust, N-340, \$315.00, 062-19-0056 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018

- Rohlfig Joint Revocable Living Trust, N-340, \$2,079.50, 062-19-0057 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- James E Decker (Geidinghagen), N-340, \$2,330.50, 062-19-0030 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- James E Decker (M Schaefferkoetter), N-340, \$1,139.00, 062-19-0031 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- James E Decker (J Schaefferkoetter), N-340, \$2,330.50, 062-19-0032 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- James E Decker (Pollock), N-340, \$1,775.50, 062-19-0035 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- James E Decker (Joseph Decker), N-340, \$1,887.00, 062-19-0036 and Conservation Plan Approved by Debra Nowack 07/20/2018
- James E Decker (LADL), N-340, \$1,994.50, 062-19-0037 and Conservation Plan Approved by Debra Nowack 07/20/2018
- James E Decker (LANDCO Properties), N-340, \$911.00, 062-19-0038 and Conservation Plan Approved by Debra Nowack 07/20/2018
- Jerry L Zessinger, DSL-1, \$1,483.01, 062-19-0039 and Conservation Plan Approved by Debra Nowack 08/15/2018
- Richard P/Pamela R Greunke ETAL, DSP-3.2, \$2,988.00, 062-19-0040 and Conservation Plan Approved by Joel Wehmeyer 07/30/2018
- James E Decker (Lenauer), N-340, \$3,623.00, 062-19-0041 and Conservation Plan Approved by Joel Wehmeyer 08/14/2018
- Richard P/Pamela R Greunke ETAL, DSP-3.3, \$347.19, 062-19-0042 Approved by Joel Wehmeyer 07/30/2018
- Max G/Connie Aubuchon, DSP-3.2, \$5,832.00, 062-19-0043 Approved by Debra Nowack 08/15/2018
- Max G/Connie Aubuchon, DSP-3.3, \$927.00, 062-19-0044 and Conservation Plan Approved by Joel Wehmeyer 08/01/18
- EDK Farms LLC, DSP-3.2, \$7,834.81, 062-19-0045 and Conservation Plan Approved by Mike Haeffner 08/21/18
- Sassmann Farms LLC (Candryl), N-340, \$807.50, 062-19-0047 and Conservation Plan Approved by Mike Haeffner 08/21/18
- Sassmann Farms LLC (Sullivan), N-340, \$4,555.60, 062-19-0051 and Conservation Plan Approved by Mike Haeffner 08/21/18
- Sassmann Farms LLC (R Peth), N-340, \$2,895.00, 062-19-0052 and Conservation Plan Approved by Mike Haeffner 08/21/18
- Sassmann Farms LLC (Sassmann Properties LLC), N-340, \$1,100.00, 062-19-0053 and Conservation Plan Approved by Mike Haeffner 08/21/18
- Richard M Dunne Sr, DSL-1, \$1,664.70, 062-19-0059 and Conservation Plan Approved by Harvey Heseemann 08/17/18
- William F/June R Diebal, DSP-3.4, \$595.81, 062-19-0060 and Conservation Plan Approved by Debra Nowack 08/15/2018
- Dewane M/Shirley M Schneider, DSP-3.2, \$3,804.00, 062-19-0061 and Conservation Plan Approved by Harvey Heseemann 08/17/18
- Dewane M/Shirley M Schneider, DSP-3.3, \$2,219.00, 062-19-0062 Approved by Harvey Heseemann 08/17/18
- Dewane M/Shirley M Schneider, N-472, \$4,039.87, 062-19-0065 Approved by Harvey Heseemann 08/17/18
- Dale W/Ann A Havelka, DSP-3.4, \$1,031.45, 062-19-0063 and Conservation Plan Approved by Harvey Heseemann 08/17/18
- Sandra L/Edwin C Voss, DSP-3.2, \$6,072.00, 062-19-0066 and Conservation Plan Approved by Harvey Heseemann 08/21/18
- Sandra L/Edwin C Voss, DSP-3.3, \$1,058.10, 062-19-0067 Approved by Harvey Heseemann 08/21/18
- Ronald Gerlemann (Aubuchon), N-340, \$1,279.50, 062-19-0068 and Conservation Plan
- Ronald Gerlemann (Traub), N-340, \$2,802.00, 062-19-0070 and Conservation Plan
- Ronald Gerlemann (Gerlemann), N-340, \$1,005.00, 062-19-0071 and Conservation Plan
- Ronald Gerlemann (Schneider), N-340, \$883.50, 062-19-0072 and Conservation Plan
- Ronald Gerlemann (Kolbe), N-340, \$1,482.00, 062-19-0073 and Conservation Plan
- Ronald Gerlemann (Schulte), N-340, \$357.00, 062-19-0074 and Conservation Plan
- Ronald Gerlemann (Eckelkamp), N-340, \$865.50, 062-19-0075 and Conservation Plan
- Dale W/Ann A Havelka, DSP-3.2, \$978.00, 062-19-0078 and Conservation Plan
- Laverne A Schulte/Paul A Keller, HEL Conservation Plan Only
- Terry Flanagan/Maczuk Farms, HEL Conservation Plan Only
- Richard Ira Dorsey, CRP Conservation Plan Only

Pre-approvals:

- Mary Jo Gojohn, N-472, 062-19-0064, and Conservation Plan
- Richard/Connie Grellner, DSP-3.2, 062-19-0077 and Conservation Plan
- Richard Dunne Sr., DSP-3.2, 062-19-0079 and Conservation Plan
- Jim/Betty Davault, DSP-3.4, 062-19-0080

Change Orders

- Ronald K Landwehr/Cheryl Alfermann, DSL-2, \$9,046.36, 062-19-0001 Approved by Joel Wehmeyer 07/30/2018
- Max G/Connie Aubuchon, DSP-3.2, \$5,832.00, 062-19-0043 ADMINISTRATIVE
- Max G/Connie Aubuchon, DSP-3.3, \$927.00, 062-19-0044 ADMINISTRATIVE
- David Ray Broeker, N-340, \$227.00, 062-19-0025 Approved by Debra Nowack 08/15/2018
- James E Decker, N-340, \$2,298.50, 062-19-0032 Approved by Harvey Heseemann 08/17/18

Pre-approvals:

- None

Contract Payments

- William F/June R Diebal, DSP-3.4, \$595.81, 062-19-0060
- Dale W/Ann A Havelka, DSP-3.4, \$1,031.45, 062-19-0063

Cancellations

- None

- ❖ The Board reviewed the NRCS and staff monthly reports (see attached). Gary Applegate passed out some graphs highlighting cost-share and the shared position hours throughout the FOSA. He would like to see a more even split for the position when it is filled. Jake Wilson pointed out that our cost-share dockets have been increasing greatly in numbers, ever since they began the supplemental allocation program. Gary Applegate indicated that a Shared Area Engineer has been interviewed and it is

hoped that the position will be filled soon. The Cole County job posting for a Soil Conservation Technician has closed. He indicated that the position for a Soil Conservation Technician is on the agenda for the September openings. He is unsure when the opening will be posted on USA jobs.

- ❖ The Board noted the e-mail for board approval to purchase the new monitors. It was noted that Sarah Berkemeyer's District Monitor was set up different than Diana Mayfield's (missing Display Port); therefore, we had to purchase another connection in order to hook her second monitor up.
- ❖ The Board noted the e-mail that approved the MASWCD Area 5 Representative and Alternate approval.
- ❖ The Board noted the e-mail that approved the hydraulic repair for the Great Plains Drill.
- ❖ The NRCS Agro-Forestry workshop was discussed and Gary Applegate gave some insight into what would be covered. Matt Herring moved to approve Sarah Berkemeyer to attend the Agro-Forestry Training in November. Harvey Hesemann seconded the motion. The motion carried 4-0.
- ❖ Joel Wehmeyer moved to proceed with purchasing the components to build a Water Flow Meter based on the pricing quotes presented. Harvey Hesemann seconded the motion. The motion carried 4-0.
- ❖ The Board reviewed the FY 2018 Financial Report. Jake Wilson indicated that DNR no longer required this report to be submitted. Harvey Hesemann made the motion to approve the Financial Report as presented. Matt Herring seconded the motion. The motion carried 4-0.
- ❖ The following DNR correspondence (attached) was reviewed.
 - ❖ E-mail 08/01/18 - Fiscal Year 2019 Cost-share Supplemental Allocations. Jake Wilson pointed out that FY18 saw an over-allocation which resulted in \$3m coming off the top of FY19's cost-share allocation.
 - ❖ Drought Considerations for SWC Commission
 - ❖ Memorandum 2019-006, New DWC-02 Water Impoundment Reservoir Cleanout Practice, Variances to Commission Policies and Frequently Asked Questions Document in Response to Executive Order 18-05. It was noted that landowners may have their cover crops, statewide.
- ❖ Jake Wilson indicated that the Program office is going to be asking the commission for changes with the Streambank Protection Policy. He was here in the county doing spot checks and so far everything looked okay. He would like to recheck one place in the spring due to the drought conditions.
- ❖ Diana Mayfield asked the board if she could go ahead and put the Rotowiper back up for bid on the social media sites and to request bids for the October meeting. All were in favor.
- ❖ The Board would like for Debra Nowack to remain on the Shared Technician Committee as our representative.
- ❖ The Calendar of Events was reviewed. Diana Mayfield asked for volunteers for the upcoming 4th Grade Field Days on October 3rd and 4th.
- ❖ Mike Haeffner entertained a motion to adjourn. Joel Wehmeyer made the motion and Harvey Hesemann seconded. All in favor. Meeting adjourned at 8:10 p.m.
- ❖ Next Regular Board Meeting is scheduled for Tuesday, October 2, 2018, at 6:30 p.m. at the USDA Service Center.

Mike Haeffner 10-2-18 Debra Nowack 10/2/18
Mike Haeffner, Chairman Date Matt Herring, Secretary Date

Checking account #: MAIN
Dates: From 07/01/18 To 07/31/18

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN Beginning Checking Account Balance for: Jul \$15,534.17

Auto bal account #: 00-00-100

Bank ID: 081512407 Bank name: Community Bank
Acct #: 2001322 Phone: 573-437-4444

Checks

5662	07/06/18	TECHNICIAN AD	WARDEN	\$118.40
56650000	07/06/18	JOHN DEERE TIRE REPAIR	JOST TIRE	\$26.00
5666	07/06/18	MO ENVIRO BRONZE ASSOCIAT	MO Enviro	\$50.00
5667	07/06/18	MO WIA SPONSORSHIP	WIA	\$50.00
5663	07/13/18	BERKEMEYER PAYROLL - 07/1	SARAH	\$493.62
5664	07/13/18	MAYFIELD PAYROLL 07/13/18	DIANA	\$1,074.16
7185664	07/13/18	MCHCP W/H PYMT	MCHCP	\$678.50
5669	07/17/18	BERKEMEYER GRAZING SCHOOL	FRANKLIN	\$115.00
5670	07/17/18	JOHN DEERE MAINTENCE	MILLER	\$600.00
5673	07/17/18	OMG WIA DONATION	MARIES	\$200.00
5675	07/20/18	DATE W/COVER CROP TOUR	MONTGOMERY	\$5.00
5671	07/27/18	BERKEMEYER PAYROLL 07/27/	SARAH	\$962.26
5672	07/27/18	MAYFIELD PAYROLL 07/27/18	DIANA	\$1,074.16
5674	07/27/18	MO WIA REGISTRATION	WIA	\$160.00
5676	07/27/18	DIANA'S AFLAC W/H PYMT	AFLAC	\$61.92
9425672	07/27/18	941 JULY	EFTPS	\$887.11
5677	07/30/18	PLAT BOOKS	DOPUCH	\$1,250.00
8195679	07/30/18	MCHCP W/H PYMT	MCHCP	\$678.50
Total Checks				\$8,484.63

Checking account #: MAIN
Dates: From 07/01/18 To 07/31/18

Check/Dep-#	Date	Description	Payee	Amount
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Deposits

5663	07/13/18	MISC RECEIPTS		(\$643.20)	Deposit
5669	07/17/18	PLAT/DRILL		(\$488.00)	Deposit
5677	07/31/18	NEWSLETTER/DRILL		(\$350.00)	Deposit
Total Deposits				(\$1,481.20)	

Total Deposits less Checks for the month: \$7,003.43

Ending Checkbook Balance: Jul **\$8,530.74**



Checking account #: 130
Dates: From 07/01/18 To 07/31/18

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 130		Beginning Checking Account Balance for: Jul		\$10,191.69
Auto bal account #: 00-00-130				

Bank ID:	Bank name: Community Bank of Owensville
Acct #: 104503	Phone: 5734374444

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Jul **\$10,191.69**

Checking account #: 110
Dates: From 07/01/18 To 07/31/18

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110		Beginning Checking Account Balance for: Jul		\$6,562.80
Auto bal account #: 00-00-110				

Bank ID: 081512407	Bank name: COMMUNITY BANK
Acct #: 248584	Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Jul **\$6,562.80**

Reporting period: 07/01/18 to 07/31/18

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$19,643.98)	\$0.00	\$0.00	(\$19,643.98)
01-00-405	COUNTY COMMISSION ALLOTMENT	(\$2,325.00)	\$0.00	\$0.00	(\$2,325.00)
01-00-408	NEWSLETTER DONATION	\$0.00	\$0.00	(\$75.00)	(\$75.00)
01-00-415	SALE OF GOODS-PLAT BOOKS	\$0.00	\$0.00	(\$150.00)	(\$150.00)
01-00-432	JOHN DEERE DRILL RENTAL	\$0.00	\$0.00	(\$676.20)	(\$676.20)
01-00-433	GREAT PLAINS DRILL RENTAL	\$0.00	\$0.00	(\$505.00)	(\$505.00)
01-00-436	REIMBURSEMENTS	\$0.00	\$0.00	(\$75.00)	(\$75.00)
01-00-530	DISTRICT PORTION MCHCP-DIANA	\$0.00	\$33.13	\$0.00	\$33.13
01-00-556	PLAT BOOKS	\$0.00	\$1,250.00	\$0.00	\$1,250.00
01-00-632	JOHN DEERE DRILL REPAIR	\$0.00	\$26.00	\$0.00	\$26.00
01-00-635	JOHN DEERE MAINTENANCE	\$0.00	\$600.00	\$0.00	\$600.00
01-00-805	DONATIONS AND SPONSORSHIPS	\$0.00	\$250.00	\$0.00	\$250.00

Summary Page:

Beginning Balance:	(\$21,968.98)
Total Income:	(\$1,481.20)
Total Expenses:	\$2,159.13
Funds Remaining:	(\$21,291.05)

Checking account #: MAIN
Dates: From 08/01/18 To 08/31/18

Check/Dep-# Date Description Payee Amount

Checking account: MAIN Beginning Checking Account Balance for: Aug \$8,530.74
Auto bal account #: 00-00-100

Bank ID: 081512407 Bank name: Community Bank
Acct #: 2001322 Phone: 573-437-4444

Checks

Check/Dep-#	Date	Description	Payee	Amount
5680	08/01/18	NEWSLETTER MAILING	POSTMASTER	\$142.68
5681	08/01/18	DRILL REPAIR	MILLER	\$706.70
5682	08/06/18	MONITORS	STAPLES	\$218.14
5683	08/06/18	BERKEMEYER PAYROLL 08/10/	SARAH	\$921.99
5684	08/08/18	NEWSLETTER PRINTING	LINNPRNT	\$229.12
5678	08/10/18	BERKEMEYER PAYROLL 08/10/	SARAH	\$962.26
5679	08/10/18	MAYFIELD PAYROLL 08/10/18	DIANA	\$1,074.16
5688	08/17/18	AFLAC W/H PYMT	AFLAC	\$156.72
5689	08/17/18	BUSINESS CARDS	STAPLES	\$21.80
5690	08/17/18	DISPLAY PORT CABLE	QUILL	\$41.98
5691	08/21/18	GP HYDRAULIC CYLINDER	E&E	\$165.79
5692	08/23/18	BOCK MAINT AMENDMENT	Mundwiller	\$64.00
5685	08/24/18	BERKEMEYER PAYROLL 08/24/	SARAH	\$921.99
5686	08/24/18	MAYFIELD PAYROLL 08/24/18	DIANA	\$1,082.16
9415685	08/24/18	941W/H PYMT AUGUST 2018	EFTPS	\$960.50
5687	08/31/18	ASSESSOR/EQUIPMENT	CREDITCARD	\$154.14
Total Checks				\$7,824.13

Deposits

5680	08/03/18	JUNE BANK INTEREST		(\$3.98)	Deposit
08062018	08/06/18	MISC RECEIPTS		(\$162.00)	Deposit
5678	08/06/18	VOID CHECK-AFLAC ADJUSTMENT	SARAH	(\$962.26)	Deposit
GASC01	08/08/18	STATE ALLOCATION		(\$19,831.53)	Deposit
07312018	08/10/18	BANK INTEREST		(\$2.77)	Deposit
AR5686	08/13/18	PLATS/DRILL		(\$482.00)	Deposit
CR5687	08/22/18	PLAT/DRILL/DONATIONS		(\$332.00)	Deposit
CR5692	08/28/18	DRILL/PLAT RECEIPTS		(\$239.00)	Deposit
Total Deposits				(\$22,015.54)	

Total Deposits less Checks for the month: (\$14,191.41)

Ending Checkbook Balance: Aug **\$22,722.15**
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-----End of report-----

11

By: DIANA
08/28/18 8:29am

GASCONADE COUNTY SWCD
Treasurers Report

Checking account #: 130
Dates: From 08/01/18 To 08/31/18

Check/Dep-# Date Description Payee Amount

Checking account: 130 Beginning Checking Account Balance for: Aug \$10,191.69
Auto bal account #: 00-00-130

Bank ID: Bank name: Community Bank of Owensville
Acct #: 104503 Phone: 5734374444

Checks

Deposits

072218 08/03/18 CD INTEREST (\$17.79) Deposit
Total Deposits (\$17.79)
Total Deposits less Checks for the month: (\$17.79)

Ending Checkbook Balance: Aug **\$10,209.48**
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By: DIANA
08/28/18 8:29am

GASCONADE COUNTY SWCD
Treasurers Report

Checking account #: 110
Dates: From 08/01/18 To 08/31/18

Check/Dep-# Date Description Payee Amount

Checking account: 110 Beginning Checking Account Balance for: Aug \$6,562.80
Auto bal account #: 00-00-110

Bank ID: 081512407 Bank name: COMMUNITY BANK
Acct #: 248584 Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00
Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Aug **\$6,562.80**
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Reporting period: 08/01/18 to 08/31/18

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$19,643.98)	\$0.00	\$0.00	(\$19,643.98)
01-00-400	INTEREST EARNED ON CHECKING	\$0.00	\$0.00	(\$6.75)	(\$6.75)
01-00-401	INTEREST ON CD	\$0.00	\$0.00	(\$17.79)	(\$17.79)
01-00-405	COUNTY COMMISSION ALLOTMENT	(\$2,325.00)	\$0.00	\$0.00	(\$2,325.00)
01-00-406	DONATIONS FIELD DAYS	\$0.00	\$0.00	(\$155.00)	(\$155.00)
01-00-408	NEWSLETTER DONATION	(\$75.00)	\$0.00	(\$37.50)	(\$112.50)
01-00-415	SALE OF GOODS-PLAT BOOKS	(\$150.00)	\$0.00	(\$180.00)	(\$330.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$676.20)	\$0.00	(\$469.00)	(\$1,145.20)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$505.00)	\$0.00	(\$309.00)	(\$814.00)
01-00-436	REIMBURSEMENTS	(\$75.00)	\$0.00	\$0.00	(\$75.00)
01-00-530	DISTRICT PORTION MCHCP-DIANA	\$33.13	\$33.13	\$0.00	\$66.26
01-00-556	PLAT BOOKS	\$1,250.00	\$0.00	\$0.00	\$1,250.00
01-00-632	JOHN DEERE DRILL REPAIR	\$26.00	\$95.75	\$0.00	\$121.75
01-00-633	GREAT PLAINS DRILL REPAIR	\$0.00	\$776.74	\$0.00	\$776.74
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-639	ATV REPAIR/EXPENSE	\$0.00	\$24.19	\$0.00	\$24.19
01-00-641	COST-SHARE MAINTENANCE FILING	\$0.00	\$64.00	\$0.00	\$64.00
01-00-801	COMPUTER SUPPLIES	\$0.00	\$29.95	\$0.00	\$29.95
01-00-805	DONATIONS AND SPONSORSHIPS	\$250.00	\$0.00	\$0.00	\$250.00
01-00-902	Assessor Website	\$0.00	\$100.00	\$0.00	\$100.00

Summary Page:

Beginning Balance:	(\$21,291.05)
Total Income:	(\$1,175.04)
Total Expenses:	\$1,123.76
Funds Remaining:	(\$21,342.33)

BERKEMEYER, SARAH M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT 3

Time Period Ending: 07/15/2018 12:00:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 2:00

Compensation Time Balance: 0:00

Sick Leave Balance: 2:00

Military Leave Balance: 0:00

Pay Rate: \$13.39

Employee Signature: Sarah Berkemeyer

Date: 7-17-18

Board Member Signature: Joel Weckmeyer

Date: 7/17/18

BERKEMEYER, SARAH M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT 3

Time Period Ending: 07/15/2018 12:00:00 AM

Status: Pending Board Approval

Week 1	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	1	2	3	4	5	6	7	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - HOLIDAY	0:00	0:00	0:00	8:00	0:00	0:00	0:00	8:00
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	0:00	7:30	0:00	6:15	6:15	0:00	20:00
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	0:45	0:00	0:00	0:30	1:45	0:00	3:00
GASCONADE - WORK - TRAINING	0:00	7:15	0:00	0:00	0:00	0:00	0:00	7:15
GASCONADE - WORK - USDA TECHNICAL ASSISTANCE	0:00	0:00	0:00	0:00	1:15	0:00	0:00	1:15
Total	0:00	8:00	8:00	8:00	8:00	8:00	0:00	40:00

Week 2	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	8	9	10	11	12	13	14	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	7:30	8:00	7:30	7:00	0:00	0:00	30:00
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	0:30	0:00	0:30	0:00	1:15	0:00	2:15
GASCONADE - WORK - TRAINING	0:00	0:00	0:00	0:00	1:00	6:45	0:00	7:45
Total	0:00	8:00	8:00	8:00	8:00	8:00	0:00	40:00

GASCONADE - HOLIDAY 4th of July

Board Member Initials: JW Date: 7/17/18

14

730
DIARY AND WORK RECORD
27th Week 183rd Day
MONDAY
JULY, 2018

8
9
10
11
12
1
2
3
4
5

ox

Training Security Mentor

Field w/ Derek

Zessinger & Grounds Farms

CSA Training w/ Derek on Computer

Lunch

CSA

Training w/ Derek on Computer

Training Security Mentor

730
DIARY AND WORK RECORD
27th Week 184th Day
TUESDAY
JULY, 2018

8
9
10
11
12
1
2
3
4
5

CSA Pehlman

Lunch

CSA Pehlman

Charlie Gerloff came in and got his paperwork

Teal Kit Admin

INDEPENDENCE DAY (L) 184
27th Week 185th Day
WEDNESDAY
JULY, 2018

8
9
10
11
12
1
2
3
4
5

Holiday

DIARY AND WORK RECORD
27th Week 186th Day
THURSDAY
JULY, 2018

8
9
10
11
12
1
2
3
4
5

730
745
DIARY AND WORK RECORD
27th Week 187th Day
FRIDAY
JULY, 2018

8
9
10
11
12
1
2
3
4
5

N340

CSA

N370

IT issues .25

Lunch

N340

3.75 v

DIARY AND WORK RECORD
27th Week 188th Day
SATURDAY
JULY, 2018

8
9
10
11
12
1
2
3
4
5

15

8
9
10
11
12
1
2
3
4
5

8
9
10
11
12
1
2
3
4
5

7:30

Cost Share Admin
updating files

Cost Share Admin
Training w/ Derrek

EDK Farm -

Spot check

EDK Farm w/ Derrek

lunch

Cost Share Training
with Derrek
EDK farms

OA

8
9
10
11
12
1
2
3
4
5

7:15

OA

Derrek's camera
4 photos of maps

lunch

OA

8
9
10
11
12
1
2
3
4
5

7:30

CSA

Updating files
to this year's
cover crop cost
share

N340 Technical
Kopp
Arnold
Janson

lunch

CSA N340 Tech
"Decker"

8
9
10
11
12
1
2
3
4
5

7:30

CSA N340 Tech

Landowner
Habitat

Jimmy
Strottkamp

CSA

CSA
N340 Tech

OA
made my Report
for board meetings

Tool Kit
Training

8
9
10
11
12
1
2
3
4
5

7:30

OA

revising 60-month
board report

revising
60-month
board report

revising 60-month
board report

lunch

revising 60-month
board report

revising 60-month
board report

revising 60-month
board report

BERKEMEYER, SARAH M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT 3

Time Period Ending: 07/29/2018 12:00:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00
Sick Leave Accrued: 4:00

Compensation Time Accrued: 5:37
Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 6:00
Sick Leave Balance: 6:00

Compensation Time Balance: 0:00
Military Leave Balance: 0:00

Pay Rate: \$13.39

Employee Signature: Sarah Berkemeyer
Board Member Signature: Jill Wehman

Date: 7/30/18
Date: 7/30/18

BERKEMEYER, SARAH M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT 3

Time Period Ending: 07/29/2018 12:00:00 AM

Status: Pending Board Approval

Week 1	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	15	16	17	18	19	20	21	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	08:15 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - WORK - BOARD MEETING	0:00	0:00	1:45	0:00	0:00	0:00	0:00	1:45
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	0:00	4:00	2:00	0:00	6:00	0:00	12:00
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	2:00	0:00	0:00	0:00	2:00
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	0:30	1:30	0:00	1:30	0:00	0:00	3:30
GASCONADE - WORK - PRACTICE SPOT CHECK	0:00	0:00	0:00	0:00	6:30	2:00	0:00	8:30
GASCONADE - WORK - TRAINING	0:00	7:30	2:30	4:00	0:00	0:00	0:00	14:00
Total	0:00	8:00	9:45	8:00	8:00	8:00	0:00	41:45

Week 2	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	22	23	24	25	26	27	28	
Start Time		07:30 AM	07:30 AM	07:30 AM	06:00 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	5:15	8:00	3:30	0:00	5:30	0:00	22:15
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	2:45	0:00	1:00	0:00	0:00	0:00	3:45
GASCONADE - WORK - PRACTICE SPOT CHECK	0:00	0:00	0:00	2:15	0:00	0:00	0:00	2:15
GASCONADE - WORK - TRAINING	0:00	0:00	0:00	0:00	10:00	0:00	0:00	10:00
GASCONADE - WORK - USDA TECHNICAL ASSISTANCE	0:00	0:00	0:00	1:15	0:00	2:30	0:00	3:45
Total	0:00	8:00	8:00	8:00	10:00	8:00	0:00	42:00

Board Member Initials: JW Date: 7/30/18

DIARY AND WORK RECORD

29th Week 19th Day **MONDAY** JULY, 2016 **16**

130
OA

Annual Meeting
10:00 AM

Training

Council

Training

Worked w/ Adam on MS plan

Time to sign documents

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

DIARY AND WORK RECORD

29th Week 19th Day **TUESDAY** JULY, 2016 **17**

130
CP

Want to Respond to Linkpass Appointment

130
CP

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

6:30-8pm Board Meeting

DIARY AND WORK RECORD

29th Week 19th Day **WEDNESDAY** JULY, 2016 **18**

130
CP

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

DIARY AND WORK RECORD

29th Week 20th Day **THURSDAY** JULY, 2016 **19**

130
CP

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

DIARY AND WORK RECORD

29th Week 20th Day **FRIDAY** JULY, 2016 **20**

130
CP

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

DIARY AND WORK RECORD

29th Week 20th Day **SATURDAY** JULY, 2016 **21**

130
CP

10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM
6:00 PM
7:00 PM
8:00 PM

18

DIARY AND WORK RECORD

30th Week 26th Day **SUNDAY** JULY, 2018 **22**

SUBJECT - RESEARCH IN SERVICES

7:00

8

9

10

11

12

1

2

3

4

5

DIARY AND WORK RECORD

30th Week 26th Day **MONDAY** JULY, 2018 **23**

SUBJECT - RESEARCH IN SERVICES

7:00

8

9

10

11

12

1

2

3

4

5

Wrote RIO for HEAT letter

put sign in front

edit paper work for Diana

CPASD Outreach + presentation

lunch

CSA

worked on subject file

DIARY AND WORK RECORD

30th Week 26th Day **TUESDAY** JULY, 2018 **24**

SUBJECT - RESEARCH IN SERVICES

7:30

8

9

10

11

12

1

2

3

4

5

CSA Finished Richard Grunke

CSA Connie Hubuchon

lunch

CSA Connie Hubuchon

DIARY AND WORK RECORD

30th Week 26th Day **WEDNESDAY** JULY, 2018 **25**

SUBJECT - RESEARCH IN SERVICES

7:30

8

9

10

11

12

1

2

3

4

5

CSA handling the Polifing

PEC Hubuchon Fund

GPS existing wells - Training + Requirements

CSA Hubuchon

Lunch

major file w/ Benson

APAC sign up

Chicago State

Ray Lindberg

DIARY AND WORK RECORD

30th Week 27th Day **THURSDAY** JULY, 2018 **26**

SUBJECT - RESEARCH IN SERVICES

7:30

8

9

10

11

12

1

2

3

4

5

APAC Training

APAC Training

lunch

APAC Training

DIARY AND WORK RECORD

30th Week 28th Day **FRIDAY** JULY, 2018 **27**

SUBJECT - RESEARCH IN SERVICES

7:30

8

9

10

11

12

1

2

3

4

5

Ken Meyer came to work over his train

Hubuchon

file 1100-100-1

D.J.

lunch

Hubuchon site

Chattel

1000-1100

Hubuchon site

61

BERKEMEYER, SARAH M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 08/12/2018 12:00:00 AM

Status: Pending Board Approval

GASCONADE - WORK - PRACTICE SPOT CHECK: Hastly, Meyer, Grellner, Havelka
GASCONADE - WORK - TRAINING: cover crop
GASCONADE - WORK - USDA TECHNICAL ASSISTANCE: Zessinger, Meyer, Gerlemann, Greunke, Diebal, Dunne

Earned This Pay Period:

Annual Leave Accrued: 4:00

Compensation Time Accrued: 5:37

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 10:00

Compensation Time Balance: 5:37

Sick Leave Balance: 10:00

Military Leave Balance: 0:00

Pay Rate: \$13.39

Employee Signature: *Sarah Berkemeyer*

Date: 8/13/18

Board Member Signature: *John Wehman*

Date: 8/13/18

BERKEMEYER, SARAH M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 08/12/2018 12:00:00 AM

Status: Pending Board Approval

Week 1	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	29	30	31	1	2	3	4	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:00	0:00	1:00	0:00	1:00
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	3:00	1:00	0:00	0:00	2:30	0:00	6:30
GASCONADE - WORK - PRACTICE SPOT CHECK	0:00	0:00	2:00	0:00	0:00	0:00	0:00	2:00
GASCONADE - WORK - TRAINING	0:00	0:00	0:00	0:00	0:00	0:45	0:00	0:45
GASCONADE - WORK - USDA TECHNICAL ASSISTANCE	0:00	5:00	5:00	7:30	8:00	3:45	0:00	29:15
Total	0:00	8:00	8:00	8:00	8:00	8:00	0:00	40:00

Week 2	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	5	6	7	8	9	10	11	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	10:45 PM	12:00 PM		
GASCONADE - WORK - ACCOUNTING	0:00	2:45	0:00	0:00	0:00	0:00	0:00	2:45
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	0:00	0:30	0:30	0:00	0:00	0:00	1:00
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	1:00	0:00	0:00	1:15	0:00	0:00	2:15
GASCONADE - WORK - PRACTICE SPOT CHECK	0:00	2:30	0:00	0:00	3:15	0:00	0:00	5:45
GASCONADE - WORK - TRAINING	0:00	1:00	0:00	0:00	8:45	0:00	0:00	9:45
GASCONADE - WORK - USDA TECHNICAL ASSISTANCE	0:00	0:45	7:30	7:30	2:00	4:30	0:00	22:15
Total	0:00	8:00	8:00	8:00	15:15	4:30	0:00	43:45

Board Member Initials: JW Date: 8/13/18

20

DIARY AND WORK RECORD

31st Week 214th Day **MONDAY** 30
JULY, 2018

7:30 AM

8:00 USA Tech 1 → Gruenke Mopipe

9:00 → Meyer Gerlmann

10:00 → Gruenke Mopipe & EDK Farms map

11:00 → lunch

12:00 USA Tech 1 → Gruenke locate maps

1:00 → e-gip/linkpass paperwork

2:00 → Setting up AFloc

3:00

4:00

5:00

DIARY AND WORK RECORD

31st Week 215th Day **TUESDAY** 31
JULY, 2018

7:30 AM

8:00 1. → Farm visit Kevin Meyer

9:00 → Zessinger File finishing

10:00 USA Tech 1.5 → lunch

11:00 USA Tech 2 → Draw maps and started practice plans

12:00 → Herig Meyer File

1:00 → Zessinger

2:00

3:00

4:00

5:00

DIARY AND WORK RECORD

31st Week 216th Day **WEDNESDAY** 1
AUGUST, 2018

7:30 AM

8:00 USA Tech 0.75 → Zessinger Seeding Worksheet

9:00 USA Tech 2 → Karin Meyer

10:00 USA Tech 1.25 → Mike Gerlmann Critical planting

11:00 → lunch

12:00 USA Tech 1.5 → Mike Gerlmann Critical planting

1:00

2:00

3:00

4:00

5:00

DIARY AND WORK RECORD

31st Week 216th Day **THURSDAY** 2
AUGUST, 2018

7:30 AM

8:00 USA Tech 2.5 → Gruenke things TO HR

9:00 → Gerlmann Zessinger fixing paperwork

10:00 USA Tech 2 → lunch

11:00 → Bill Debar Maps & Soil Reports

12:00

1:00

2:00

3:00

4:00

5:00

DIARY AND WORK RECORD

31st Week 216th Day **FRIDAY** 3
AUGUST, 2018

7:30 AM

8:00 USA Tech 1 → Finished Debar maps and uploaded

9:00 CA 0.5 → Called to set up meets Hasty & Grellner

10:00 ER 1 → worked on fixing Sprayer

11:00 USA Tech 1.75 → Shelton Hasty figure out what County? Draw on map

12:00 Thinking 0.75 → Training Handbook

1:00 → lunch

2:00 USA Tech 1.5 → Dunns mapping

3:00 → CA Set up at screen

4:00 → worked on timsheet

5:00

DIARY AND WORK RECORD

31st Week 216th Day **SATURDAY** 4
AUGUST, 2018

7:30 AM

8:00

9:00

10:00

11:00

12:00

1:00

2:00

3:00

4:00

5:00

21

DIARY AND WORK RECORD

217th Day **SUNDAY** AUGUST, 2018 **5**

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES	TIME
8			
9			
10			
11			
12			
1			
2			
3			
4			
5			

DIARY AND WORK RECORD

218th Day **MONDAY** AUGUST, 2018 **6**

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES	TIME
8			
9			
10			
11			
12			
1			
2			
3			
4			
5			

DIARY AND WORK RECORD

219th Day **TUESDAY** AUGUST, 2018 **7**

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES	TIME
8			
9			
10			
11			
12			
1			
2			
3			
4			
5			

DIARY AND WORK RECORD

220th Day **WEDNESDAY** AUGUST, 2018 **8**

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES	TIME
8			
9			
10			
11			
12			
1			
2			
3			
4			
5			

DIARY AND WORK RECORD

221st Day **THURSDAY** AUGUST, 2018 **9**

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES	TIME
8			
9			
10			
11			
12			
1			
2			
3			
4			
5			

DIARY AND WORK RECORD

222nd Day **FRIDAY** AUGUST, 2018 **10**

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES	TIME
8			
9			
10			
11			
12			
1			
2			
3			
4			
5			

22

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 07/15/2018 12:00:00 AM

Status: Pending Board Approval

Week 2	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	8	9	10	11	12	13	14	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - ANNUAL LEAVE	0:00	0:00	0:00	0:00	0:00	2:30	0:00	2:30
GASCONADE - COMP TIME	0:00	0:00	0:00	0:00	0:00	5:15	0:00	5:15
GASCONADE - N340 - ADMINISTRATION	0:00	3:15	3:30	6:15	5:45	0:00	0:00	16:45
GASCONADE - WORK - ACCOUNTING	0:00	0:45	0:00	0:00	0:00	0:00	0:00	0:45
GASCONADE - WORK - BOARD MEETING	0:00	0:00	0:00	0:00	1:15	0:00	0:00	1:15
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	0:00	2:30	1:15	1:45	0:00	0:00	5:30
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:15	0:00	0:00	0:00	0:00	0:00	0:15
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	0:00	0:30	1:30	0:00	1:15	0:00	0:00	3:15
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	1:15	0:45	0:00	0:00	0:00	0:00	2:00
GASCONADE - WORK - TRAINING	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30
GASCONADE - WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	2:00	0:00	0:00	0:00	0:00	0:00	2:00
Total	0:00	8:00	8:15	8:00	8:00	7:45	0:00	40:00

Board Member Initials: JW Date: 7/17/18
Page 2 of 3

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 07/15/2018 12:00:00 AM

Status: Pending Board Approval

Week 1	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	1	2	3	4	5	6	7	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - HOLIDAY	0:00	0:00	0:00	8:00	0:00	0:00	0:00	8:00
GASCONADE - DSL-01 - ADMINISTRATION	0:00	0:00	0:00	0:00	0:00	0:15	0:00	0:15
GASCONADE - N340 - ADMINISTRATION	0:00	0:00	0:30	0:00	4:30	4:15	0:00	9:15
GASCONADE - N595 - ADMINISTRATION	0:00	0:00	0:00	0:00	0:30	0:00	0:00	0:30
GASCONADE - DSP 3.3 - TECHNICAL	0:00	1:00	1:30	0:00	0:00	0:00	0:00	2:30
GASCONADE - DSP 3.2 - TECHNICAL	0:00	0:00	1:45	0:00	0:00	0:45	0:00	2:30
GASCONADE - WORK - ACCOUNTING	0:00	1:30	1:45	0:00	1:00	0:15	0:00	4:30
GASCONADE - WORK - BOARD MEETING	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	1:00	0:00	0:00	1:45	0:00	0:00	2:45
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	0:00	1:00	0:00	0:00	0:15	0:00	0:00	1:15
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	2:15	0:15	0:00	0:00	1:45	0:00	4:15
GASCONADE - WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:30
GASCONADE - WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:45	1:15	0:00	0:00	0:45	0:00	2:45
Total	0:00	8:00	8:00	8:00	8:00	8:00	0:00	40:00

Board Member Initials: JW Date: 7/17/18
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MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 07/15/2018 12:00:00 AM

Status: Pending Board Approval

GASCONADE - HOLIDAY	4th of July Holiday
GASCONADE - DSL-01 - ADMINISTRATION	Roetlis
GASCONADE - N340 - ADMINISTRATION	Kopp,Roblfing,Brocker,Decker,Schapperkoetter,Geidlinghagen,La
GASCONADE - N595 - ADMINISTRATION	Gerloff
GASCONADE - DSP 3.3 - TECHNICAL	McKinney
GASCONADE - DSP 3.2 - TECHNICAL	Pohlman, Aobuchon w/Sarah
GASCONADE - WORK - ACCOUNTING	Payroll
GASCONADE - WORK - BOARD MEETING	Agenda
GASCONADE - WORK - EQUIPMENT RENTAL	Kramme
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	Sheemaker, Mundwiller, Guidrey, Keller,Strothkamp
GASCONADE - WORK - TRAINING	w/Sarah
GASCONADE - WORK - USDA ADMINISTRATIVE ASSISTANCE	RUSHEL Assist

Earned This Pay Period
Annual Leave Accrued: 8.00
Sick Leave Accrued: 4.00
Compensation Time Accrued: 0.00
Hours Exceeding Work Schedule: 0.00

Note: Leave balances are as of the last approved timesheet.
Annual Leave Balance: 309.15
Sick Leave Balance: 428.15
Compensation Time Balance: 5.25
Military Leave Balance: 0.00

Pay Rate: \$17.51

Employee Signature: Diana Mayfield Date: 7/17/18
Board Member Signature: JW Date: 7/17/18

1:30 open office
7:45 Timesheet w/ Sarah
MONDAY JULY, 2018 2

Acct Payroll - Excel Sheet update

DSP 3.3 McKinney

OA Info/ed Ma. Process
C/S OMC Receipts
Lunch uploads
OA IT w/ stamps.com

C/S Planning organize
LOA load into Agenda
Shoemaker + Mundwille

USDA Assist Derek with RUSLE2
N-312 Brian Rost
OA Postage/Mail

Walk in Stanley Shoemaker
Paul Mundwille

1:30 USDA - filing
7:45 RUSLE2 ?
TUESDAY JULY, 2018 3

OA N-340 Timesheet
Cover Crop Planning

DSP 3.3 McKinney wrapup

USDA Toolkit Issues
Computer Protocol

Board Agenda updates

Acct Budget

DSP 3.2 Pahlman - Data upload
Lunch irag

Equip Neil Krame

DSP 3.3 McKinney

DSP 3.2 Pahlman - update w/ Sarah
test Budget Mark

DSP 3.2 Aubuchan w/ Sarah

Walk in Gary Miller
Drew + Ramona Culp

DIARY AND WORK RECORD 27th Week 18th Day WEDNESDAY JULY, 2018 4

Independence Day!



1:30 Acct - Air Report
7:45 Timesheet
THURSDAY JULY, 2018 5

Acct Budget

C/S folders

LOA N-340 Debra Newack
Planning

Lunch N-340 Planning

N-595 Charlie Corbett
N-340 Tring w/ Sarah

Walk in - Guest - Bogman Search
Debra Newack

1:30 OA unemploy
7:45 Timesheet
FRIDAY JULY, 2018 6

DSP 3.2 Aubuchan

N-340 Tring w/ Sarah

OA IT computer Issues

N-340 OA Lunch IT Computer

N-340 RUSLE2 - Arnold

Acct N-340 Joel - Payroll
USDA Arnold - RUSLE2
Matrix

DSL-1 OA Edgar
Housekeeping - Timesheet

Walk in Jewel Edgar
Guest - water testing

DIARY AND WORK RECORD 27th Week 18th Day SATURDAY JULY, 2018 7

24

8
9
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8
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7:30-8:00 OA Emails
8:00-8:30 Acct Process checks
8:30-9:00 USDA HEL / wet land uploads
9:00-9:30 OA Mail
9:30-10:00 N-340 Decker
10:00-10:30 Lunch
10:30-11:00 N-340 Landowner John Schaffpucker
11:00-11:30 Equip N-340 Drill Neil Kurt Geisringhagen
11:30-12:00 LOA James Guidry Paul Keller
12:00-12:30 Walkin's James Guidry Neil Kramer Paul Keller

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7:30-8:00 OA Emails
8:00-8:30 N-340 Decker
8:30-9:00 LOA Jeff Nolting
9:00-9:30 N-340 Decker
9:30-10:00 Lunch
10:00-10:30 C/S Uploads to MOSWIMS
10:30-11:00 LOA Dale Hawelka
11:00-11:30 C/S uploads
11:30-12:00 OA Shut Down
12:00-12:30 Walkin's Jeff Nolting Dale Hawelka

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7:30-8:00 C/S uploads
8:00-8:30 Sarah mapping
8:30-9:00 C/S N-340 uploads
9:00-9:30 Lunch
9:30-10:00 N-340 uploads to MOSWIMS
10:00-10:30 N-340 Toolkit mapping with Sarah
10:30-11:00 Walkin's Samie Decker

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7:30-8:00 C/S Application
8:00-8:30 N-340 Decker
8:30-9:00 LOA
9:00-9:30 N-340 C/S uploads
9:30-10:00 Lunch
10:00-10:30 C/S uploads
10:30-11:00 N-340 K. Rohlfing-Rada
11:00-11:30 Board Agenda
11:30-12:00 Walkin's James Storkamp
12:00-12:30 LOA Gail Illig 4-4:15

8
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Vacation Day

25

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 07/29/2018 12:00:00 AM

Status: Pending Board Approval

Week 2	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	22	23	24	25	26	27	28	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - DSL-01 - ADMINISTRATION	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:45
GASCONADE - N340 - ADMINISTRATION	0:00	0:00	1:00	4:30	6:45	3:15	0:00	15:30
GASCONADE - DSP 3.2 - TECHNICAL	0:00	0:30	1:00	0:15	0:30	0:00	0:00	2:15
GASCONADE - WORK - ACCOUNTING	0:00	0:00	0:00	0:00	0:00	1:00	0:00	1:00
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	3:15	0:00	1:15	0:00	1:30	0:00	6:00
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:15	0:00	0:00	0:00	0:00	0:00	0:15
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:00	0:00	0:15	1:30	0:00	1:45
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	1:30	0:00	1:15	0:30	0:45	0:00	4:00
GASCONADE - WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	2:30	3:45	0:00	0:00	0:00	0:00	6:15
GASCONADE - WORK - TRAINING	0:00	0:00	2:15	0:00	0:00	0:00	0:00	2:15
Total	0:00	8:00	8:00	8:00	8:00	8:00	0:00	40:00

Board Member Initials: JW Date: 7/30/18
Page 2 of 3

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 07/29/2018 12:00:00 AM

Status: Pending Board Approval

Week 1	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	15	16	17	18	19	20	21	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	08:15 PM	04:00 PM	04:15 PM	04:00 PM		
GASCONADE - ANNUAL LEAVE	0:00	8:00	0:00	0:00	0:00	0:00	0:00	8:00
GASCONADE - SICK LEAVE	0:00	0:00	0:00	5:00	0:00	0:00	0:00	5:00
GASCONADE - DSL-01 - ADMINISTRATION	0:00	0:00	1:00	0:00	1:00	0:00	0:00	2:00
GASCONADE - N340 - ADMINISTRATION	0:00	0:00	2:00	0:00	0:30	2:00	0:00	4:30
GASCONADE - DSP 3.3 - TECHNICAL	0:00	0:00	0:00	0:00	1:00	0:30	0:00	1:30
GASCONADE - WORK - ACCOUNTING	0:00	0:00	1:30	0:00	0:00	1:30	0:00	3:00
GASCONADE - WORK - BOARD MEETING	0:00	0:00	2:45	0:00	0:00	0:00	0:00	2:45
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	0:00	1:45	0:00	5:00	2:30	0:00	9:15
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	0:00	1:15	0:00	0:45	1:00	0:00	3:00
GASCONADE - WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	0:00	0:00	0:00	0:30	0:00	0:30
Total	0:00	8:00	10:45	5:00	8:15	8:00	0:00	40:00

Board Member Initials: JW Date: 7/30/18
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MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 07/29/2018 12:00:00 AM

Status: Pending Board Approval

GASCONADE - DSL-01 - ADMINISTRATION	R Landwehr, Edgar
GASCONADE - N340 - ADMINISTRATION	Decker, Rohlfling, Sassmann
GASCONADE - DSP 3.2 - TECHNICAL	Diekmann
GASCONADE - WORK - BOARD MEETING	Mtg - 5:30-8:15
GASCONADE - WORK - COST-SHARE ADMINISTRATION	Calkins, Duncan, Trng w/Sarah
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	Record, Diebal, St.Pierre, Hesemann
GASCONADE - WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	Newsletter
GASCONADE - WORK - TRAINING	C/S w/Sarah

Earned This Pay Period:
 Annual Leave Accrued: 8:00 Compensation Time Accrued: 0:00
 Sick Leave Accrued: 4:00 Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 314:45 Compensation Time Balance: 0:10
 Sick Leave Balance: 432:15 Military Leave Balance: 0:00

Pay Rate: \$17.51

Employee Signature: Diana Mayfield
 Board Member Signature: JW

Date: 7/30/18
 Date: 7/30/18

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES
8		
9		
10		
11		
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29		
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Vacation Day

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES
8		
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27		
28		
29		
30		

1:30-CA Emails
 Review/Schedule
 Acct Trusts/Accounts/Payroll
 C/S Applications & signatures
 DSL-1A Landwehr
 LCA M. Renaud - Erosion issues
 CA LAGERS/MAIL
 Lunch
 N-340 Lagers Dealer
 Rusler
 C/S CPA 52's
 Terry Johnson
 Nancy Edgar
 Tom Potholt
 Board → 6:30-8:15
 Walkins Ronald Landwehr
 Michael Record

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES
8		
9		
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27		
28		
29		
30		

Sick leave

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES
8		
9		
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17		
18		
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20		
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22		
23		
24		
25		
26		
27		
28		
29		
30		

1:00-CA Emails
 Organization
 C/S Scan Contracts for upload
 DSP-3.4 Calkins
 C/S Packet assembly
 DSL-1 Ron Landwehr
 N-391 Duncan's
 C/S Packets
 Lunch
 C/S Packets
 N-340 Dennis Arnold
 DSL-1 Edgar
 C/S upload
 DSP-3 Jim Meyer
 Walkins Ronda Calkins
 Ronald Landwehr
 Larry + Margaret Duncan
 Duell Edgar

27

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES
8		
9		
10		
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12		
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15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		

1:30 Acct
 N-340 Same Dealer
 C/S uploads
 Update MOSUIMS
 DSP-3.3 Murdwille - Confer
 Lunch
 OA organization
 N-340 Jamie Recker
 C/S Debbie Sign
 OA Invoices for News
 Info/Ed Registration OMA
 Walkin Paul + Mary Murdwiller

HOURS	FOR	SUBJECT - DESCRIPTION OF SERVICES
8		
9		
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11		
12		
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17		
18		
19		
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21		
22		
23		
24		
25		
26		
27		
28		
29		
30		

SUBJECT - DESCRIPTION OF SERVICES

8
9
10
11
12
1
2
3
4
5

SUBJECT - DESCRIPTION OF SERVICES

8
9
10
11
12
1
2
3
4
5

1:50-7:45 PM Timed out 7/19-13/18

Equip Hotel Reservations
OA Update Invoices
C/S Update Sign w/Sarah
Show Sarah how to do CC work

Info/Ed Newsletter
C/S Sarah's User Rights/Diskmin

Info/Ed Newsletter

Lunch

Info/Ed Newsletter
C/S Assist Sarah w mapping
DSP 3.2 Diskmin
C/S Tech Trng with Sarah

OA Wrap up

Walkin Bill Soil Testing

SUBJECT - DESCRIPTION OF SERVICES

8
9
10
11
12
1
2
3
4
5

Info/Ed Newsletter

DSP 3.2 Goff Doerr
C/S Trng w/sarah

Lunch

Newsletter
C/S DSP 3.2 Grendle

N-340 Cindy Sassman

USDs Mc Pipe with Sarah Wiley

Walkin Goff Doerr
Robert Hesseman

SUBJECT - DESCRIPTION OF SERVICES

8
9
10
11
12
1
2
3
4
5

7:30 C/S Ian Simpson
C/S Grendle

N-340 Decker
Rohlfing - ET Drng koff

OA Monitor set up

N-340 Jason Kopp Conf

OA Monitor adjustments

Lunch

DSP 3.2 Richard Grendle
N-340 ET Drng koff
Rohlfing RLIT

Decker uploads

Sassman Map's

DSE-1 Laminator

OA Wrap up

Walkin Jason Kopp
Richard Grendle

SUBJECT - DESCRIPTION OF SERVICES

8
9
10
11
12
1
2
3
4
5

7:50- DSP3 - Auburnham

N-340 Timesheet Sassman Tech

LOA McKinlay paperwork

Lunch

N-340 Sassman Continued

OA Wrap up

Walkin Rodney McKinlay

SUBJECT - DESCRIPTION OF SERVICES

8
9
10
11
12
1
2
3
4
5

N-340 Rohlfing

LOA Kevin Meyer - Schneider

N-340 Rohlfing

LOA Bill Diebal

Acct Lunch

Acct

OA IT issues

C/S Auburnham/Rohlfing

LOA St Pierre

C/S Duncan

OA Bank/Mail Run

Walkin Bill Diebal
Steve St Pierre
Margaret Duncan

88

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 08/12/2018 12:00:00 AM

Status: Pending Board Approval

Week 2	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	5	6	7	8	9	10	11	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:00 PM	04:00 PM	04:00 PM		
GASCONADE - DSL-01 - ADMINISTRATION	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
GASCONADE - N340 - ADMINISTRATION	0:00	0:00	0:00	5:00	0:00	0:30	0:00	5:30
GASCONADE - DSP 3.4 - TECHNICAL	0:00	1:00	0:00	0:30	2:30	0:00	0:00	4:00
GASCONADE - DSL-11 - TECHNICAL	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30
GASCONADE - DWP-01 - TECHNICAL	0:00	1:30	0:00	0:00	0:00	0:00	0:00	1:30
GASCONADE - WORK - ACCOUNTING	0:00	3:30	0:30	0:15	0:00	2:00	0:00	6:15
GASCONADE - WORK - BOARD MEETING	0:00	0:00	5:30	0:00	0:00	0:00	0:00	5:30
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:30	0:00	0:00	0:00	0:15	0:00	0:45
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:00	0:30	0:45	0:30	0:00	1:45
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	1:30	1:30	1:15	1:30	1:15	0:00	7:00
GASCONADE - WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:00	0:00	3:15	0:00	0:00	3:15
GASCONADE - WORK - TRAINING	0:00	0:00	0:00	0:00	0:00	0:15	0:00	0:15
GASCONADE - WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	0:00	0:00	0:00	3:15	0:00	3:15
Total	0:00	8:00	8:00	8:00	8:00	8:00	0:00	40:00

Board Member Initials: JW Date: 8/13/18
Page 2 of 3

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 08/12/2018 12:00:00 AM

Status: Pending Board Approval

Week 1	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Line Item	29	30	31	1	2	3	4	
Start Time		07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM		
Stop Time		04:00 PM	04:00 PM	04:15 PM	04:00 PM	04:00 PM		
GASCONADE - DSL-01 - ADMINISTRATION	0:00	0:00	0:30	0:00	1:00	0:00	0:00	1:30
GASCONADE - N340 - ADMINISTRATION	0:00	2:00	0:00	4:45	2:00	0:00	0:00	8:45
GASCONADE - DSP 3.3 - TECHNICAL	0:00	0:00	0:00	1:30	0:30	0:00	0:00	2:30
GASCONADE - DSP 3.4 - TECHNICAL	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30
GASCONADE - DSL-11 - TECHNICAL	0:00	0:00	0:00	0:00	0:45	0:00	0:00	0:45
GASCONADE - WORK - ACCOUNTING	0:00	1:30	0:00	0:00	2:15	5:00	0:00	8:45
GASCONADE - WORK - COST-SHARE ADMINISTRATION	0:00	2:15	1:45	0:00	1:15	0:00	0:00	5:15
GASCONADE - WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:00	0:00	1:00	0:00	1:00
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
GASCONADE - WORK - OFFICE ADMINISTRATION	0:00	2:15	0:30	1:30	0:15	1:30	0:00	6:00
GASCONADE - WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	4:15	0:00	0:00	0:00	0:00	4:15
GASCONADE - WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
Total	0:00	8:00	8:00	8:15	8:00	8:00	0:00	40:15

Board Member Initials: JW Date: 8/13/18
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MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 08/12/2018 12:00:00 AM

Status: Pending Board Approval

GASCONADE - DSL-01 - ADMINISTRATION	Zessinger, Landwehr
GASCONADE - DSP 3.3 - TECHNICAL	McKinney
GASCONADE - DSP 3.4 - TECHNICAL	Diebal
GASCONADE - DSL-11 - TECHNICAL	Gerlemann
GASCONADE - DWP-01 - TECHNICAL	MaryLeeRost
GASCONADE - WORK - ACCOUNTING	Roll over-load AP AR
GASCONADE - WORK - BOARD MEETING	Minutes, Update Agenda
GASCONADE - WORK - COST-SHARE ADMINISTRATION	Gronke, Nicky
GASCONADE - WORK - GENERAL LANDOWNER CONTACT	Gregory, Gajohn, Nowack
GASCONADE - WORK - OFFICE ADMINISTRATION	MDC, Grant, mail, timesheets
GASCONADE - WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	Newsletter mailing, Web updates, 4th grade planning

Earned This Pay Period:

Annual Leave Accrued: 8:00	Compensation Time Accrued: 0:22
Sick Leave Accrued: 4:00	Hours Exceeding Work Schedule: 0:00
Annual Leave Balance: 314:45	Compensation Time Balance: 0:10
Sick Leave Balance: 431:15	Military Leave Balance: 0:00

Note: Leave balances are as of the last approved timesheet

Pay Rate: \$17.51

Employee Signature: Diana Mayfield Date: 8/13/18

Board Member Signature: Paul Wehman Date: 8/13/18

8 Acct Timesheet payroll
 9 C/S OA ~~IT~~ Antioch Ass't Usage Manager New Server
 10
 11 Acct C/S Wehmeyer Signing Board approvals
 12 Lunch N-391 CPA 52 Durcan
 13 N-340 Rohlfing - Rusler 2 N-340 CPA-52
 14
 15 C/S OA Upload Board approval Timesheet wrap up
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 30 Walkin Dean Winders Janet Scheel

8 C/S DSL-1 w/Sarah
 9 OA Mail process
 10 C/S Spec Test Request Uploads
 11 R. Grunke C/S conf uploads
 12 Info/Ed Nicks C/S conf Newsletter
 13 Lunch
 14 Info/Ed Newsletters
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 30 LOA Roger Gregory
 Info/Ed Newsletter post to web
 Walkins Richard Grunke John Nicks Roger Gregory

8 OA Wehmeyer
 9 DSP3.3 Tech Meyer w/Sarah
 10 N-340 Sassmann
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 12 Lunch OA Main Newsletters
 13 N-340 Sassmann
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 30 DSP-3.4 Bill Diebal
 Walkins Bill Diebal

8 DSL-1 Zessinger
 9 LSP3.3 Antioch
 10 DSL-1 M. C. Mann
 11 DSL-1 Zessinger
 12 N-340 w/Kymbaury
 13 Lunch
 14 Acct Rollover
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 30 C/S Process check Assist Search
 C/S OA FT - Add Google Earth uploads w/Sarah
 Walkin's Bill Diebal

8 Acct Rollover Load AP/AR
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 12 Lunch
 13 Acct cont
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 30 DSP3.3 C/S Conf - McKinney
 Equip Drill Rental
 OA Monitor Set up for Sarah
 Equip Receipts - update spreadsheet
 OA Housekeeping Timesheets
 Walkin Shay McKinney Lynn Campbell

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DIARY AND WORK RECORD

7:30 - 7:45 O.A. Monitor Issues

22nd Week 21th Day

SUNDAY AUGUST, 2018

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DIARY AND WORK RECORD

7:30 - 7:45 O.A. Monitor Issues

22nd Week 21th Day

MONDAY AUGUST, 2018

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Acct Receipts
Adjust Sarah's Payroll - AFLAC

Treasurer's Reports
Caldwell Parts

EQUIP Lunch
DWP-1 Mary Lee Rost - planning + ppts

Acct DSP3 Tech Assist w/ Financing Paper Debra - appack
Hawelka

Acct DWP-1 Assist in Balancing Mary Lee Rost
OA C/S Food Bank Run

Walkin Dale Hawelka

DIARY AND WORK RECORD

7:30 - 7:45 O.A. - Email

22nd Week 21th Day

TUESDAY AUGUST, 2018

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Board Minutes

Agenda
C/S Landwehr Assistance
Lunch Assist Sarah w/ Schneider

Board Agenda update

OA MDC Grant Query
Lunch F419 Budget
OA Process Mail Timesheet

DIARY AND WORK RECORD

7:30 - 7:45 Office Admin

22nd Week 22th Day

WEDNESDAY AUGUST, 2018

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N-340 Work on packets

DSL-11 Curlemann - Canceled
LOR Ran Landwehr
DSP3.4 Dale Hawelka

N-340 Sassmann Packets

LOR Lunch Run Landwehr
N-340 Sassmann

OA Sarah's memo -
Acct State Allotment

Walkin Cody Sresman
RESTA Meyer

DIARY AND WORK RECORD

7:30 - 7:45 O.A. - Email - Sarah Business cards

22nd Week 22th Day

THURSDAY AUGUST, 2018

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C/S B.T. Diebal DSP3.4+3.5

Info/Ed Diebal CPA-52
upload form for flyer
to web to update web pages

Lunch

Info/Ed Web Pages

LOA Mary Jo Gojohn
OA webbased data

LOA Debbie CMG
Info/Ed 4th Grade Donations

School Letters

Walkin Mary Jo Gojohn
Debra Hawelka

DIARY AND WORK RECORD

7:30 - 7:45 O.A. - Emails

22nd Week 22th Day

FRIDAY AUGUST, 2018

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USDA HFL - Terrill

Tong C/A Budget Set up Sarah's preferences
Emails Commission Budget

USDA Tech Lunch Assist Sarah w/ preferences on Toolkit

OA USDA Email Mail process HFL

LOA Guest DRP?

USDA One note set up + Review

N-340 Equipment C/A Jamie Decker
fix sprayer timesheet

Walkin Ed Schlemper
Jamie Decker

18

*FY 19 Budget
Proposal*

EXPENDITURE	PROPOSED	PERSONNEL GRANT-02	Indirect Grants-03	ADMIN/INFO-ED GRANT-04	TECHNICAL FUNDS-05	LOCAL FUNDS-01	YEAR TO DATE
INFO/ED							
ANNUAL MTG	\$ 2,500.00			\$ 1,843.00		\$ 657.00	
POSTER CONTEST	\$ 600.00			\$ 600.00		\$ -	
NEWSLETTER	\$ 1,000.00			\$ 1,000.00		\$ -	
INFO/ED - FIELD EVENTS 4th Grade Field Days Pre-school Project Landowner Workshop	\$ 1,500.00			\$ 1,000.00		\$ 500.00	
SPONSORSHIPS OMG-WIA - \$200 State Grassland - \$50 MO Regional Envirothon - \$50 State WIA - \$50	\$ 350.00			\$ 50.00		\$ 300.00	
DUES & SPONSORSHIP						\$ -	
MASWCD DUES	\$ 450.00			\$ 450.00		\$ -	
ELECTION EXPENSES						\$ -	
ELECTION	\$ 300.00			\$ 300.00		\$ -	
OPERATING EXPENSES						\$ -	
OFFICE SUPPLIES	\$ 220.00			\$ 220.00		\$ -	
Technical Supplies	\$ 5,000.00			\$ -	\$ 4,000.00	\$ 1,000.00	
COMPUTER/PRINTER SUPPLIES	\$ 1,000.00				\$ 1,000.00	\$ -	
ADVERTIZING/PROMOTION	\$ 450.00					\$ 450.00	
ADMINISTRATIVE EXPENSES	\$ 510.00			\$ 500.00		\$ 10.00	
INSURANCE EXPENSES						\$ -	
MOPERM	\$ 660.00			\$ 660.00		\$ -	
EQUIPMENT	\$ 594.00					\$ 594.00	
POSTAGE & MAILING						\$ -	
POSTAGE	\$ 350.00			\$ 350.00		\$ -	
ITEMS FOR SALE						\$ -	
FLAGS	\$ -					\$ -	
PLATS	\$ 1,250.00					\$ 1,250.00	
SUPERVISOR EXPENSE						\$ -	
Supervisor Travel (3 Supv to Training Conf at \$373 ea)	\$ 3,219.00			\$ 2,569.00		\$ 650.00	
Board Meetings	\$ 200.00					\$ 200.00	
OFFICE EQUIPMENT						\$ -	
Gasconade County Map Website	\$ 100.00					\$ 100.00	
EQUIPMENT EXPENSE						\$ -	
John Deere Maintenance (600 acres)	\$ 1,200.00					\$ 1,200.00	
Great Plains Maintenance	\$ -					\$ -	
John Deere Repair	\$ 3,500.00					\$ 3,500.00	
Great Plains Repair	\$ 3,500.00					\$ 3,500.00	
Equipment Maintenance	\$ 100.00					\$ 100.00	
Bank Service Charge						\$ -	
TOTAL EXPENSES	\$ 28,553.00	\$ -		\$ 9,542.00	\$ 5,000.00	\$ 14,011.00	\$ -



Gasconade County Soil and Water Conservation District
314 South Olive - Owensville, MO 65066 - Phone (573) 437-3478 - Fax 855-842-7890

November 6, 2018

Gasconade County Commission
Attn: Leza Lietzow
119 E. First Street, Room 2
Hermann, MO 65041

Dear Gasconade County Commission,

Please send us the approved allocation of \$2325.00 for the Gasconade County Soil and Water Conservation District for 2018.

I have also enclosed a copy of our 2018 Annual/Narrative Report so that you might review all that the district has accomplished over the last fiscal year. In our Fiscal Year 2019 (July 1, 2018 – June 30, 2019), we have already experienced a tremendous response to our OMG Women in Ag Event (385 attendees) and, 4th Grade Field Days (XXX students and XX staff/volunteers). We have already hosted our Fall Farm Tour where we had XX attendees. Our cost-share obligation for FY19 has already exceeded over \$XXX.

The Board would like to request an increase in the allocation that we receive from the County Commission. Our District strives to provide exceptional information/education programs as well as putting conservation on the ground.

The Department of Natural Resources has changed the way they allocate our funding. Personnel expenses, other than Social Security, Medicare, Health Insurance, and Retirement, must now be taken from the Administrative Fund. The Administrative Fund also includes most of our other expenditures, including information/education expenses, up to the \$12,000 maximum. We have also received a special technical grant from DNR/NRCS to purchase technical equipment and provide technical training but this funding has a very specific earmark for spending. It is our assumption that this is a one-time deal.

We are trying to replace our 1992 10' no-till drill so that the landowners of our county may benefit from equipment that will seed several varieties of grasses. Maintenance of the drills is increasing as you can see from our budget request. The drill rental income fluctuates with the weather.

Helping People Help the Land
An Equal Opportunity Provider, Employer, and Lender

Conservation - Development - Self-Government

It is our sincere hope that the County Commission will continue to be a strong supporter of the Gasconade County Soil and Water Conservation District. We also appreciate all of the time and efforts put forth by our Commissioners in the participation of our local events.

Thank you for your continued support in our efforts to save our natural resources and to educate the general public. Please feel free to contact me, if you have any further questions.

Sincerely,

Diana Mayfield
District Manager

Board of Supervisors
Mike Haeffner, Chairman
Debra Nowack, Vice-Chairman
Joel Wehmeyer, Treasurer
Harvey Hessemann, Member
Matt Herring, Secretary

GASCONADE COUNTY
 2019 BUDGET
 DEPARTMENTAL REVENUES AND EXPENDITURES

To the Budget Officer of Gasconade County, Missouri, as required by the County Budget Law, Section 50.540, RSMo.

I, (We) Gasconade County Soil and Water Conservation District hereby submit the following estimates of anticipated revenue collections and requirements for expenditures for the 2019 budget year beginning January 1, 2019, and ending December 31, 2019, as compared with corresponding figures for the last two completed fiscal years.

I hereby certify that the following is a true and correct estimate of the various revenues to be received and expenditures necessary for the proper conduct of my office (or the above-stated agency) for the year beginning January 1, 2019 and ending December 31, 2019, and that said expenditures are authorized by law.

_____ (Name) _____ Treasurer, Board of Supervisors
 _____ (Title of Officer of Agency)

Dated this 6th day of November , 2018

A. DEPARTMENTAL REVENUES

Source of estimated current income, fees, etc.:	Actual 2017	Actual 2018	Office Estimate 2019	County Commission Estimate 2019
<u>Gasconade County Commission</u>	\$ 2,325.00	\$ 2,325.00	\$ 3,000.00	
<u>State of MO (DNR)</u>				
<u>Personnel</u>	\$ 72,470.00	\$ 80,422.00	\$ 80,622.00	
<u>Administrative</u>	\$ 6,500.00	\$ 12,000.00	\$ 12,000.00	
<u>Special Technical Grant</u>			\$ 7,000.00	
<u>Drill Rent</u>	\$ 7,246.39	\$ 8,950.70	\$ 9,500.00	
<u>Other Equipment*</u>	\$ 1,157.00	\$ 80.00	\$ 110.00	
<u>Interest (checking/CD)</u>	\$ 104.80	\$ 128.16	\$ 129.00	
<u>Donations/Advertizing</u>	\$ 1,160.00	\$ 1,831.22	\$ 2,150.00	
<u>Total Revenues</u>	<u>\$ 90,963.19</u>	<u>\$ 105,737.08</u>	<u>\$ 114,511.00</u>	

*2017 Sold trailer and ATV disk

GASCONADE COUNTY
 2019 BUDGET
 DEPARTMENTAL REVENUES AND EXPENDITURES

B. DEPARTMENTAL EXPENDITURES

	Actual 2017	Actual 2018	Office Estimate 2019	County Commission Estimate 2019
Salary Expenditures				
Position:				
Personnel Fund Manager	\$ 36,375.50	\$ 36,420.80	\$ 48,687.38	
Administrative Fund Benefits	\$ 5,220.63	\$ 14,355.60	\$ 2,468.00	
Personnel Fund Technician	\$ 25,197.27	\$ 26,928.69	\$ 31,934.62	
Administrative Funds Benefits	\$ 3,423.01	\$ 4,362.23	\$ 2,675.00	
Total Salary Expenditures	\$ 70,216.41	\$ 82,067.32	\$ 85,765.00	

Office Expenditures				
Items:				
Supplies	\$ 1,321.66	\$ 1,939.07	\$ 6,220.00	
Office Administration	\$ 8.80	\$ 10.80	\$ 510.00	
Postage	\$ 244.76	\$ 338.81	\$ 350.00	
Board Meetings	\$ 147.62	\$ 144.28	\$ 200.00	
Gasc Co Website-Assessor	\$ 100.00	\$ 100.00	\$ 100.00	
Office Equipment		\$ 802.92		
Total Office Expenditures	\$ 1,822.84	\$ 3,335.88	\$ 7,380.00	

Equipment Expenditures				
Items:				
Flags/Plat Books	\$ 280.00	\$ 1,250.00	\$ 1,250.00	
Drill Maintenance/Repair	\$ 2,969.28	\$ 8,572.02	\$ 8,200.00	
Equipment Maintenance	\$ 472.70	\$ 44.45	\$ 100.00	
Total	\$ 3,721.98	\$ 9,866.47	\$ 9,550.00	

**2018 Insurance/Retirement/Travel/Training now included in benefits

GASCONADE COUNTY
 2019 BUDGET
 DEPARTMENTAL REVENUES AND EXPENDITURES

B. DEPARTMENTAL EXPENDITURES

	Actual 2017	Actual 2017	Office Estimate 2018	County Commission Estimate 2018
Mileage and Training Expenditures				
Items:				
Supervisors	\$ 1,988.27	\$ 2,732.43	\$ 3,219.00	
Total Mileage and Training Expenditures	<u>\$ 1,988.27</u>	<u>\$ 2,732.43</u>	<u>\$ 3,219.00</u>	

Other Expenditures

Items:				
Information/Education	\$ 4,727.48	\$ 4,319.98	\$ 5,950.00	
Election Expense	\$ 190.28	\$ -	\$ 300.00	
MASWCD Dues	\$ 450.00	\$ 450.00	\$ 450.00	
MOPERM/Insurance	\$ 1,068.38	\$ 1,253.38	\$ 1,254.00	
Advertizing/Promotion	\$ 236.60	\$ 1,083.22	\$ 450.00	
Total Other Expenditures	<u>\$ 6,672.74</u>	<u>\$ 7,106.58</u>	<u>\$ 8,404.00</u>	
Total Expenditures	<u>\$ 84,422.24</u>	<u>\$ 105,108.68</u>	<u>\$ 114,318.00</u>	

Mayfield, Diana

From: Blansett, Matthew
Sent: Tuesday, August 07, 2018 2:01 PM
To: Mayfield, Diana
Subject: RE: MDC Grant

I'd be happy to help, Diana. The following has to do with our agreement as I recall it:

The application has options to mark. One is 100%, one is 50%, and one is 0% repayment of grant money.

What we did – on the application – is agree to pay back fifty percent of the grant within five years.

Now, I won't name names, but I heard from somebody who is in a position to know that MDC didn't even look at applications where 0% repayment was checked.

First they funded all the 100% repayment grants and then they started funding 50% repayment grants.

Our reasoning for choosing 50% was that we wanted to buy a new drill anyway, and half of something was better than nothing.

We received a \$20,000 grant which we agreed to pay back \$10,000 of. The payments can be yearly, monthly, all at once, they don't really care, as long as it's all within the 5 year period of the grant.

Also, during that time (at least for drills) we are not to let a landowner use the drill to plant fescue. After the five years, we can use it as we see fit. That was the only limitation on our grant.

We also had to install MDC graphics – which MDC will provide – on the machine, so landowners will know who provided or helped provide the equipment.

If you can pay back half within five years, and you don't mind some triangle stickers, it's a very good way to access equipment. We have been happy with our equipment and with the performance of MDC throughout the process.

I will ask the board at our next meeting (8/22/18) if they are okay sharing the actual application and letter and paperwork associated with the grant. If they're okay with it (and I don't see why they wouldn't be) I will e-mail it all to you as an attachment.

Matt Blansett

District Specialist
Callaway SWCD
4549 State Road H
Fulton, MO 65251
(573)592-1400 Ext. 5115

From: Mayfield, Diana
Sent: Tuesday, August 07, 2018 1:38 PM
To: Blansett, Matthew
Subject: MDC Grant

Mayfield, Diana

From: White, Melissa
Sent: Tuesday, August 14, 2018 9:17 AM
To: Mayfield, Diana
Subject: RE: MDC Grant

Yes the process was fairly easy; they provide you with CEP Program Guidelines which discusses the program, eligibility, agreement length & terms, etc. You apply by the deadline. The only limitation for us in purchasing a no till drill with a native wsg box on drill is to plant only wsg, certain annual/legumes, anything wildlife friendly species. Once the drill is paid off then we can plant csg-fescue and Bermuda. You have 2 funding options: less than \$10,000 or up to \$20,000 with 2 options on reimbursement percentages: 75% reimbursement back to the department or 50% reimb. Back to department. Depending on number of applications & their funding pool, you may get the 50% repayment if that's what you ask for , but I'd also indicate weather you are willing to accept paying back 75% if you should not get funding at your 50% repayment request. If that makes sense. You have 5 yrs. to pay back but can pay off early. While repaying, you must report annually the use of the drill. We traded in two drills and purchased a new drill; with this grant we were awarded a 50% payback on \$20,000. So \$10,000 free money, after our trade ins we only had \$8450 in a new drill that cost \$28,950. Well worth the time to apply for these grants. Hope this helps.

Melissa White, District Specialist III (417) 723-8389
Stone County Soil & Water Conservation District
108-B Cortney Lane, Crane, MO 65633 melissa.white@swcd.mo.gov
Visit us at www.swcd.mo.gov/stone and Like us on Facebook!

If we pollute the air, water and soil that keep us alive and well, and destroy the biodiversity that allows natural systems to function, no amount of money will save us. David Suzuki

From: Mayfield, Diana
Sent: Tuesday, August 07, 2018 2:18 PM
To: White, Melissa
Subject: MDC Grant

Afternoon Melissa

By Board was wondering, if you would share your experience with the MDC Grant. What limitations do you have with this grant? How much do you have to repay and how soon? Are you satisfied with the grant process?

Also, would you be willing to share your grant request with us?

Diana Mayfield

District Specialist IV - Manager
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

Mayfield, Diana

From: Rudd, Jeana
Sent: Thursday, August 16, 2018 4:22 PM
To: Mayfield, Diana
Subject: RE: MDC Grant

I am sorry , we have to pay half the grant back over a 5 year period.

From: Mayfield, Diana
Sent: Wednesday, August 08, 2018 8:06 AM
To: Rudd, Jeana
Subject: RE: MDC Grant

Are you paying back any of the funds? Is the drill limited to no fescue or anything else?

Diana Mayfield

District Specialist IV - Manager
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

From: Rudd, Jeana
Sent: Tuesday, August 07, 2018 6:00 PM
To: Mayfield, Diana
Subject: RE: MDC Grant

Yes the MDC grant has worked well for us , we have taken advantage of this opportunity twice , in both cases we have received \$20,000.00 to purchase no-till drills, one 7' and a 10'. We have to maintain the drill for 5 years and keep a record of who uses the drill, what they plant and # of acres planted , also MDC reserves drill 2 weeks in the spring and fall to use the drill (peck ranch), and after that time period 5 years we retain ownership, control of the drill, we can trade it in or sell it or continue to use. If you have more questions, will be glad to help Jeana.

From: Mayfield, Diana
Sent: Tuesday, August 07, 2018 2:20 PM
To: Rudd, Jeana
Subject: MDC Grant

Afternoon Jeana,

By Board was wondering, if you would share your experience with the MDC Grant. What limitations do you have with this grant? How much do you have to repay and how soon? Are you satisfied with the grant process?

Also, would you be willing to share your grant request with us?

Mayfield, Diana

From: Joel Wehmeyer <joelwehmeyer@gmail.com>
Sent: Thursday, July 19, 2018 12:16 PM
To: Mike Haeffner (mhaeffner@outlook.com)
Cc: Mayfield, Diana, Debbie Nowack (debgib1972@gmail.com); Harvey Heseemann; Matthew Herring; Susie Haeffner; Berkemeyer, Sarah
Subject: Re: FW:

That's fine with me

On Thu, Jul 19, 2018, 12:07 PM Michael Haeffner <mhaeffner@outlook.com> wrote:
I approve.

Sent from my iPhone

On Jul 19, 2018, at 12:05 PM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Sarah is requesting permission to attend the attached workshop on Cover crops. She would be able to drive the government truck. I need approval for her time and registration fee.

Please reply all. Thanks.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

From: gasconade_mfd@swcd.mo.gov [mailto:gasconade_mfd@swcd.mo.gov]
Sent: Thursday, July 19, 2018 12:11 PM
To: Mayfield, Diana
Subject:

1

Mayfield, Diana

From: Debra Nowack <debgib1972@gmail.com>
Sent: Thursday, July 19, 2018 12:23 PM
To: Mayfield, Diana
Cc: Harvey Heseemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner; Berkemeyer, Sarah
Subject: Re: FW:

I approve.

On Thu, Jul 19, 2018, 12:05 PM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Sarah is requesting permission to attend the attached workshop on Cover crops. She would be able to drive the government truck. I need approval for her time and registration fee.

Please reply all. Thanks.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

From: gasconade_mfd@swcd.mo.gov [mailto:gasconade_mfd@swcd.mo.gov]
Sent: Thursday, July 19, 2018 12:11 PM
To: Mayfield, Diana
Subject:

1

Mayfield, Diana

From: thefarmh <thefarmh@fidnet.com>
Sent: Thursday, July 19, 2018 8:34 PM
To: Herring, Matthew, Michael Haeffner, Mayfield, Diana
Cc: Debbie Nowack (debgib1972@gmail.com); Joel Wehmeyer (joelwehmeyer@gmail.com); Susie Haeffner; Berkemeyer, Sarah
Subject: RE: FW:

Harvey says okay too

Sent from my Samsung Galaxy: s04natch02

----- Original message -----

From: "Herring, Matthew" <HerringM@missouri.edu>
Date: 7/19/18 6:45 PM (GMT-06:00)
To: Michael Haeffner <mhaeffner@outlook.com>; "Mayfield, Diana" <diana.mayfield@swcd.mo.gov>
Cc: "Debbie Nowack (debgib1972@gmail.com)" <debgib1972@gmail.com>; Harvey Heseemann <thefarmh@fidnet.com>; "Joel Wehmeyer (joelwehmeyer@gmail.com)" <joelwehmeyer@gmail.com>; Susie Haeffner <susha309@hotmail.com>; "Berkemeyer, Sarah" <Sarah.Berkemeyer@swcd.mo.gov>
Subject: RE: FW:

I approve.

Matt

From: Michael Haeffner <mhaeffner@outlook.com>
Sent: Thursday, July 19, 2018 12:08 PM
To: Mayfield, Diana <diana.mayfield@swcd.mo.gov>
Cc: Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Harvey Heseemann <thefarmh@fidnet.com>; Joel Wehmeyer (joelwehmeyer@gmail.com) <joelwehmeyer@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Susie Haeffner <susha309@hotmail.com>; Berkemeyer, Sarah <Sarah.Berkemeyer@swcd.mo.gov>
Subject: Re: FW:

I approve.

Sent from my iPhone

1

42

Fund Status (2019)

62 - GASCONADE SWCD
 314 SOUTH OLIVE
 OWENSVILLE, MO 65066
 (573)437-3478 EXT: 3

AWM ANIMAL WASTE MANAGEMENT						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
ANIMAL WASTE MANAGEMENT 2019	\$127,312.36	\$77,312.36	\$50,000.00	\$0.00	\$127,312.36	\$0.00
Project Sub Total	\$127,312.36	\$77,312.36	\$50,000.00	\$0.00	\$127,312.36	\$0.00

61%

GM GRAZING MANAGEMENT						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
GRAZING MANAGEMENT 2019	\$82,870.00	\$56,846.76	\$26,023.24	\$1,627.26	\$82,870.00	\$0.00
Project Sub Total	\$82,870.00	\$56,846.76	\$26,023.24	\$1,627.26	\$82,870.00	\$0.00

69%

NP NUTRIENT & PEST MANAGEMENT						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
NUTRIENT & PEST MANAGEMEN 2019	\$13,680.00	\$13,679.00	\$1.00	\$0.00	\$13,680.00	\$0.00
Project Sub Total	\$13,680.00	\$13,679.00	\$1.00	\$0.00	\$13,680.00	\$0.00

100%

SA SENSITIVE AREAS						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SENSITIVE AREAS 2019	\$15,569.00	\$2,040.81	\$13,528.19	\$0.00	\$15,569.00	\$0.00
Project Sub Total	\$15,569.00	\$2,040.81	\$13,528.19	\$0.00	\$15,569.00	\$0.00

13%

SGE SHEET AND RILL / GULLY EROSION						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
SHEET AND RILL / GULLY E 2019	\$101,855.00	\$85,476.15	\$16,378.85	\$0.00	\$101,855.00	\$7,910.40
Project Sub Total	\$101,855.00	\$85,476.15	\$16,378.85	\$0.00	\$101,855.00	\$7,910.40

9%

WE WOODLAND EROSION						
<u>Resource Concern</u>	<u>Total Allocation</u>	<u>Obligated</u>	<u>Unobligated</u>	<u>Contract Payments</u>	<u>Remaining Payments</u>	<u>Pending</u>
WOODLAND EROSION 2019	\$27,195.00	\$4,039.87	\$23,155.13	\$0.00	\$27,195.00	\$11,835.75
Project Sub Total	\$27,195.00	\$4,039.87	\$23,155.13	\$0.00	\$27,195.00	\$11,835.75

58%

43

Grand Totals

368,481.36	\$239,394.95	\$129,086.41	\$1,627.26	\$368,481.36	\$19,746.15
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Mayfield, Diana

PRE 1

From: Joel Wehmeyer <joelwehmeyer@gmail.com>
Sent: Friday, July 27, 2018 4:59 PM
To: Mike Haeffner (mhaeffner@outlook.com)
Cc: Debbie Nowack (debgib1972@gmail.com); Mayfield, Diana; Harvey Hesemann; Matthew Herring; Susie Haeffner
Subject: Re: Cover Crops - Rohlffings

That's fine with me

On Fri, Jul 27, 2018, 4:27 PM Michael Haeffner <mhaeffner@outlook.com> wrote:
I approve

Sent from my iPhone

On Jul 27, 2018, at 1:57 PM, Debra Nowack <debgib1972@gmail.com> wrote:

I approve.

On Fri, Jul 27, 2018, 1:41 PM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

There have been major changes with the Rohlffing cover crops so they now have the following applications for after August 3rd.

Kevin:

062-19-0016 \$426.00 Carol Rohlffing F# 3346 – fields 6, 15, 20 Cereal Rye only

062-19-0054 \$1100.00 Verus Eldringhoff F# 3771 – fields 1, 6, 12, 13 Cereal Rye 50% Oil Seed Radish 50%

062-19-0055 \$1031.00 Kevin Rohlffing F# 4032 – fields 47, 48 Cereal Rye 50% Oil Seed Radish 50%

Rohlffing Joint RLT:

062-19-0056 \$315.00 F#4033 – field 47 Cereal Rye 50% Oil Seed Radish 50%

062-19-0057 \$2,079.57 F#2288 – fields 1, 7, 13, 29, 74, 80 Cereal Rye 50% Oil Seed Radish 50%

I am seeking pre-approval for these changes. Please “reply all” .

Mayfield, Diana

From: Joel Wehmeyer <joelwehmeyer@gmail.com>
Sent: Thursday, July 26, 2018 4:27 PM
To: Herring, Matthew
Cc: Mike Haeffner (mhaeffner@outlook.com); Mayfield, Diana; Debbie Nowack (debgeb1972@gmail.com); Harvey Heseemann; Susie Haeffner
Subject: Re: Cost-share Request

Yes, I agree.

On Thu, Jul 26, 2018, 4:26 PM Herring, Matthew <HerringM@missouri.edu> wrote:

I agree.

Matt

From: Michael Haeffner <mhaeffner@outlook.com>
Sent: Thursday, July 26, 2018 3:55 PM
To: Mayfield, Diana <diana.mayfield@swcd.mo.gov>
Cc: Debbie Nowack (debgeb1972@gmail.com) <debgeb1972@gmail.com>; Harvey Heseemann <thefarmh@fidnet.com>; Joel Wehmeyer (joelwehmeyer@gmail.com) <joelwehmeyer@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Susie Haeffner <susha309@hotmail.com>
Subject: Re: Cost-share Request

I approve per availability of funds.

Sent from my iPhone

On Jul 26, 2018, at 3:51 PM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Cody Sassmann has come in requesting cost-share for cover crops. He will have 7 contracts worth \$13,269.10. We will need to wait for August 6th when we have our new allocation for S/R/G. (Yes, we are maxed out at 99% for that resource.)

The contracts will be as follows:

062-19-0047 (Candryl farm) 18.5 acres - \$807.50

54

Mayfield, Diana

PRE 2

From: Becky Heseemann <thefarmh@fidnet.com>
Sent: Friday, July 27, 2018 7:31 AM
To: Debra Nowack; Mayfield, Diana
Cc: Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: RE: Cost-share Request

So do I when funds available

Sent from Mail for Windows 10

From: Debra Nowack
Sent: Thursday, July 26, 2018 4:33 PM
To: Mayfield, Diana
Cc: Harvey Heseemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: Re: Cost-share Request

I also approve per availability of funds.

On Thu, Jul 26, 2018, 3:51 PM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Cody Sassmann has come in requesting cost-share for cover crops. He will have 7 contracts worth \$13,269.10. We will need to wait for August 6th when we have our new allocation for S/R/G. (Yes, we are maxed out at 99% for that resource.)

The contracts will be as follows:

062-19-0047 (Candryl farm) 18.5 acres - \$807.50

062-19-0048 (Peth farm) 23.7 acres - \$1,015.50

062-19-0049 (Wacker farm) 44.9 acres - \$1,998.50

062-19-0050 (Scott Peth) 19.05 acres - 897.00

062-19-0051 (Sullivan) 116.3 acres - \$4,555.60

062-19-0052 (R Peth) 69 acres - \$2,895.00

062-19-0053 (Sassmann Properties) 27.5 acres \$1,100.00

Mayfield, Diana

From: Joel Wehmeyer <joelwehmeyer@gmail.com>
Sent: Monday, August 13, 2018 3:39 PM
To: Herring, Matthew
Cc: Mike Haeffner (mhaeffner@outlook.com); Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Harvey Hesemann; Susie Haeffner
Subject: Re: Pre-Approval Request

Yes, I approve.

On Mon, Aug 13, 2018, 3:37 PM Herring, Matthew <HerringM@missouri.edu> wrote:

I approve.

Matt Herring

From: Michael Haeffner <mhaeffner@outlook.com>
Sent: Monday, August 13, 2018 3:37 PM
To: Mayfield, Diana <diana.mayfield@swcd.mo.gov>
Cc: Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Harvey Hesemann <thefarmh@fidnet.com>; Joel Wehmeyer (joelwehmeyer@gmail.com) <joelwehmeyer@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Susie Haeffner <susha309@hotmail.com>
Subject: Re: Pre-Approval Request

I approve.

Sent from my iPhone

On Aug 13, 2018, at 3:35 PM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

We have received the \$50,000 supplemental allotments for Sheet/Rill/Gully, Grazing Management, and Animal Waste.

I have the following requests for pre-approval for contracts that we are wrapping up.

Richard M Dunne – DSL-1 Permanent Vegetative Establishment – 12.5 acres

William F/June R Diebal – DSP-3.4 (Lime) 062-19-0060 19.6 acres

Mayfield, Diana

PRE 3

From: Becky Hesemann <thefarmh@fidnet.com>
Sent: Wednesday, August 15, 2018 10:25 AM
To: Debra Nowack; Mayfield, Diana
Cc: Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: RE: Pre-Approval Request

Harvey says approve too

Sent from Mail for Windows 10

From: Debra Nowack
Sent: Monday, August 13, 2018 3:43 PM
To: Mayfield, Diana
Cc: Harvey Hesemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: Re: Pre-Approval Request

I approve

On Mon, Aug 13, 2018, 3:34 PM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

We have received the \$50,000 supplemental allotments for Sheet/Rill/Gully, Grazing Management, and Animal Waste.

I have the following requests for pre-approval for contracts that we are wrapping up.

Richard M Dunne – DSL-1 Permanent Vegetative Establishment – 12.5 acres

William F/June R Diebal – DSP-3.4 (Lime) 062-19-0060 19.6 acres

Schneider Family Trust – DSP-3.2 Water Distribution 062-19-0061

Schneider Family Trust – DSP-3.3 Cross Fencing (Sheep) 062-19-0062

Dale/Ann Havelka – DSP-3.4 (Lime) 062-19-0063

Mary Jo Gojohn – N-472 (Woodland Fence) 062-19-0064

Please reply all to this request.

Thanks.

4/6

Mayfield, Diana

From: Debra Nowack <debgib1972@gmail.com>
Sent: Wednesday, August 15, 2018 9:27 AM
To: Mayfield, Diana
Cc: Harvey Heseemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: Re: Pre-Approval

I approve.

On Wed, Aug 15, 2018, 9:18 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

I missed Dewane/Shirley Schneider's N-472 (Woodland) fencing for sheep. Do you approve of this pre-approval?

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

1

PRE 4

Mayfield, Diana

From: Michael Haeffner <mhaeffner@outlook.com>
Sent: Wednesday, August 15, 2018 9:22 AM
To: Mayfield, Diana
Cc: Debbie Nowack (debgib1972@gmail.com); Harvey Heseemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Susie Haeffner
Subject: Re: Pre-Approval

I approve.

Sent from my iPhone

On Aug 15, 2018, at 9:18 AM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

I missed Dewane/Shirley Schneider's N-472 (Woodland) fencing for sheep. Do you approve of this pre-approval?

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

1

Mayfield, Diana

From: Joel Wehmeyer <joelwehmeyer@gmail.com>
Sent: Wednesday, August 15, 2018 11:14 AM
To: Harvey Heseemann
Cc: Matthew Herring; Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: Re: Pre-Approval

Yes, I approve.

On Wed, Aug 15, 2018, 10:25 AM Becky Heseemann <thefarmh@fidnet.com> wrote:

Harvey - approve

Sent from Mail for Windows 10

From: Herring, Matthew
Sent: Wednesday, August 15, 2018 9:35 AM
To: Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Harvey Heseemann <thefarmh@fidnet.com>; Joel Wehmeyer (joelwehmeyer@gmail.com) <joelwehmeyer@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner
Subject: RE: Pre-Approval

I approve.

Matt

From: Mayfield, Diana <diana.mayfield@swcd.mo.gov>
Sent: Wednesday, August 15, 2018 9:19 AM
To: Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Harvey Heseemann <thefarmh@fidnet.com>; Joel Wehmeyer (joelwehmeyer@gmail.com) <joelwehmeyer@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>
Subject: Pre-Approval

1

47

Mayfield, Diana

PRE 5

From: Herring, Matthew <HerringM@missouri.edu>
Sent: Monday, August 20, 2018 3:48 PM
To: Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Harvey Hesemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: RE: Pre-Approval

I approve.

From: Mayfield, Diana <diana.mayfield@swcd.mo.gov>
Sent: Monday, August 20, 2018 11:38 AM
To: Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Harvey Hesemann <thefarmh@fidnet.com>; Joel Wehmeyer (joelwehmeyer@gmail.com) <joelwehmeyer@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>
Subject: Pre-Approval

Derek Fick had been working on a Grazing System for Sandra L Voss with Jim Meyer as her operator. Sarah has finished up the appropriate paperwork.

I would like to go ahead and get pre-approval on their two contracts for a 062-19-0066 DSP-3.2 (2404' pipeline and 2 Tanks) and 062-19-0067 DSP-3.3 (1380' 1 HTW). Jim is anxious to get started as the trencher is in the neighborhood.

This will be the last pre-approval that I request. All others that are being worked on will be presented at the September Board Meeting.

Diana Mayfield

District Specialist IV - Manager
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

Mayfield, Diana

From: Joel Wehmeyer <joelwehmeyer@gmail.com>
Sent: Monday, August 20, 2018 11:56 AM
To: Debbie Nowack (debgib1972@gmail.com)
Cc: Mayfield, Diana; Harvey Hesemann; Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: Re: Pre-Approval

I approve

On Mon, Aug 20, 2018, 11:49 AM Debra Nowack <debgib1972@gmail.com> wrote:
I approve

On Mon, Aug 20, 2018, 11:38 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Derek Fick had been working on a Grazing System for Sandra L Voss with Jim Meyer as her operator. Sarah has finished up the appropriate paperwork.

I would like to go ahead and get pre-approval on their two contracts for a 062-19-0066 DSP-3.2 (2404' pipeline and 2 Tanks) and 062-19-0067 DSP-3.3 (1380' 1 HTW). Jim is anxious to get started as the trencher is in the neighborhood.

This will be the last pre-approval that I request. All others that are being worked on will be presented at the September Board Meeting.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

sh

Mayfield, Diana

From: Debra Nowack <debgib1972@gmail.com>
Sent: Friday, July 20, 2018 10:50 AM
To: Mayfield, Diana
Cc: Harvey Hesemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: Re: Signatures

I approve of the purchase. I will be in town later this afternoon.

On Fri, Jul 20, 2018, 9:44 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

I have several applications ready for signature. If you are going to be in town, please swing by.

Also, do I have your approval to go ahead and order the two additional monitors at \$106.26 for a 22" monitor?

Thank you.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

Mayfield, Diana

From: Joel Wehmeyer <joelwehmeyer@gmail.com>
Sent: Friday, July 20, 2018 10:19 AM
To: Herring, Matthew
Cc: Mike Haeffner (mhaeffner@outlook.com); Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Harvey Hesemann; Susie Haeffner
Subject: Re: Signatures

Yes, I approve.

On Fri, Jul 20, 2018, 9:54 AM Herring, Matthew <HerringM@missouri.edu> wrote:

I approve the purchase.

Matt

From: Michael Haeffner <mhaeffner@outlook.com>
Sent: Friday, July 20, 2018 9:47 AM
To: Mayfield, Diana <diana.mayfield@swcd.mo.gov>
Cc: Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Harvey Hesemann <thefarmh@fidnet.com>; Joel Wehmeyer (joelwehmeyer@gmail.com) <joelwehmeyer@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Susie Haeffner <susha309@hotmail.com>
Subject: Re: Signatures

I approve monitor purchase, per your request.

Sent from my iPhone

On Jul 20, 2018, at 9:44 AM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

I have several applications ready for signature. If you are going to be in town, please swing by.

Also, do I have your approval to go ahead and order the two additional monitors at \$106.26 for a 22" monitor?

Thank you.

bh

Mayfield, Diana

From: Debra Nowack <debgib1972@gmail.com>
Sent: Monday, July 23, 2018 9:38 AM
To: Mayfield, Diana
Cc: Harvey Heseemann; Joel Wehmeyer (joelwehmeyer@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: RE: FW: MASWCD Area Meeting & Election

I vote yes for both nominees.

On Mon, Jul 23, 2018, 7:15 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Please see the note from Peggy Lemons below and the attached. As we are not having a meeting during the month of August, please reply all to this e-mail with your vote.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

From: Lemons, Peggy
Sent: Saturday, July 21, 2018 8:51 PM
To: Miller, Ethan; matt.blansett@swcd.mo.gov; Nowak, Lori; Mayfield, Diana; Rousan, Cyndi; Owens, Katie; Worthington, Karen; robert.ridgeley@swcd.mo.gov; cindy.deornelis@swcd.mo.gov; Coleman, Frankie; Carlyon, Wilma; Naeger, Jessica; Fear, Jenn; Sachs, Polly; Woods, Tiffany
Cc: Lemons, Peggy
Subject: MASWCD Area Meeting & Election

See information below on the MASWCD Area 5 election for Area Director. Remember you have to have paid your MASWCD dues for 2018 in order for the board to vote for Area Director. The Area Meeting will be held on Tuesday August 21, from 4:00 pm to 8:30 pm, at the Montgomery City Lion's Club at 1120 Farnen Road, Montgomery City, MO 63361.

Mayfield, Diana

From: Herring, Matthew <HerringM@missouri.edu>
Sent: Monday, July 23, 2018 9:17 AM
To: Mayfield, Diana
Subject: RE: FW: MASWCD Area Meeting & Election

Diana,

My vote "yes" was for the representative and alternate.

Matt

From: Mayfield, Diana <diana.mayfield@swcd.mo.gov>
Sent: Monday, July 23, 2018 8:02 AM
To: Joel Wehmeyer <joelwehmeyer@gmail.com>
Cc: Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Harvey Heseemann <thefarmh@fidnet.com>; Herring, Matthew <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>
Subject: RE: FW: MASWCD Area Meeting & Election

I assume that means you vote for the nominees for Representative and Alternate.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

From: Joel Wehmeyer [mailto:joelwehmeyer@gmail.com]
Sent: Monday, July 23, 2018 7:42 AM
To: Mayfield, Diana
Cc: Debbie Nowack (debgib1972@gmail.com); Harvey Heseemann; Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: RE: FW: MASWCD Area Meeting & Election

I vote yes.

On Mon, Jul 23, 2018, 7:15 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Please see the note from Peggy Lemons below and the attached. As we are not having a meeting during the month of August, please reply all to this e-mail with your vote.

Diana Mayfield

Mayfield, Diana

From: Becky Heseemann <thefarmh@fidnet.com>
Sent: Tuesday, July 24, 2018 8:41 AM
To: Mayfield, Diana
Subject: RE: FW: MASWCD Area Meeting & Election

Harvey votes for both and says he will consider going to area meeting, but right now can't say positive

Sent from Mail for Windows 10

From: Mayfield, Diana
Sent: Monday, July 23, 2018 8:02 AM
To: Joel Wehmeyer
Cc: Debbie Nowack (debgib1972@gmail.com); Harvey Heseemann; Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: RE: FW: MASWCD Area Meeting & Election

I assume that means you vote for the nominees for Representative and Alternate.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

From: Joel Wehmeyer [mailto:joelwehmeyer@gmail.com]
Sent: Monday, July 23, 2018 7:42 AM
To: Mayfield, Diana
Cc: Debbie Nowack (debgib1972@gmail.com); Harvey Heseemann; Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner
Subject: RE: FW: MASWCD Area Meeting & Election

I vote yes.

On Mon, Jul 23, 2018, 7:15 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Please see the note from Peggy Lemons below and the attached. As we are not having a meeting during the month of August, please reply all to this e-mail with your vote.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

Mayfield, Diana

From: Herring, Matthew <HerringM@missouri.edu>
Sent: Monday, August 06, 2018 6:53 PM
To: Becky Hesemann
Cc: Michael Haeffner; Joel Wehmeyer; Debbie Nowack (debgib1972@gmail.com); Mayfield, Diana; Susie Haeffner
Subject: Re: Hydraulic cylinder

Sounds like a good plan.

Matt

Matt Herring
Interim Regional Director
East Central Region
University of Missouri Extension
Sent from my iPhone

On Aug 6, 2018, at 6:13 PM, Becky Hesemann <thefarmh@fidnet.com> wrote:

Sounds like a good plan

Sent from Mail for Windows 10

From: Michael Haeffner
Sent: Monday, August 6, 2018 1:00 PM
To: Joel Wehmeyer
Cc: Debbie Nowack (debgib1972@gmail.com); Mayfield, Diana; Harvey Hesemann; Matthew Herring; Susie Haeffner
Subject: Re: Hydraulic cylinder

Sounds like a good idea,thanks Joel.

Sent from my iPhone

On Aug 6, 2018, at 12:19 PM, Joel Wehmeyer <joelwehmeyer@gmail.com> wrote:

If board members so choose, if I could pick cylinder up tomorrow I'll be going through union Wednesday morning and could drop it off

On Mon, Aug 6, 2018, 12:08 PM Debra Nowack <debgib1972@gmail.com> wrote:

Not very knowledgeable about equipment. My husband also recommended e & e or Cuba forklift at Cuba. I am going to defer to members of the Board who know more than I do.

On Mon, Aug 6, 2018, 11:13 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Mayfield, Diana

From: Michael Haeffner <mhaeffner@outlook.com>
Sent: Monday, August 06, 2018 1:01 PM
To: Joel Wehmeyer
Cc: Debbie Nowack (debgib1972@gmail.com); Mayfield, Diana; Harvey Hesemann; Matthew Herring; Susie Haeffner
Subject: Re: Hydraulic cylinder

Sounds like a good idea,thanks Joel.

Sent from my iPhone

On Aug 6, 2018, at 12:19 PM, Joel Wehmeyer <joelwehmeyer@gmail.com> wrote:

If board members so choose, if I could pick cylinder up tomorrow I'll be going through union Wednesday morning and could drop it off

On Mon, Aug 6, 2018, 12:08 PM Debra Nowack <debgib1972@gmail.com> wrote:

Not very knowledgeable about equipment. My husband also recommended e & e or Cuba forklift at Cuba. I am going to defer to members of the Board who know more than I do.

On Mon, Aug 6, 2018, 11:13 AM Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Good Morning,

Well, Gary replaced the seals in the hydraulic cylinder and it is STILL leaking. Bockting indicated that a new cylinder is \$506.88 plus shipping. What is the wishes of the board? Should Gary try and put in new seals, again, or do we need to have it rebuilt or just buy a new one? This has been an ongoing issue. I believe it has been rebuilt twice.

Diana Mayfield

District Specialist IV - Manager

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

Mayfield, Diana

Subject: FW: Agroforestry Training

Sent on behalf of Andrea King, Area Conservationist

Staff and Partners

Agroforestry training is going to be available for Area 2 on November 13 at Mark Twain Lake Visitor Center. If you would like to attend the training please notify Lori Robinson along with your supervisors' approval by October 31, 2018. One email from DC's would be preferred but individual emails are acceptable.

This training is open to NRCS and all our partners! Please forward to any interested participants.

Andrea King

Area Conservationist
NRCS Palmyra Area Office
6465 Hwy 168, Suite C
Palmyra, MO 63461
Office: 573-769-2235, ext. 6
Mobile: 573-406-2854
andrea.king@mo.usda.gov

From: Alley, Joe - NRCS, Columbia, MO

Sent: Friday, August 17, 2018 4:38 PM

To: Layton, Laura - NRCS, Doniphan, MO <laura.layton@mo.usda.gov>; Skinner, Luke - NRCS, Gallatin, **Subject:** Agroforestry Training

All – As mentioned previously, the MU Center for Agroforestry will be providing agroforestry training to NRCS and partner staff in November. MU Extension staff and others will also attend. This is a great opportunity for planners to gain a better understanding of agroforestry practices and how they can be used to address Resource Concerns. More information will come in a few weeks in terms of the agenda. However, the dates have been firmed up and I wanted to share those so that staff can get them on their calendars.

A1 – November 6, location to be determined (currently is MDC Burr Oak Woods Nature Center in Blue Springs, but a more central location is being looked for)

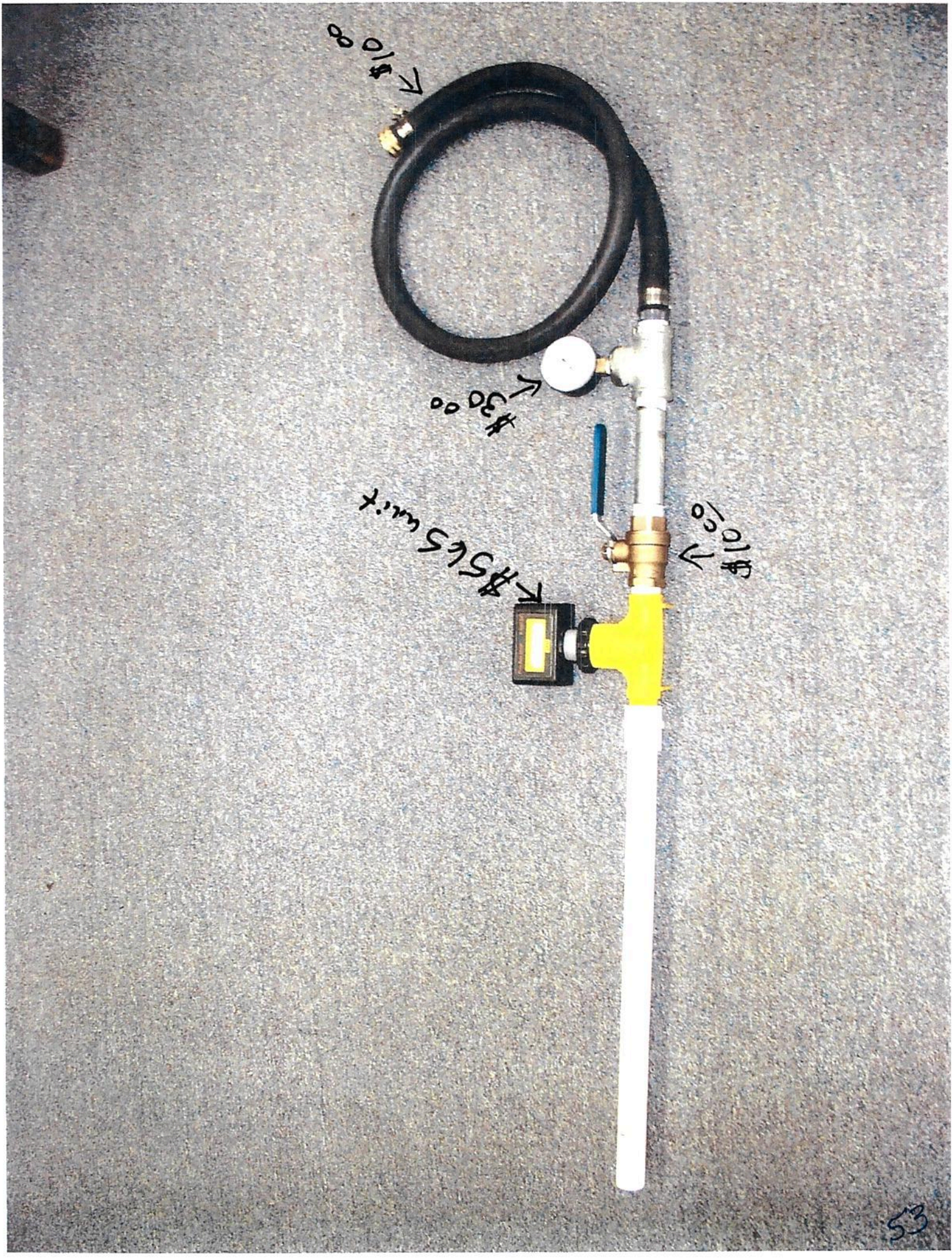
A3 – November 8, MDC Nature Center at Cape Girardeau

A2 – November 13, Mark Twain Lake Visitor Center

A4 – November 15, MDC Nature Center at Springfield

Let me know if you have any questions.

Thanks.



#510

#3000

#565 unit

#10

ATTEST STATEMENT

I, Joel Wehmeyer, Treasurer, of the Gasconade County Soil and Water Conservation District

do attest that the preceding is a true and accurate summary account of all fiscal transactions of the Gasconade County Soil and Water Conservation District

for the Year July 1, 2017 to June 30, 2018.

We, the Gasconade County Soil and Water Conservation District Board, have reviewed the attached financial report September 4, 2018. We certify this report is a true and accurate record of the Gasconade County Soil and Water Conservation District's financial records for fiscal year 2018.

Joel Wehmeyer, Treasurer

Date

By DIANA
08/02/18 1:24pm

GASCONADE COUNTY SWCD

Financial Report for the period of
July 1, 2017 through June 30, 2018

Dept: All

Cash Receipts:

	<u>Amount</u>
Revenue - Admin Exp Grant State Allot	\$14,616.52
Revenue - County Commission Funds	\$0.00
Revenue - Contributions & Donations	\$8,974.69
Revenue - Eq Deposits	\$2,462.50
Revenue - Interest Earned	\$119.23
Revenue - Mgmt Services Grant State Allot	\$77,004.47
Revenue - Machine/Equip Rental	\$9,030.72
Revenue - Sales	\$1,387.47
Cash in Bank	\$30,733.54

Total Receipts & Assets:	<u>\$144,329.14</u>

Financial Report for the period of
July 1, 2017 through June 30, 2018

Dept: All

<u>Cash Disbursements:</u>	<u>Amount</u>
Dues and Sponsorships	\$700.00
Election Expenses	\$0.00
Manager/Clerk Salary Expenses	\$36,420.80
Technician Salary Expenses	\$26,928.69
Employee Exp - Other Than Salary	\$16,369.25
Info/Ed Activities & Expenses	\$7,989.40
Office Equipment	\$802.92
Operating Expenses	\$6,289.75
Postage & Mailing Expenses	\$338.81
Items for Resale	\$1,250.00
Insurance Expenses	\$1,253.38
Supervisor Expenses	\$2,732.43
Employee Travel & Training Expenses	\$2,348.58
Machinery Purchase & Maintenance	\$8,616.47
Cash in Bank	\$32,288.66
Current Liabilities	\$0.00
Total Disbursements & Liabilities:	<u>\$144,329.14</u>

-----End Report-----

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Financial Report for the period of
July 1, 2017 through June 30, 2018

Dept: All

Cash Receipts:

			<u>Amount</u>
STATE ALLOTMENT - MSG	02-01-425	Rev-MSG	\$60,969.77
STATE ALLOTMENT - MSG	03-01-425	Rev-MSG	\$16,034.70
STATE ALLOTMENT - ADMINISTRATIVE	04-01-425	Rev-AEG	\$12,000.00
STATE ALLOTMENT - ADMINISTRATIVE	07-01-425	Rev-AEG	(\$0.44)
STATE ALLOTMENT - ADMINISTRATIVE	08-01-425	Rev-AEG	(\$883.04)
STATE ALLOTMENT - ADMINISTRATIVE	10-01-425	Rev-AEG	(\$3,500.00)
STATE ALLOTMENT - ADMINISTRATIVE	48-01-425	Rev-AEG	\$7,000.00
ATV EQUIPMENT RENTAL	01-00-430	Rev-Rntl	\$20.00
ROTCOWIPER RENTAL	01-00-431	Rev-Rntl	\$50.00
JOHN DEERE DRILL RENTAL	01-00-432	Rev-Rntl	\$5,723.20
GREAT PLAINS DRILL RENTAL	01-00-433	Rev-Rntl	\$3,227.52
BURN EQUIPMENT RENTAL	01-00-435	Rev-Rntl	\$10.00
SALE OF GOODS-PLAT BOOKS	01-00-415	Rev-Sales	\$1,387.47
SAVINGS INTEREST	01-00-402	Rev-Cont	\$8.93
SAVINGS DEPOSIT	01-00-403	Rev-Cont	\$1,372.50
DONATIONS FIELD DAYS	01-00-406	Rev-Cont	\$306.25
FUND RAISER	01-00-410	Rev-Cont	\$1,054.00
REIMBURSEMENTS	01-00-436	Rev-Cont	\$8.56
MAINTENANCE AGREEMENT FILING FEE	01-00-438	Rev-Cont	\$243.00
GRAZING SCHOOL RECEIPTS	20-00-410	Rev-Cont	\$4,200.00
DONATIONS AND CONTRIBUTIONS	21-02-402	Rev-Cont	\$881.45
TEAM REGISTRATIONS	21-02-403	Rev-Cont	\$900.00
INTEREST EARNED ON CHECKING	01-00-400	Rev-Int	\$48.20
INTEREST ON CD	01-00-401	Rev-Int	\$71.03
COUNTY COMMISSION ALLOTMENT	01-00-405	Rev-Dep	\$2,325.00
NEWSLETTER DONATION	01-00-408	Rev-Dep	\$137.50
CHECKING - CASH IN BANK	00-00-100	CA-Cash	\$16,485.51
COMMUNITY BANK SAVINGS- 248584	00-00-110	CA-Cash	\$4,127.37
CD101910	00-00-120	CA-Cash	\$0.00
CD104503	00-00-130	CA-Cash	\$10,120.66
Total Receipts & Assets:			<u>\$144,329.14</u>

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Financial Report for the period of
July 1, 2017 through June 30, 2018

Dept: All

<u>Cash Disbursements:</u>			<u>Amount</u>
DONATIONS AND SPONSORSHIPS	01-00-805	Dues-Spon	\$250.00
MASWCD DUES	04-01-700	Dues-Spon	\$450.00
MANAGER SALARY - DIANA	02-01-515	MGMTExp	\$36,420.80
TECHNICIAN SALARY - AUGUST	01-00-518	TechExp	\$259.82
TECHNICIAN SALARY - AUGUST	02-01-518	TechExp	\$26,668.87
MEDICARE HORSTMANN	01-00-522	EmpExp	\$3.76
SOCIAL SECURITY HORSTMANN	01-00-523	EmpExp	\$16.12
DISTRICT PORTION MCHCP-DIANA	01-00-530	EmpExp	\$397.56
MEDICARE HORSTMANN	03-01-522	EmpExp	\$386.82
SOCIAL SECURITY HORSTMANN	03-01-523	EmpExp	\$1,653.37
RETIREMENT HORSTMANN	03-01-524	EmpExp	\$1,446.29
MEDICARE MANAGER	03-01-532	EmpExp	\$505.29
SOCIAL SECURITY - Manager	03-01-533	EmpExp	\$2,160.18
RETIREMENT MANAGER	03-01-534	EmpExp	\$2,353.35
STATE HEALTH PREMIUM MANAGER	03-01-535	EmpExp	\$6,919.56
WORKERS COMP HORSTMANN	04-01-520	EmpExp	\$216.00
UNEMPLOYMENT HORSTMANN	04-01-521	EmpExp	\$25.96
WORKERS COMP MANAGER	04-01-530	EmpExp	\$275.00
UNEMPLOYMENT - MANAGER	04-01-531	EmpExp	\$9.99
INFORMATION/EDUCATION EXPENSES	01-00-770	Info-Ed	\$190.07
ANNUAL MEETING	01-00-830	Info-Ed	\$920.09
POSTER CONTEST	01-00-831	Info-Ed	\$8.98
NEWSLETTER EXPENSE	01-00-834	Info-Ed	\$57.40
INFORMATION/EDUCATION EXPENSES	04-01-770	Info-Ed	\$22.13
ANNUAL MEETING	04-01-830	Info-Ed	\$1,307.49
POSTER CONTEST	04-01-831	Info-Ed	\$269.58
DEMONSTRATIONS/FIELD DAYS	04-01-833	Info-Ed	\$397.01
NEWSLETTER EXPENSE	04-01-834	Info-Ed	\$897.23
HALL RENTAL	20-00-411	Info-Ed	\$150.00
FOOD EXPENSE	20-00-412	Info-Ed	\$1,043.33
MATERIALS	20-00-413	Info-Ed	\$1,197.80
SPEAKER EXPENSES	20-00-414	Info-Ed	\$166.95
GRAZING SCHOOL EXPENSES	20-00-430	Info-Ed	\$1,361.34
OFFICE EQUIPMENT	04-01-900	Eq-Off	\$802.92
BANK ACCOUNT TRANSFER	01-00-437	OpExp	\$1,372.50
BOARD MEETINGS	01-00-547	OpExp	\$102.94
ADVERTISING AND PROMOTION	01-00-640	OPEXP	\$1,011.77
COST-SHARE MAINTENANCE FILING	01-00-641	OPEXP	\$216.00
1099 MISC	01-00-650	OPEXP	\$10.80
Assessor Website	01-00-902	OpExp	\$100.00
BOARD MEETINGS	04-01-547	OpExp	\$41.34
ADVERTISING AND PROMOTION	04-01-640	OPEXP	\$71.45
OFFICE SUPPLIES	04-01-800	OpExp	\$304.80
COMPUTER/PRINTER SUPPLIES	04-01-801	OpExp	\$1,625.92
TECHNICAL EQUIPMENT	04-01-804	OpExp	\$8.35
COMPETITION EXPENSES	21-02-801	OpExp	\$960.61
STATE REGISTRATION FEES	21-02-805	OpExp	\$225.00
PER DIEM	21-02-806	OpExp	\$238.27
POSTAGE	04-01-815	Postage	\$338.81
PLAT BOOKS	01-00-556	RESALE	\$1,250.00

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Financial Report for the period of
July 1, 2017 through June 30, 2018

Dept: All

DRILL INSURANCE	01-00-631	INS	\$593.38
LIABILITY INSURANCE	04-01-710	INS	\$660.00
SUPERVISOR TRAVEL	01-00-545	SupvExp	\$558.93
SUPERVISOR TRAVEL	04-01-545	SupvExp	\$1,354.22
SUPERVISOR TRAINING	04-01-546	SupvExp	\$819.28
EMPLOYEE TRAVEL HORSTMANN	01-00-525	Tvl-Trn	\$134.40
EMPLOYEE TRAVEL - Manager	01-00-535	Tvl-Trn	\$111.66
EMPLOYEE TRAVEL HORSTMANN	04-01-525	Tvl-Trn	\$304.51
EMPLOYEE TRAINING HORSTMANN	04-01-526	Tvl-Trn	\$175.00
EMPLOYEE TRAVEL - Manager	04-01-535	Tvl-Trn	\$1,350.87
EMPLOYEE TRAINING - Manager	04-01-536	Tvl-Trn	\$272.14
JOHN DEERE DRILL REPAIR	01-00-632	Mach	\$3,719.53
GREAT PLAINS DRILL REPAIR	01-00-633	MACH	\$3,633.69
JOHN DEERE MAINTENANCE	01-00-635	Mach	\$1,218.80
ATV REPAIR/EXPENSE	01-00-639	Mach	\$44.45
CHECKING - CASH IN BANK	00-00-100	CA-Cash	\$15,534.17
COMMUNITY BANK SAVINGS- 248584	00-00-110	CA-Cash	\$6,562.80
CD104503	00-00-130	CA-Cash	\$10,191.69
Current Liabilities	00-00-999	CL	\$0.00
Total Disbursements & Liabilities:			<u>\$144,329.14</u>

-----End Report-----

Mayfield, Diana

To: Board
Subject: FW: Fiscal Year 2019 Cost-Share Supplemental Allocations

FYI

Diana Mayfield

District Specialist IV - Manager
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

From: Soil & Water Conservation Program
Sent: Wednesday, August 01, 2018 2:55 PM
To: Soil & Water Conservation Program; DNR.Soil and Water Conservation Districts staff
Cc: DNR.SWC Staff
Subject: Fiscal Year 2019 Cost-Share Supplemental Allocations

Fiscal Year 2019 (FY19) Monthly Supplemental Allocation Process

As stated in the FY19 Cost-Share Allocation letter that was sent to each district January 4, 2018, monthly supplemental allocations will begin after August 1, 2018 for the following resource concerns: Animal Waste Management, Grazing Management, Irrigation Management, Sensitive Areas, Sheet/Rill and Gully Erosion, and Woodland Erosion. Scheduled supplemental allocations will be based on the following:

- To be eligible for supplemental allocation(s), districts must have obligated at least 90 percent of their total FY19 allocation in an eligible resource concern.
 - Districts that had FY18 contracts completed in FY18 but then had to be rolled into FY19 due to the lack of cost-share funding had an "Additional Allocation" in the amount of the "FY18 Completed" rollovers loaded in early July. The calculation to determine the 90% obligation will NOT include the "FY18 Completed" amounts.
- An allocation amount of \$75,000 will be provided in each qualifying resource concern and an email will be sent to the districts that receive supplemental allocation(s).
- Districts may qualify multiple times in a resource concern if they meet the 90 percent obligation eligibility threshold on each of the scheduled dates.
- **NEW FOR FY19:** A district may refuse a supplemental allocation in specific resource concern by sending a request via email to the program office (soil&waterconservationprogram@swcd.mo.gov) by 4 pm on the Wednesday preceding each supplemental allocation. This request is only valid for one month.
- The Missouri Soil and Water Information Management System (MoSWIMS) will be locked at 4:00 pm and the Master Fund Status Report will be generated to determine eligibility on the days listed below:
 - August 9, 2018 (This date was originally August 2, but changed to consider drought contracts)
 - September 6, 2018
 - October 4, 2018
 - November 1, 2018
 - December 6, 2018

- January 3, 2019
- February 7, 2019
- March 7, 2019

An email will be sent to let the districts know when MoSWIMS is unlocked.

- Districts are limited to a \$600,000 maximum for Supplemental Allocations.

FY19 Nutrient & Pest Management Supplemental Request

Per the FY19 Cost-Share Allocation letter, districts are allowed to submit one spring supplemental request and one summer request. The district should complete the Nutrient & Pest Management Supplemental Request form found on the Forms page of the Intranet. The request for funding must be board approved and emailed to the program office (soil&waterconservationprogram@swcd.mo.gov) **by 4 p.m. on September 6, 2018**. The requested amount will count towards the district's \$600,000 supplemental allocation maximum. Please remember that all N595 Pest Management cost-share contracts must be board approved by October 1, 2018. In the past, a large number of contracts have been submitted immediately prior to the supplemental allocation deadline. Earlier submission of contracts will help ensure that the contracts can be reviewed, signed by all parties, and board approval dates entered in MoSWIMS prior to supplemental deadlines. Program staff will review contracts as soon as possible within 24 hours of submission. **Contracts submitted less than 24 hours before the supplemental deadline may not be able to be reviewed and finalized in time to obligate the funds for that month's supplemental allocation.**

The program will evaluate the process and report the status of the FY19 allocations regularly to the Commission. The supplemental process may be suspended or lengthened at any time based on available funds.

If you have questions, please contact your district coordinator. Thank you.

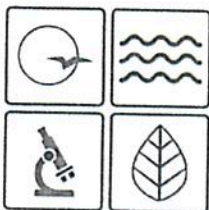
Soil & Water Conservation Program

Find us on the web at dnr.mo.gov

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.

These are considerations for the Soil and Water Districts Commission at their July 27, 2018 conference call meeting (12:30 p.m.). All considerations are only for counties in the D2 or D3 designated drought areas and in response to Governor Parson's Executive Order 18-05.

1. Require Soil and Water Conservation Districts to move landowners completing "drought" practices to the top of waiting lists (the drought practices are those listed below and will only be available in the D2 and D3 drought designated counties).
2. Defer the Grazing School Requirement for 12 months after contract approval for the Water Development DSP 3.1 and Water Distribution DSP 3.2 Grazing System practices. The Water Development contracts will consist only of pipeline from the water source, and one watering tank. The rest of the system can be designed and installed after the landowner has completed an approved grazing school. It is important that producers understand managed grazing prior to designing their systems.
3. Implement a pond cleanout program. The sediment in the pond must be completely removed. A flat rate of \$1,000 per half acre (up to 2 acres) will be paid. The maximum cost-share provided will be \$4,000 regardless of the size of the pond. A 10-year maintenance commitment for the pond will be reinstated from the date of payment. This cleanout program is available only for state cost-share ponds currently under maintenance and those out of maintenance.
4. A variance will be provided to raise the N340 Cover Crop Practice maximum to \$30,000 from the current \$20,000 lifetime limit, and to allow cover crops to be hayed at termination to provide additional forage. Landowners over the \$20,000 maximum will receive \$30 per acre for any additional acres enrolled. Landowners not having reached their \$20,000 maximum will continue to follow current policy which allows a \$30 per acre payment for a one to two species cover crop mix and a \$40 per acre payment for mixes with three or more cover crop species. The seeding rates and mixtures the Natural Resources Conservation Service developed for their drought program must be used. Grazing is allowed under current policy. Cover crop soil health tests prior to planting are still required.



Missouri Department of dnr.mo.gov

NATURAL RESOURCES

Michael L. Parson, Governor

Carol S. Comer, Director

MEMORANDUM

2019-006

DATE: August 7, 2018

TO: All Soil and Water Conservation Districts

FROM: ^{BLW} Colleen Meredith, Director
Soil and Water Conservation Program

SUBJECT: New DWC-02 Water Impoundment Reservoir Cleanout Practice, Variances to Commission Policies and Frequently Asked Questions Document in Response to Executive Order 18-05

The Soil and Water Districts Commission at their July 27, 2018, and August 2, 2018, meeting provided variances to some practice policies in response to drought conditions and approved a new practice. A Frequently Asked Questions (FAQ) document (<https://bit.ly/2M9hDxz>) was created to assist with interpretation of the variances and the new practice policy.

New DWC-02 Water Impoundment Reservoir Cleanout Practice

The new practice is the DWC-02 Water Impoundment Reservoir Cleanout Practice and was approved at the August 2, 2018, meeting.

Commission Motion July 27, 2018:

- *Implement a pond cleanout program. The sediment in the pond must be completely removed. A flat rate of \$1,000 per half acre (up to 2 acres) will be paid. The maximum cost-share provided will be \$4,000 regardless of the size of the pond. A 10-year maintenance commitment for the pond will be reinstated from the date of payment. This cleanout program is available only for state cost-share ponds currently under maintenance and those out of maintenance.*

Commission Motion August 2, 2018:

- *Approve the DWC-02 Pond Cleanout Practice for drought counties affected by Executive Order 18-05. Allow program office staff, working with NRCS, to make changes as needed for technical and administrative issues that may need to be worked out as the drought program is implemented.*

The practice policy document is available at (<https://bit.ly/2vrV65w>). In addition, some questions and answers which apply to this practice are in the FAQ document. A few key items for the new practice are: the practice is only available in D2 or higher drought designated

counties; only available on state cost-shared pond; the maximum for the cleanout part of the practice is \$4,000; and fence and water supply components are available as needed and do not fall under the \$4,000 limit.

Board Requirements

Commission Motion July 27, 2018:

- *Require Soil and Water Conservation Districts to move landowners completing "drought" practices to the top of waiting lists (the drought practices are those listed below and will only be available in the D2 and D3 drought designated counties).*

Variance to Grazing Practices - Water Development and Distribution, and Grazing School

Commission Motion on August 2, 2018, to Amend Motion from July 27, 2018:

- *Amend the motion from the July 27, 2018, meeting to strike out "contract approval" and replace it with "contract payment." Defer the Grazing School Requirement for 12 months after ~~contract approval~~ contract payment for the Water Development (DSP 3.1) and Water Distribution (DSP 3.2) Grazing System practices. The Water Development contracts will consist only of pipeline from the water source, and one watering tank. The rest of the system can be designed and installed after the landowner has completed an approved grazing school. It is important that producers understand managed grazing prior to designing their systems.*

Variance to Cover Crop Practice – Lifetime Maximum and Haying

Commission Motion on August 2, 2018 to Amend Motion from July 27, 2018:

- *Amend the motion from the July 27, 2018, meeting to strike out the sentence below. A variance will be provided to raise the N340 Cover Crop Practice maximum to \$30,000 from the current \$20,000 lifetime limit, and to allow cover crops to be hayed at termination to provide additional forage. Landowners over the \$20,000 maximum will receive \$30 per acre for any additional acres enrolled. ~~The seeding rates and mixtures the Natural Resources Conservation Service developed for their drought program must be used. Other requirements in the policy still apply.~~*

The NRCS seed mixes are highly encouraged for landowners that plan to hay or graze their cropland as they are formulated for that purpose.

Commission Motion on August 2, 2018:

- *Allow haying at termination for all cover crop practices statewide to allow for increased forage capacity in the state due to drought, and require districts in the D2 and higher drought areas to move only cover crop contracts that are intended to be used for haying*

and grazing up on their waiting lists, and manage other cover crop practices within their regular workload.

Variance to Livestock Exclusion Requirements

Commission Motion August 2, 2018:

- *Extend the deadline for the variance that was approved at the June 13, 2018, meeting to allow livestock grazing in exclusion areas for the DFR-5 Woodland Protection Through Livestock Exclusion, DWC-1 Water Impoundment Reservoir, N386 Field Border, N393 Filter Strip, N472 Livestock Exclusion, and WQ10 Stream Protection practices from September 1, 2018 to December 1, 2018.*

See Memo 2018-010 for more information.

If you have any questions, please contact your district coordinator. Thank you.

CM:djs

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District Manager Report
Diana Mayfield
July - August 2018

These two months have been very busy, finalizing the cover crop applications, packets, landowner visits etc.....

I have Citric (NRCS Access) on my computer now and the dual monitor. We had to purchase an additional connection to hook up Sarah's computer as she does not have the same set up as my monitor.

Sarah still does not have her Lincpass so working in Toolkit, for me, has been limited. She seems to be picking up on things and is very dedicated to her job. We are trying to keep her busy and in training. August 13th, Sarah was able to get into the shared computer and Toolkit using a passcode. She is doing very nicely.

I have e-mailed 3 of the 5 counties that received the MDC Grant and have heard from all three. I also e-mailed Kyle Lairmore about the NWTf grant and have that paperwork in hand as well.

I was able to draft the newsletter – started out as 4 pages and ended up being 8 pages. Kymberlyn Davis picked them up for me and then came down to assist with folding, sealing, and labeling them (780). I then uploaded the newsletter to our Webpage and Facebook. Then it was sent out through the e-alert system (e-mail and text).

We have rescheduled the Field Tour for October 18th at 3:30. David Doctorian, NRCS Soil Health Specialist, will be bringing the soil health trailer and give a presentation before dinner.

Sarah and Kymberlyn both assisted me in finalizing the cover crop packets by filling out the Soil Health Analysis sheets for each test and putting the appropriate number of stickers with them. This has helped me out immensely. I had a couple of landowners come in last minute for cover crops, so I worked diligently to get them done in order to meet the seeding deadline.

Mike Haeffner, Harvey Hesemann, Sarah Berkemeyer and I attended the Area 5 MASWCD meeting in Montgomery City on August 21st. Mike Haeffner was elected as the Area 5 Association Representative.

As you all know, I spent some time trying to figure out a problem with a 2012 and 2014 maintenance agreement filing. I was able to come up with an acceptable solution thanks to Brenda Kurrelmeyer and the FSA procedures (DNR and the County Clerk had no guidance for me.) The maintenance agreement is now filed on the correct piece of property.

I am taking off the August 29th – Sept 3rd, but I will be attending the OMG-WIA meeting on August 30th. We have 385 registered attendees - talk about OMG!

I worked on the County Commission budget request and a letter explaining the reasoning – work in progress.

Please see my calendar pages for a more detailed description of my work.

August 2018 Report

August has been an exciting month for me. On the 9th I went to a Cover Crop Tour in Montgomery Co. I learned so much and met so many interesting people. One of the best parts of the whole experience was being able to see the rain simulator and watch the demonstrations. It really put this idea of conservation in a whole new perspective and got me even more excited about my job.

On August 21st I also went to the area meeting where I met even more wonderful and exciting people. I was able to learn more about the drought further north of us and how it is affecting them and what they are doing to get through the tough times. Voting was done to see what everyone's opinion is on possibly having an incentive for farmers to continue a practice even after the maintenance agreement was up. It was about a 50/50 vote.

Also this month I have worked on some pretty amazing farms helping the farmers with extending the existing grazing system or designing a whole new grazing system. Every farm and every farmer teaches me something new and gets me to thinking how we can make the next one better.

I am starting to get the hang of all this paperwork and get a routine down to get it done a little faster. Mark, Adam, DJ, and Derek have really helped me with that by accompanying me to the field and helping me in the office. Diana has continued to help me with the computer programs. DJ and Derek helped me with a gravity fed waterline where we had to take the survey equipment out and shoot the grade to make sure it would work. They amazed me at how good and fast they were but I managed to keep up.

Looking forward to September, I can't wait to see what adventures it will bring. The Women In Ag conference at White Mule the 6th is looking to be a big deal with lots of women attending. I am looking forward to going to Grazing School the 12th-13th. I think there will be so much for me to learn. And at the end of the month we have the State Women In Ag Conference. I am really excited about this one. The schedule looks to have so many interesting topics.

I did get a little long winded this month but there is so much going on. I really do love my new job and would like to thank the entire board for giving me the opportunity to be here. THANK YOU!

For a more detailed look at my schedule, please see my calendar pages.

Sarah Berkemeyer

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DC Report – September 2018

By Gary Applegate District Conservationist

August Events:

August 21st Cole County SWCD board meeting

August 21st Area SWCD meeting in Montgomery City

August 21st Maries County SWCD board meeting

August 29th Osage County SWCD board meeting

August 30th Interview for Shared Engineer in Cole County

Upcoming meetings and events:

September 4th DC Teleconference

September 4th Gasconade County SWCD board meeting

September 6th Women in Ag, White Mule Winery

September 11th-13th DC meeting in Columbia

September 18th Annual Civil Rights Review in Mexico

September 20th Maries County SWCD board meeting

September 25th Cole County SWCD board meeting

September 25th DC meeting in Palmyra

September 26th Osage County SWCD in Linn

Gary on Vacation September 28th thru October 8th

The SCT (engineering tech) position in Jefferson City will be filled soon.

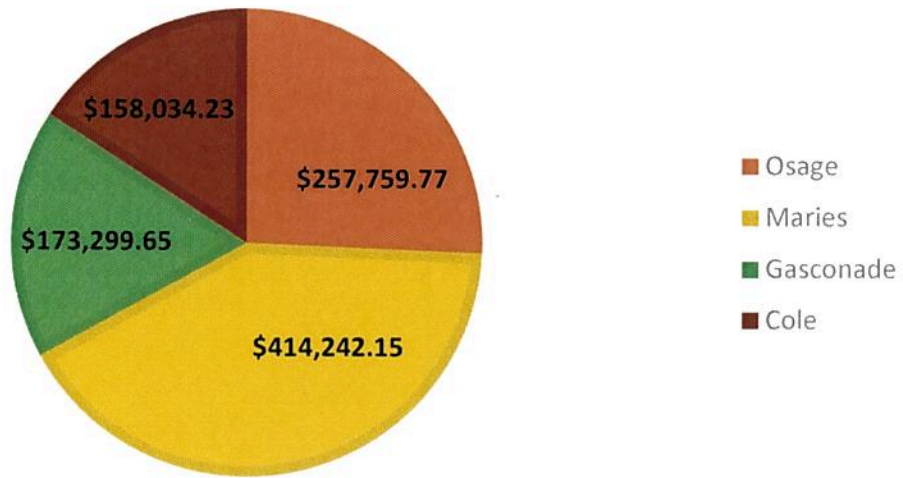
NRCS Shared employee position

Employment Opportunity District Specialist 1 (Technician)

Osage County Soil & Water Conservation District is seeking a fulltime technician to serve Cole, Gasconade, Maries and Osage Counties. Duties include stake-out and design of conservation practices, cost-share contracting and information/education events. Requirements include good communication skills, the ability to work with the public and partner agencies, good computer skills and a basic knowledge of farming practices. The technician must be able to work outdoors in all types of weather and cross rough terrain. Must have a high school diploma, valid driver's license and pass a security background check. Funding for the position is secure until September 2019 and will be extended as funding allows. Benefits include vacation, health insurance and retirement. Starting wage is \$14.42 per hour. An application can be found at <http://swcd.mo.gov/Osage/index.html>. Please submit application, resume and cover letter to Cindy.DeOrnellis@swcd.mo.gov or mail to 1315 E. Main, Linn, MO 65051 by September 24, 2018.

Equal opportunity Provider and Employer

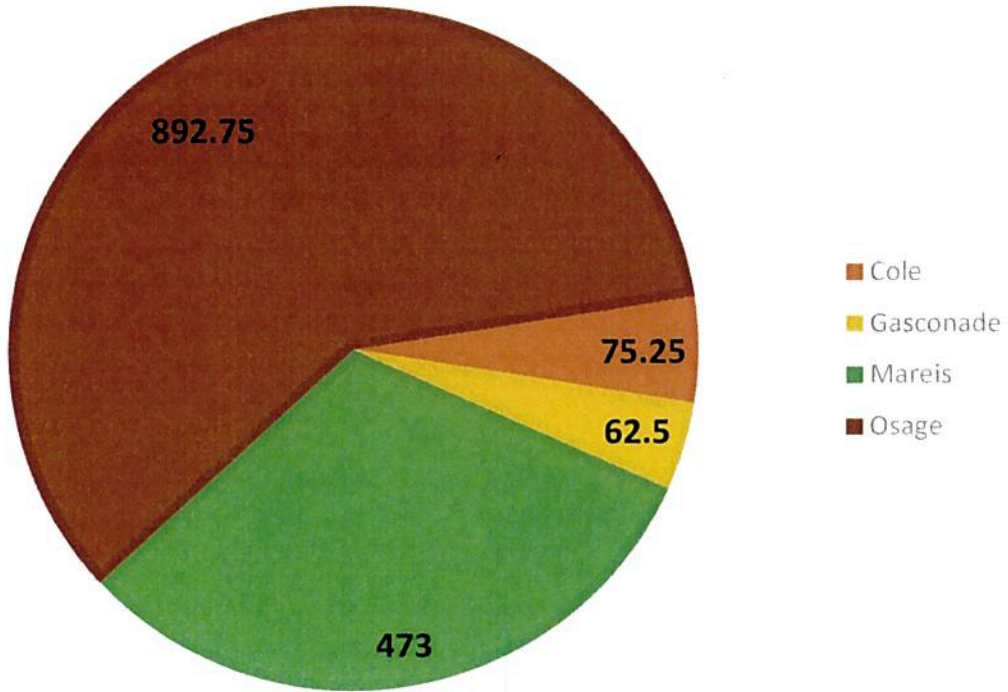
TOTAL COST SHARE LINN FOSA {2018}



TOTAL NUMBER OF CONTRACTS LINN FOSA {2018}



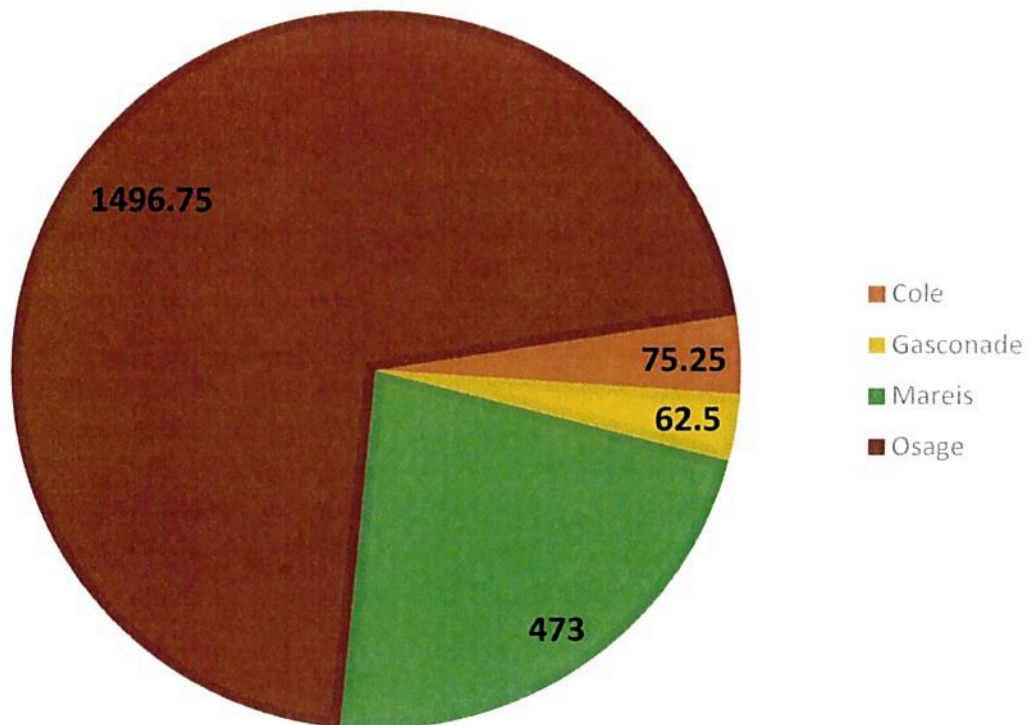
SHARED EMPLOYEE STATE COST SHARE HOURS
WORKED



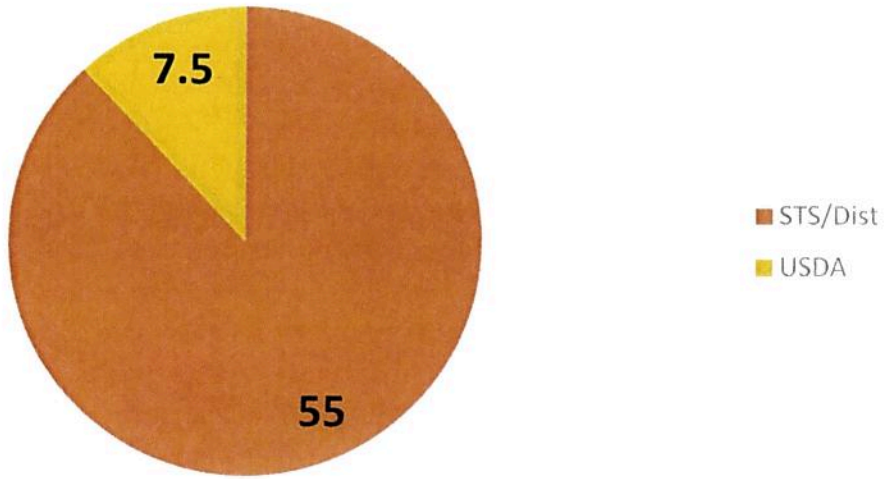
SHARED EMPLOYEE NON-STATE COST SHARE
HOURS REPORTED IN OSGAE



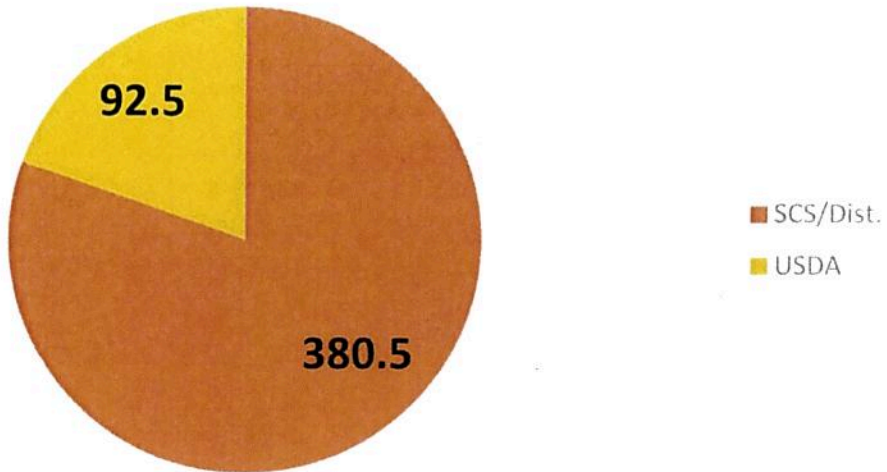
SHARED EMPLOYEE HOURS FOR ALL COUNTIES



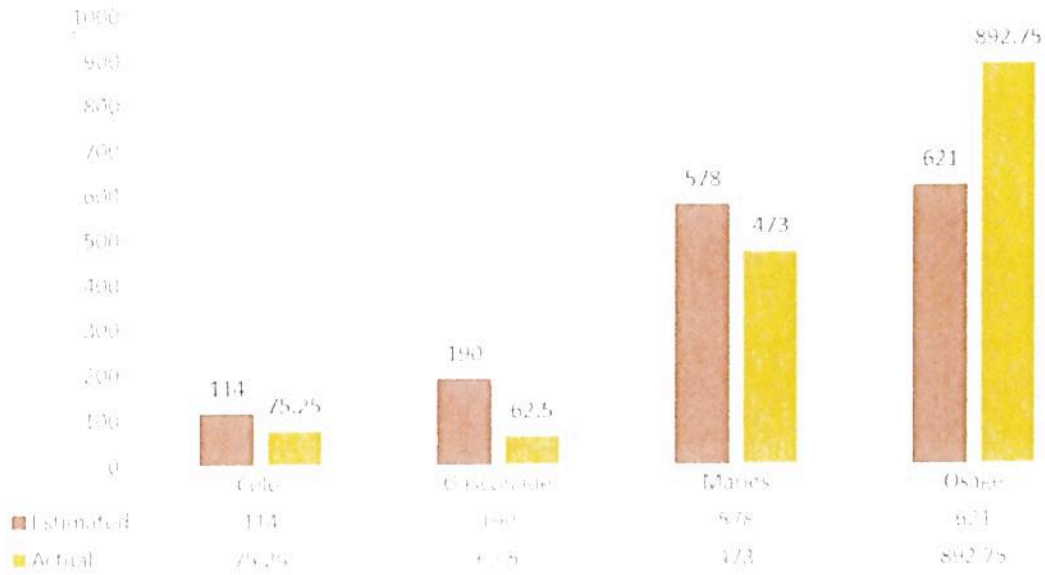
GASCONADE HOURS



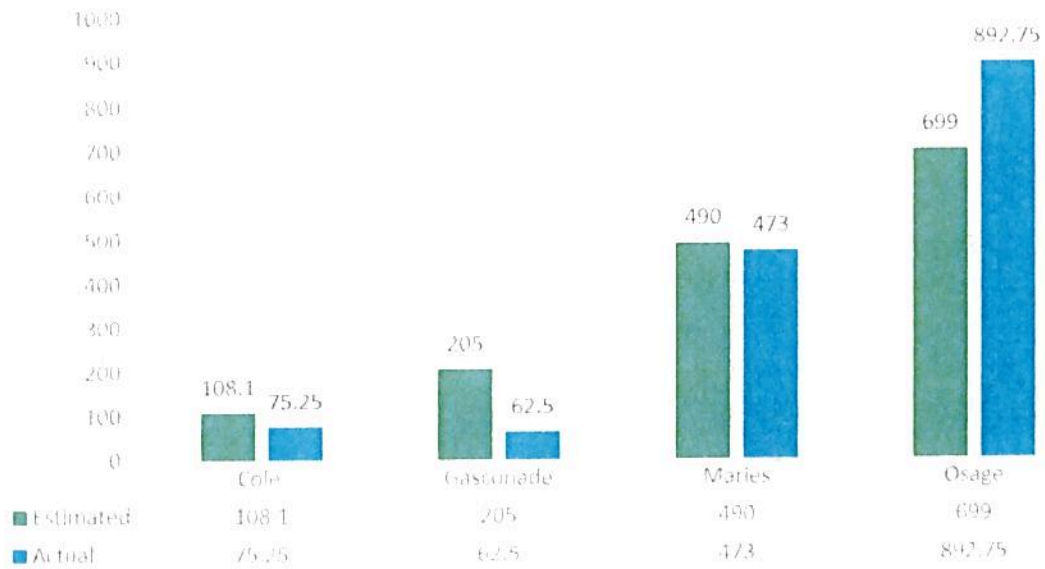
MARIES HOURS



Hours By Contracts



Hours by Total Contract Dollars



REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted August 28, 2018, 3:00 p.m.

AGENDA

USDA Service Center, 314 S. Olive, Owensville, MO

Tuesday, September 4, 2018, 6:30 p.m.

- Open Meeting –Chairman
- Review July and August 2018 Minutes - Secretary (July 4-6, August 7)
- July and August Financial Review
 - Treasurer’s Report (July 8-10, Aug 11-13)
 - Time Sheets (14-31)

Unfinished Business

- FY19 Budget Review/Commission Draft Budget Request (32-38)
- MDC Grant-other district responses (39-41)
- E-mail approval for Sarah Berkemeyer to attend Cover Crop Workshop (42)

New Business

- Cost-Share –
 - Fund Status (43)
 - Time Extension Requests
 - None
- Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Description	Application Number
Ronald K Landwehr/Cheryl Alfermann ¹	C/S	DSL-2	79.6 ac Legume Overseeding	062-19-0001 CNT
Larry Keith/Margaret Ann Duncan ¹		N-391	1.2 ac Riparian Forest Buffer	062-19-0003 CNT
Mary Lee Rost ⁷	C/S	DWP-1	2 dry hole structures	062-19-0004 CNT
Leroy C Diekmann/Delores Diekmann (D) ²	C/S	DSP-3.2	3146’ pipeline (4 waterers)	062-19-0006 CNT
Leroy C Diekmann/Delores Diekmann (D) ²		DSP-3.3	2971’ HTW	062-19-0007 CNT
Sassmann Farms LLC ²		DSP-3.3	7605’ HTW	062-19-0009 CNT
Rodney/Brenda/Shay McKinney ²	C/S	DSP-3.3	7400’ HTW	062-19-0010 CNT
Kevin Rohlfig (M Rohlfig) ^{PRE2 4}	C/S	N-340	14.2 ac <3 species	062-19-0016 CNT
Kevin Rohlfig (Eldringhoff) ^{PRE2 4}	C/S	N-340	22.9 ac <3 species	062-19-0054 CNT
Kevin Rohlfig ^{PRE2 4}	C/S	N-340	6.3 ac <3 species	062-19-0055 CNT
Rohlfig Joint Revocable Living Trust ^{PRE2 4}	C/S	N-340	24.3 ac <3 species	062-19-0056 CNT
Rohlfig Joint Revocable Living Trust ^{PRE2 4}	C/S	N-340	44.2 ac <3 species	062-19-0057 CNT
James E Decker (Geidinghagen) ⁴	C/S	N-340	53.2 ac >3 species	062-19-0030 CNT
James E Decker (M Schaefferkoetter) ⁴	C/S	N-340	25.1 ac >3 species	062-19-0031 CNT
James E Decker (J Schaefferkoetter) ⁴	C/S	N-340	52.4 ac >3 species	062-19-0032 CNT
James E Decker (Pollock) ⁴	C/S	N-340	42.7ac >3 species	062-19-0035 CNT
James E Decker (Joseph Decker-3266) ¹	C/S	N-340	43.8ac >3 species	062-19-0036 CNT
James E Decker (LADL) ¹	C/S	N-340	44.8 ac >3 species	062-19-0037 CNT
James E Decker (LANDCO Properties) ¹	C/S	N-340	19.4 ac >3 species	062-19-0038 CNT
Jerry L Zessinger (Hattie Roetheli) ⁵	C/S	DSL-1	8.1 seeding acres	062-19-0039 CNT
Richard P/Pamela R Greunke ETAL ²	C/S	DSP-3.2	Pipeline & 2 tanks	062-19-0040 CNT
James E Decker (Lenauer) ⁴	C/S	N-340	87.2 ac >3 species	062-19-0041 CNT
Richard P/Pamela R Greunke ETAL ²	C/S	DSP-3.3	Fence	062-19-0042CNT
Max G/Connie Aubuchon ⁵		DSP-3.2	Pipeline & 2 Tanks	062-19-0043 CNT
Max G/Connie Aubuchon ³	C/S	DSP-3.3	Fence	062-19-0044 CNT
EDK Farms ⁷	C/S	DSP-3.2	Pipeline & 2 Tanks	062-19-0045 CNT
Sassmann Farms LLC (Candryl) ^{PRE1 7}	C/S	N-340	18.5 ac > 3 species	062-19-0047 CNT

Sassmann Farms LLC (Sullivan) ^{PRE1 7}		N-340	116.3 ac > 3 species	062-19-0051 CNT
Sassmann Farms LLC (R Peth) ^{PRE1 7}		N-340	69 ac > 3 species	062-19-0052 CNT
Sassmann Farms LLC (Sassmann Prop) ^{PRE1 7}	C/S	N-340	27.5 ac > 3 species	062-19-0053 CNT
Richard M Dunne Sr. ^{PRE3 6}	C/S	DSL-1	12.5 acre cool seasons grass	062-19-0059 CNT
William F/June R Diebal ^{PRE3 5}	C/S	DSP-3.4	19.6 acres lime	062-19-0060 CNT
Dewane M/Shirley M Schneider ^{PRE3 6}	C/S	DSP-3.2	1310' pipeline 2 tanks	062-19-0061 CNT
Dewane M/Shirley M Schneider ^{PRE3 6}		DSP-3.3	6396' 3 strand HTW	062-19-0062 CNT
Dewane M/Shirley M Schneider ^{PRE4 6}		N-472	2850' 5 strand HTW	062-19-0065 CNT
Dale W/Ann A Havelka ^{PRE3 6}	C/S	DSP-3.4	22 acres lime	062-19-0063 CNT
Mary Jo Gojoh ^{PRE3}	C/S	N-472	16000' HTW	062-19-0064 CNT
Sandra L/Edwin C Voss ^{PRE5 7}	C/S	DSP-3.2	2404' pipeline, 2 tanks	062-19-0066 CNT
Sandra L/Edwin C Voss ^{PRE5 7}		DSP-3.3	1380' 1 strand HTW	062-19-0067 CNT
Ronald Gerlemann (Aubuchon)	C/S	N-340	35.9 <3 species cover crops	062-19-0068 CNT
Ronald Gerlemann (Traub)	C/S	N-340	79.9 <3 species cover crops	062-19-0070CNT
Ronald Gerlemann (Gerlemann)	C/S	N-340	29 <3 species cover crops	062-19-0071 CNT
Ronald Gerlemann (Schneider)	C/S	N-340	27.2 <3 species cover crops	062-19-0072 CNT
Ronald Gerlemann (Kolbe)	C/S	N-340	44.9 <3 species cover crops	062-19-0073 CNT
Ronald Gerlemann (Schulte)	C/S	N-340	7.4 <3 species cover crops	062-19-0074 CNT
Ronald Gerlemann (Eckelkamp)	C/S	N-340	22.1<3 species cover crops	062-19-0075 CNT
Richard/Connie Grellner	C/S	DSP-3.2	1400' Pipeline w/1 tank	062-19-0077 CNT
Dale W/Ann A Havelka	C/S	DSP-3.2	900' Pipeline w/1 tank	062-19-0078 CNT
Richard Dunne Sr	C/S	DSP-3.2	Pipeline w/2 tanks	062-19-0079 CNT
Jim & Betty Davault	C/S	DSP-3.4		062-19-0080 CNT PRE
Laverne A Schulte/Paul A Keller	HEL			
Terry Flanagan/Maczuk Farms	HEL			
Ronald K Landwehr/Cheryl Alfermann ²		DSL-2	Acreage adjustment	062-19-0001 COI
David Ray Broeker ⁵		N-340	Correct termination date	062-19-0025 COI
James E Decker ⁶		N-340	Correct Acreage	062-19-0032 COI
Sassmann Farms LLC		N-340	Drop Tract # 814	062-19-0051 COI
Dale W/Ann A Havelka		DSP-3.4	22 acres lime	062-19-0063 PYMT
William F/June R Diebal		DSP-3.4	19.6 acres lime	062-19-0060 PYMT
Richard Ira Dorsey	CRP			
¹ Approved by Debra Nowack, 07/20/2018 ² Approved by Joel Wehmeyer 07/30/2018 ³ Approved by Joel Wehmeyer 08/01/2018 ⁴ Approved by Joel Wehmeyer, 08/14/18 ⁵ Approved by Debra Nowack, 08/15/18	^{PRE1} – e-mail 07/26/18 (44) ^{PRE2} – e-mail 07/27/18 (45) ^{PRE3} – e-mail 08/13/18 (46) ^{PRE4} – e-mail 08/15/18 (47) ^{PRE5} – e-mail 08/20/18 (48)		⁶ Approved by Harvey Hesemann, 08/17/18 ⁷ Approved by Mike Haeffner/Harvey Hesemann, 08/21/18	

- NRCS & District Reports (PR1 – PR3)
- E-mail approval of Monitor Purchase (49)
- E-mail approval of nominees for Area 5 MASWCD Representative (50)
- Great Plains Hydraulic Repair, e-mail approval 08/06/18 (51)
- Agro-Forestry Training Request (52)
- Water Flow Meter (53)
- Annual Plan of Action
 - Attestment Statement – Financial Report for FY18 (54-59)
- DNR Memorandums, E-mails and Letters
 - E-mail 08/01/18 – Fiscal Year 2019 Cost-share Supplemental Allocations (60-61)

- Drought Considerations for SWC Commission (62)
- Memorandum 2019-006, New DWC-02 Water Impoundment Reservoir Cleanout Practice, Variances to Commission Policies and Frequently Asked Questions Document in Response to Executive Order 18-05 (63-65)

Additional New Business

- Rotowiper
- Shared Technician

Calendar of Events –

- September 6 – OMG WIA Event – White Mule Winery 3 p.m.
- September 17-19 – State WIA Event – Staff out of office
- September 18 – Area 2 Civil Rights Meeting – NRCS out of office
- September 20-21 – Diana Mayfield out of office
- October 3rd & 4th – 18th 4th Grade Field Days

Adjourn. Next Board Meeting –Date October 2, 2018, USDA Service Center, 6:30 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.

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|---|--|
| • CNT – CONTRACT | • C/S – State Cost-share Conservation Plan |
| • CO() - CHANGE ORDER(NUMBER) | • HEL – Highly Erodible Land Conservation Plan |
| • PRE – PRE-APPROVAL | • EQIP – EQIP Conservation Plan |
| • PYMT – PAYMENT | • CSP – CSP Conservation Plan |
| • CLD - CANCELLED | • RMS – Resource Management System Conservation Plan |
| • ADMIN – Administrative Change, no signatures required | |