


MEMORANDUM

2013-002

DATE: September 18, 2012

TO: All Soil and Water Conservation Districts

FROM:  Colleen Meredith, Director
Soil and Water Conservation Program

SUBJECT: Fiscal Year 2014 (FY14) Needs Assessment Process

Due to implementation of the Drought Assistance Program and the probability of changing needs caused by the drought, the Soil and Water Conservation Program is extending the deadline for the FY14 Needs Assessment. This will provide districts more time to assess the impacts due to drought and to adjust prior estimates in the available resource concern categories as necessary.

Districts must have their Needs Assessment data entered into MoSWIMS and written narratives submitted to the program office by 5:00 p.m. on November 1, 2012. If the district feels that their resource needs have not changed from FY13, the district can resubmit similar numbers for FY14. For new district staff unfamiliar with the Needs Assessment process or those who would like a refresher, please reference the background information and narrative template located at <http://swcd.mo.gov/internal/needsassessment.htm>. Program office staff is available to assist districts with questions related to this process. District staff should validate the numbers in MoSWIMS to make certain it is an accurate reflection of the district's needs in the various resource concern areas.

If you have questions or require assistance with the Needs Assessment process, please contact your district coordinator.

CM:abd