



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

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MEMORANDUM 2015-004

DATE: September 26, 2014

TO: All Soil and Water Conservation Districts

FROM: *for* Colleen Meredith, *BW* Director
Soil and Water Conservation Program

SUBJECT: Fiscal Year 2016 (FY16) Needs Assessment Process

To assist the State Soil and Water Districts Commission (Commission) in allocating cost-share funds for FY16, it is time for districts to update their Needs Assessment. To complete the FY16 Needs Assessment Narrative, select the fillable form named FY16 Needs Assessment Narrative located on the following SWCD Intranet site: <http://swcd.mo.gov/internal/needsassessment.htm>. The Needs Assessment process requires both the narrative and entry into the Missouri Soil and Water Information Management System (MoSWIMS) to be complete. The due date for submission of the Needs Assessment Narrative signed by the board is **October 31, 2014**.

Districts that determine their resource needs have not changed from FY15, can resubmit similar numbers for FY16. For district staff unfamiliar with the Needs Assessment process or those who would like a refresher, please refer to background information located at <http://swcd.mo.gov/internal/needsassessment.htm>. District staff should validate the numbers in MoSWIMS to make certain they are accurate.

Note: For planning the district's FY16 Needs Assessment, a Resource Concern for Cover Crops has been added. It is anticipated that the Cover Crop pilot practice will become a regular cost-share practice in FY16.

If you have questions or require assistance with the Needs Assessment process, please contact your district coordinator or Alan Freeman at alan.freeman@dnr.mo.gov or 573-751-1373. Thank you.

CM:aft

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