



## **THE GREENE COUNTY SOIL AND WATER CONSERVATION DISTRICT**

**Is accepting applications for the position of a**

*50/50 Shared FOSA Technician*

The Greene County Soil and Water Conservation District is accepting applications for a 50/50 Shared FOSA (Field Office Service Area) Technician. This is a full-time, Monday – Friday, 8:00 am – 4:30 pm position, with employer-paid health insurance and retirement benefits.

Starting wages are set by the state with advancement opportunities. These advancements are based on time in service with required testing milestones and certifications. 50/50 Technician job duties include but are not limited to: assisting landowners with the implementation of state cost-share programs within the FOSA, performing rental equipment maintenance as needed, and some administrative duties. This will include making decisions based upon State Soil and Water Commission and District Board policy. Work is performed under the supervision of the administering county, the Greene County SWCD Board of Supervisors.

The applicant must have good communication skills, strong computer and GIS skills, possess the ability to work under high workloads at peak times and be able to adapt to day to day changes. Frequent travel within the FOSA is to be expected. Basic farm/conservation knowledge is necessary and farm equipment maintenance experience is helpful. A High school diploma/GED and a valid driver's license are required. Applicant must be a U.S. citizen or be authorized to work in the U.S. and pass a USDA background check.

Resumes may be mailed to the Greene County SWCD office at the address below or emailed to the email address listed below.

Application deadline is Friday, April 18<sup>th</sup> at end of business day.

**SEND RESUME AND APPLICATION TO:**

GREENE COUNTY SWCD  
688 S. STATE HWY B, SUITE 200  
SPRINGFIELD, MO 65802

Or email to [Ainsley.Frieling@swcd.mo.gov](mailto:Ainsley.Frieling@swcd.mo.gov)

**EQUAL OPPORTUNITY EMPLOYER PROVIDER**

**GREENE COUNTY SWCD  
DISTRICT SPECIALIST JOB APPLICATION**

**PERSONAL:**

Full Name \_\_\_\_\_

Home Address \_\_\_\_\_

(Street) (City) (State) (Zip)

Business Address \_\_\_\_\_

(Street) (City) (State) (Zip)

Social Sec. # \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Home Phone ( ) \_\_\_\_ - \_\_\_\_ Business Phone ( ) \_\_\_\_ - \_\_\_\_

Date Available for Employment \_\_\_\_\_ Salary Desired \$ \_\_\_\_\_

Person to be contacted in case of emergency \_\_\_\_\_ Phone # ( ) \_\_\_\_ - \_\_\_\_

**EDUCATION:**

High School Attended (Name/Address) \_\_\_\_\_

Major Course of Study \_\_\_\_\_ Years Attended \_\_\_\_\_ Graduated \_\_\_\_\_

Additional Education (Name/Address of School) \_\_\_\_\_

Major Course of Study \_\_\_\_\_ Years Attended \_\_\_\_\_ Graduated \_\_\_\_\_

Special Qualifications \_\_\_\_\_

**WORK EXPERIENCE (most recent employment history first):**

1) Employer  
(Name/Address) \_\_\_\_\_

Job Title and Duties \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone # ( ) \_\_\_\_ - \_\_\_\_ Salary \$ \_\_\_\_\_

Are you currently employed there? \_\_\_\_\_ May we contact them? \_\_\_\_\_ If not, why? \_\_\_\_\_

Dates of Employment (from, to) \_\_\_\_\_

2) Employer  
(Name/Address) \_\_\_\_\_

Job Title and Duties \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone # ( )\_\_-\_\_ Salary \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Dates of Employment (from, to) \_\_\_\_\_

3) Employer  
(Name/Address) \_\_\_\_\_

Job Title and Duties \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone # ( )\_\_-\_\_ Salary \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Dates of Employment (from, to) \_\_\_\_\_

(attach additional sheet if necessary)

REFERENCES:

List name, address and phone # of three references and years known (no relatives):

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Describe your agricultural experience \_\_\_\_\_

Other related experience \_\_\_\_\_

How did you learn of this position? \_\_\_\_\_

\* Below your signature, at the end of this application, write one paragraph explaining why you would like to work for Greene County Soil and Water Conservation District.

PHYSICAL RECORD:

Are you able to perform the essential function of the job you are seeking, with or without accommodations? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. I certify that all statements made within this document are true to the best of my knowledge.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_