

PERRY COUNTY SWCD JOB APPLICATION

PERSONAL:

Full Name _____

Home Address _____

(Street) (City) (State) (Zip Code)

Business Address _____

(Street) (City) (State) (Zip Code)

Home Phone Number (____) ____ - ____ Business Phone Number (____) ____ - ____

Social Security Number ____ - ____ - ____ Salary Desired \$ _____

Date Available for Employment _____

Emergency Contact _____ Phone Number (____) ____ - ____

EDUCATION:

High School (Name/Address) _____

Major Course of Study _____ Years Attended _____ Graduate _____

Additional Education (Name/Address) _____

Major Course of Study _____ Years Attended _____ Graduate _____

Special Qualifications _____

WORK EXPERIENCE:

Please list your most recent employment history first.

1) Employer (Name/Address) _____

Job Title and Duties _____

Immediate Supervisor _____ Phone Number (_____) _____ - _____

Are you currently employed there? _____ Salary \$ _____

Date of employment _____

May we contact them? _____ If not, why? _____

2) Employer (Name/Address) _____

Job Title and Duties _____

Immediate Supervisor _____ Phone Number (_____) _____ - _____

Are you currently employed there? _____ Salary \$ _____

Date of employment _____

May we contact them? _____ If not, why? _____

3) Employer (Name/Address) _____

Job Title and Duties _____

Immediate Supervisor _____ Phone Number (_____) _____ - _____

Are you currently employed there? _____ Salary \$ _____

Date of employment _____

May we contact them? _____ If not, why? _____

Attach additional sheets if necessary.

REFERENCES:

List the name, address, phone number, and years known of three references (no relatives).

1) _____

2) _____

3) _____

PHYSICAL RECORD:

List any physical abnormalities that may be a hindrance to your work performance for the position you are interested in.

ADDITIONAL INFORMATION:

Describe your agricultural experience _____

Describe any other related experience _____

How did you learn of this position? _____

*****Below your signature, at the end of this application, write one paragraph explaining why you would like to work for the Perry County Soil and Water Conservation District.**

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. I certify that all statements made within this document are true to the best of my knowledge.

Signature of Applicant _____ Date _____

District Technician I Position Description

Definition:

This position is responsible for performing technical duties for the Soil and Water Conservation District. Work involves providing technical assistance to district landowners and cooperators in the area of soil and water conservation. Work is performed under supervision from the District Board of Supervisors.

Duties & Responsibilities:

Advises landowners on installing and maintaining soil and water conservation practices and systems within the Soil and Water Conservation district.

Assist in the check-out of conservation practices while following Soil and Water Districts Commission policies and NRCS design specifications.

Assists with the conservation practice design, planning, and staking of conservation practices.

Participates in and provides support to district programs and activities.

Gathers technical information to assist the district board in their needs reporting, decision making, and policy setting functions.

Assist in developing the district needs assessment.

Assists with the district's annual maintenance follow up on completed conservation practices.

Performs duties in accordance with the cooperative working agreement between NRCS, the Soil and Water Districts Commission, and the Soil and Water Conservation District Board.

Example of Knowledge, Skills, and Abilities:

Introductory knowledge of computer systems and software.

Introductory knowledge of current environmental issues, principles, techniques, and terminology.

Ability to effectively demonstrate soil sampling procedures.

Ability to calibrate, operate, and maintain technical field equipment (i.e. GPS, survey equipment, soil probe, etc.)

Ability to read and interpret soils data, aerial photos, topographic maps, policies, standards, and specifications for use in laying out conservation practices.

Ability to keep accurate technical notes documenting practice information.

Ability to establish and maintain working relationships with co-workers and the public.

Ability to communicate effectively.

Ability to work independently and to exercise sound judgement and discretion.

Ability to work outdoors under all types of weather conditions.

Ability to travel over rough and uneven terrain.

Experience and Education Qualifications:

Possession of a high school diploma or GED certificate.

Possession of a valid driver's license.

Ability to pass a background check.

Salary for this position will be based on experience and education.