



Missouri Department of dnr.mo.gov

NATURAL RESOURCES

Michael L. Parson, Governor

Dru Buntin, Director

MEMORANDUM 2022-009

DATE: November 24, 2021

TO: All Soil and Water Conservation Districts

FROM: Kurt Boeckmann, Director *KDB*

SUBJECT: Cost-Share Handbook Update

The Cost-Share Handbook has been updated. All sections of the handbook have been updated on the SWCD intranet page <https://mosoilandwater.land/internal/cost-share-handbook>. If the district uses a hard copy of the handbook, all sections need reprinted due to changes in each section. Below is a summary of some of the changes in each section:

Section I – Commission Responsibilities

- Clarified the use of the audit procedures the commission may use for the cost-share program.

Section II – SWCD/NRCS Responsibilities

- Changed the name of the cost-share agreement from Memorandum of Understanding to Memorandum of Agreement.
- Included guidance on approving cost-share documents following Chapter 261.130 Landowner Confidentiality.
- Changed reference from landowner to cooperator to comply with definition in Code of State Regulation 10 CSR 70-4.010.

Section III – Cooperator Responsibilities

- Referenced the new Cooperator Authorization form that replaced the Landowner Authorization for State Cost-Share form.
- Updated policy to reflect the definition of a farm in Chapter 4 of the Code of State Regulations per Memorandum 2019-013.

Section IV – Cost-Share Forms

- Updated the list of items that can be completed with administrative change orders.

Section V – Eligible Practices

- Added N604 Saturated Buffer and N605 Denitrifying Bioreactor.

MEMO TO: All Soil and Water Conservation Districts

Page 2

- Changed reference from landowner to cooperator to comply with definition in Code of State Regulation 10 CSR 70-4.010.
- Updated N340 Cover Crop soil health sample policies per Memorandum 2020-003.
- Added policy on existing fence per Memorandum 2021-014.
- Added policy to applicable practices about cost-share assistance on warm season grass per Memorandum 2021-012.
- Incorporated reference to the DNR Mapping Tool.

Appendix

- Added the new Cooperator Authorization form.
- Added the updated Pest Management Check Sheet.

If you have any questions on the updates, please contact your district coordinator. Thank you.