



MISSOURI
DEPARTMENT OF
NATURAL RESOURCES

Michael L. Parson
Governor

Dru Buntin
Director

MEMORANDUM
2023-004

DATE: July 12, 2022

TO: All Soil and Water Conservation Districts

FROM: Jim Plassmeyer, Director 
Soil and Water Conservation Program

SUBJECT: Updated Cooperator Authorization Form

The Soil and Water Conservation Program has updated the Cooperator Authorization form that was released for district use on February 24, 2021 by making the form a fillable PDF document. The revised form has been placed in the form section on the SWCD Intranet site.

As a reminder, the Cooperator Authorization form must be used for all cost-share contracts that were board approved after February 24, 2021. **Please ensure that the form is completed correctly and all required boxes are filled out prior to attaching the document in MoSWIMS.** The program has also updated the Document Type list in MoSWIMS and district staff will be **required** to upload the Cooperator Authorization form as document type "Cooperator Authorization." The document type "Landowner/Operator Authorization" is no longer a required document for submitting a contract payment and should not be utilized.

If you have any questions about this form, please contact your district coordinator. Thank you.