

Mike Kehoe Governor

Kurt U. Schaefer Director

MEMORANDUM 2026-001

DATE: July 1, 2025

TO: All Soil and Water Districts

FROM: Jim Plassmeyer, Director V Soil and Water Conservation Program

SUBJECT: Mileage Change

The Office of Administration has notified the program that effective July 1, 2025, the state mileage allowance rate will be increased to 70 cents per mile. Mileage reimbursed to district employees and supervisors traveling on district business cannot exceed 70 cents per mile from state funds. If your district reimburses mileage at a higher rate, the difference between 70 cents and your mileage rate must be paid from local funds.

A revised form has been placed in the form section on the SWCD Intranet Site.

If you have any questions, please contact your district coordinator. Thank you.

Attachment